SELF STUDY REPORT
FOR
RE-ACCREDITATION (CYCLE 2)

Submitted

To

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072

By

SILAPATHAR COLLEGE

SILAPATHAR – 787059, ASSAM

Website: www.silapatharcollege.edu.in

Email: silapatharcollege@gmail.com

2014

OFFICE OF THE PRINCIPAL

SILAPATHAR COLLEGE

PO: SILAPATHAR – 787059, DIST: DHEMAJI (ASSAM)
Website: www.silapatharcollege.edu.in
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No. SPC/SSR/Cycle 2/2014-2015/ 120.65 **Date:** 17/12/14

From:

Dr. L.N. Pegu
Principal
Silapathar College

To,

The Director
National Assessment and Accreditation Council
P.O. Box No. 1075, Nagarbhavi
Bangalore, 560072

Sub: Submission of Self Study Report (Cycle 2) for Re-accreditation.

Respected Sir,

With reference to the subject cited above, I have the honour to submit herewith the Self Study Report (Cycle 2) for Re-accreditation of Silapathar College, Silapathar on this day of 17th December, 2014.

This is for your kind information and perusal.

With regards,

Yours faithfully,

17/12/14

(Dr. L.N. Pegu)
Principal,
Silapathar College, Silapathar

Principal
Silapathar College
Silapathar

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FOR
RE-ACCREDITATION (CYCLE 2)

Submitted
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Phone & Fax: (03753) 246777, Mobile(s): (+91) 9435534268, 8472861787

Ref No: SPC/IQAC/SSR/2nd Cycle/2014-15/12013 **Date: 17/11/2014**

From:

Dr. Lakhi Nath Pegu,
Principal,
Silapathar College
P.O.: Silapathar: 787059
Dhemaji, Assam

To:

The Director,
National Assessment and Accreditation Council
P.O. Box No. 1075, Nagarbhavi,
Bangalore, 560072

Sub.: Uploading of Self Study Report for Re-accreditation (Cycle 2).

Respected Sir,

With reference to the subject cited above, I have the honour to inform you that the Self Study Report for Re-accreditation of Silapathar College, 2014 is hosted in the college website today on 17th November, 2014.

This is for your kind information and perusal.

With regards,

Yours faithfully

17/11/14
Principal
Silapathar College
Silapathar

(Dr. Lakhi Nath Pegu)
Principal,
Silapathar College

therefore, is a consorted effort of all and is prepared on the basis of the revised manuals of NAAC. To avoid lack of focus, too many details and descriptions have been avoided as far as possible.

The structured SSR contains: : a) Preface, b) Executive Summary – the SWOC analysis, c) Profile of the Institution, d) Criteria-wise analytical report, e) Inputs from each department in prescribed format, f) Post-accreditation Initiatives and g) Declaration by the Head of the Institution. We are thankful to NAAC for accepting our LOI even after the lapse of due date of re-accreditation. We are also thankful to all the teaching and non-teaching staffs along with other stakeholders of the college for their support, cooperation and valuable suggestions in preparation of the report. The college now awaits the scrutiny of the SSR (Cycle 2) and hopes that the college will be considered fit for re-accreditation.

17/11/14
Principal
Silapathar College
Silapathar

Office of the Principal, Silapathar College
Estd.: 1979
Date:.....
Silapathar

(Dr. L.N. Pegu)
Principal & Chairperson, IQAC
Silapathar College
Silapathar

PREFACE

Silapathar College, established on 15th August, 1979 is the second oldest college in the district of Dhemaji, Assam. It is located in the heart of the rapidly growing commercial township of Silapathar surrounded by villages of tribal and backward communities. Geographically, the sister state Arunachal Pradesh is to the north, Simen river on the east, mighty Brahmaputra to the south and the Kani river to the west of Silapathar township. So far as civil administrative arrangement is concerned, Silapathar township is under Dhemaji Sub-Division while from the political organization, it lies under the 114 Jonai (ST Reserved) constituency.

Prior to the establishment of the college, the area around Silapathar was known for its backwardness in the sphere of education. Although a few Primary and ME schools were established before independence of India, High Schools were set up after 1962. The need of the society for higher education was fulfilled only in 1979 with the establishment of Silapathar College. Committed to the sacred duty of imparting higher education since its inception it started working even without any financial grants from the government. The college was brought under deficit system of grant-in-aid only in the year 1992 by the Government of Assam. Presently, the college imparts education at the Under Graduate level in Arts Faculty along with self financing Diploma course in Computer Application and facilitates distance education under the Directorate of Distance Education (DDE), Dibrugarh University (DU), Krishna Kanta Handiqui State Open University (KKHSOU) and Indira Gandhi National Open University (IGNOU).

Silapathar College is affiliated to Dibrugarh University, Dibrugarh. Having obtained its first permission in 1980 the college was granted permanent affiliation by the university w.e.f. 1996-97. Subsequently, the college was registered under Section-2(f) & 12-B of the UGC Act, 1956, in 1996 and 1997 respectively.

The college volunteered to be assessed by National Assessment and Accreditation Council (NAAC) and accordingly, a Peer Team visited the college on 15th & 16th December, 2004. NAAC finally accredited and awarded Grade "B" (with Institutional Score of 72.00) to the college on 28th February, 2005. The NAAC accreditation has sensitized the college to make quality the defining element of higher education through a combination of self and external quality evaluation initiatives. Since the pursuit of excellence will contribute to the overall development of the system of higher education, the institutions should demonstrate a drive to develop themselves into centers of excellence over and above contributing to nation building and skills development of students. To this effect, identification of strengths and weaknesses of an institution becomes the first step towards quest for excellence. As post accreditation initiative, the IQAC (Internal Quality Assurance Cell) of Silapathar College was constituted on 24th May, 2005 and has been ceaselessly working in this direction till date. It has compiled and successfully submitted the Annual Quality Assurance Reports (AQARs) of all academic sessions beginning from 2005-2006 till date.

The college then geared up for re-accreditation (cycle 2) and accordingly submitted the LOI (Letter of Intent) which was accepted on 18th June, 2014. Subsequently, the AQAR for the session 2013-14 was also uploaded on 30th September, 2014.

The IQAC efficiently coordinated with all the departments of the college and constituted 7 (seven) Criterion Committees for preparation of Self Study Report (SSR). The present SSR,

2012, Awareness programme on HIV/AIDS on 2nd February, 2013, Community Service Camp at Sila Gutung Gaon (ST) Village, Blood grouping camp in the college on 20th March, 2013, Talk on "Rabindra Nath Tagore: Life and Ideas" at Lord Macaulay High School, Silapathar on 8th February, 2013, One Day Symposium on "Liberation of Women with special reference to Assam" on the occasion of International Women's Day at Nilakh Higher Secondary School on 8th March, 2013, Awareness camp by NSS in collaboration with Department of Forest, Govt. of Assam and Silapathar Press Club commemorating the World Environment Day on 5th June, 2013, One Day Training Workshop on Fashion Designing in the college on 8th November 2013, Motivational Talk on "Youth Unrest: Causes and Remedies" organized in the college by Alumni Association in collaboration with Career Counselling Cell on 27th September, 2014, Awareness campaign on "Community Consultation on Bio- diversity Conservation and Wildlife Preservation" organized by the college at Akajan Tribal Girls' Higher Secondary School on 20th October, 2014 etc were held.

The college has identified the strengths and weaknesses of the institution which will help to determine the trend of growth in future. The dedicated faculty and enthusiastic students are great strengths for improvising the existent infrastructure for greater academic upliftment with the cooperation alumni and other stakeholders. However, the weaknesses like geographical isolation with mainland India, recurring flood affected area from where majority of students hail, poor computer and spoken English skills, lack of availability of quality reference books in the local market etc need to be vigorously addressed for which the college is working ceaselessly to overcome. Lack of placement opportunities is yet another area of concern. There is considerable opportunity in the field of research. Silapathar is an excellent location for studying the social, economic, cultural and anthropological aspects of the greater Assamese society. Tribal Studies can be an excellent platform for furthering studies and research in this tribal-dominated region. There is tremendous scope of attracting students from nearby Arunachal Pradesh that can be transformed into fruitful study of inter-state dynamics and bridging border dispute which is of intense political debate since independence. One of the challenges of the institution is to develop the present library infrastructure and stock of books, references and journals so that it is enabled to cater the needs of students and faculty. Minimizing the drop-out rate is another big challenge for the institution. Sports is one of the major areas of interest of the students and developing quality sports infrastructure is yet another challenge considering the lack of trained coaches in the vicinity.

Thus, the college is endlessly striving to spread the web of higher education in this remote part of the world. Barriers are to be dissolved and the students need to be provided with the best of amenities and the teachers with the best of environment to hone their skills. The college is hopeful that the human resource generated shall always work towards the creation of a healthy society. The aim of the college is aptly highlighted in its motto: ***Alok pathar abhijatri ami*** (We are the seekers of light).

Executive Summary

Silapathar College, established with the goal of spreading the web of higher education in geographically upper Assam, has been endlessly attempting to provide quality education to the young generation. The world is undergoing rapid changes in every perceivable aspect and as such the college believes that the need of the hour is to create human resource that is able to keep track with latest developments in academics by developing a humanitarian outlook as well. The college understands that the major life line of any educational institution is the teaching-learning process. Without dedicated and well trained teachers and enthusiastic students, the process can never be interesting and fruitful. Over the last few years, the college has procured a number of LCD projectors and other equipments to augment technological enabled teaching-learning process. Virtual Learning centre has proved to be of immense benefit to the teachers and learners. Smart Boards and internet facility have been provided to the students to make the learning experience even better. The ideas of the trendsetters of Indian society, politics and literature have always been of supreme significance for the college and this commitment can be noticed in the various study centres on stalwarts like Ambedkar and Indira Gandhi. The Women Studies Centre conducts a certificate course for creating awareness on women-related issues. To enhance the employability of the students, the college has initiated programmes to enhance the computer skills of the students like Diploma in Computer Application and Career Oriented Courses on Travel and Tourism. The college believes that the students are the mainstay of the institution and hence it has introduced the practice of **"Student Adalat"** – an initiative being the **first** among the colleges in the district of Dhemaji. The college was exclusively assigned by the affiliating university to frame syllabus for the Tribal Studies course. Accordingly, it became the **first** college under **Dibrugarh University** to offer **Tribal Studies as an optional subject** at the Under Graduate level. Besides, Silapathar College is also one of the pioneer colleges in Assam to set up a **mini tribal museum** to showcase tribal artifacts. Remedial classes are conducted regularly for all the students with special focus on the students belonging to SC/ST/OBC/ Minority communities. The college has constructed ramps at strategic locations for the differently-abled students. The dedicated and hard working faculty conducts monthly departmental meetings to sort out teaching plans for the month ahead. The Career Counselling Cell of the college provides fruitful placement information to the students at the greatest possible extent. The Internal Semester Monitoring Committee actively monitors the functioning of the semester system and reports the developments to the Principal. The results in the BA final examination conducted by Dibrugarh University over the last few years have been appreciable. The co-curricular activities are given considerable focus and the students have shown good results in inter-college sports and cultural events as well. The college provides **seed money** for carrying out research work and some teachers are engaged in research projects and publication papers too. The college always attempts to reach out to the people of the region. The **'We First'** scheme of the college aims at reaching out to the sufferers of natural calamities at the earliest. To this effect, the college has established linkage with the District Disaster Management Authority. The active NSS unit of the college has organized several socially useful productive works like blood grouping camp, repair of Namghars (place of worship), flood relief camp in and around Silapathar. Over the last few years the college has been conducting several out-reach programmes for the benefit of the society at large. Various programmes like popular talk on "Girl's Education in Rural Areas: Sensitisation and Dissemination of Information" at Frontier United High School on 30th June,

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SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated/Constituent College

1. Name and Address of the College:

Name :	SILAPATHAR COLLEGE		
Address :	PO: SILAPATHAR, DIST: DHEMAJI		
City :	SILAPATHAR	Pin : 787059	State : ASSAM
Website :	www.silapatharcollege.edu.in		

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Lakhi Nath Pegu	O: (03753) 246777	9435534268 8472861787	(03753) 246777	peguln1301@gmail.com
Vice Principal	Mr. Bidyeswar Doley	O: (03753) 246777	9957509071	(03753) 246777	silapatharcollege@gmail.com
Steering Committee Coordinator	Mr. Leela Ram Newar	O: (03753) 246777	9435188269	(03753) 246777	ramnewar@gmail.com

3. Status of the Institution:

Affiliated College	√
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i. For Men	
ii. For Women	
iii. For Co-education	√

b. By Shift

i. Regular	√
ii. Day	
iii. Evening	

5. Is it a recognized minority institution?

Yes	
No	√

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

Does not arise

6. Sources of funding:

Government	√
Grant-in-aid	
Self-financing	
Any other	

7. a. Date of establishment of the college: 15/08/1979 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Dibrugarh University

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	01/06/1996	UGC Letter No. F.No.8-36/91(CPP-I); Dated 01 June, 1996
ii. 12 (B)	03/04/1997	UGC Letter No. F.No.8-36/91(CPP-I); Dated 03 April, 1997

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): N.A.

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes [√] No [ ]

If yes, has the College applied for availing the autonomous status?

Yes [ ] No [√]

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes [ ] No [√]

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes [ ] No [√]

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	**Semi-urban, Tribal**
Campus area in sq. mts.	**46, 208.10 sq.mts**
Built up area in sq. mts.	**5, 864.21 sq. mts.**

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities: √ **(One)**
- Sports facilities

* Play ground: √ **(One)**
* Swimming pool: **No.**
* Gymnasium: √ **(One)**
* Indoor Stadium √ **(One)**

- Hostel

  * Boys' Hostel: **Nil**

    i. Number of hostels

    ii. Number of inmates

    iii. Facilities (mention available facilities)

  * Girls' Hostel:

    i. Number of hostels: **1 (One)**

    ii. Number of inmates: **48**

    iii. Facilities (mention available facilities)

    a) Common Room: **1**

    b) Library: **1**

    c) Visitor's Room: **1**

    d) Superintendent's Room: **1**

    e) Night Watchman: **1**

    f) TV, News Paper, Telephone: **Yes**

    g) Running Water: **Yes**

    h) Weekly Health Check-up facility: **Yes**

  * Working women's Hostel: **Nil**

    i. Number of inmates

    ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbe available — cadre wise): **Nil**
- Cafeteria: **Yes (One)**
- Health Centre: **First Aid and Health Check-up facility.**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance…….

Health Centre Staff:

Qualified Doctor	Full time	☐	Part time	√
Qualified Nurse	Full time	☐	Part time	√

- Facilities like banking, post office, book shops: **Nil**
- Transport facilities to cater to the needs of students and staff: **Nil**
- Animal house: **Nil**
- Biological waste disposal: **Yes (Vermi compost plant)**
- Generator or other facility for management/regulation of electricity and voltage: **Yes**
  a) Individual Transformer: **1**
  b) Generator Sets: **2**
  c) Online UPS: **1**
  d) Inverter: **1**
- Solid waste management facility: **1**
- Waste water management: Discharge of waste water to the nearby pond for ground water recharge.
- Water harvesting: **Nil.**

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student	No. of students admitted
	Under-Graduate	B.A.	3 Years (Six Semesters)	10+2	Assamese and English	150 (1st Sem)	153 (2014-15) (1st Sem)
	Post-Graduate	Nil					
	Integrated Programmes PG	Nil					
	Ph.D.	Nil					
	M.Phil.	Nil					
	Ph. D	Nil					

	Certificate courses (under UGC scheme)	1. Women Studies	3 Months	10+2	Assamese & English	40	41
		2. Certificate Course in Dr. Ambedkar Studies	3 Months	10+2	Assamese & English	60	60
		3. Indira Gandhi Studies	3 Months	10+2	Assamese & English	60	45
		4. Career Oriented Certificate Course in Travel & Tourism	1 Year	10+2	Assamese & English	25	22
	UG Diploma (under Dibrugarh University and UGC scheme)	Diploma in Computer Application	1 Year	10+2	English	25	22
	PG Diploma	Nil					
	Any Other (specify and provide details)	Nil					

13. Does the college offer self-financed Programmes?

Yes [√] No [ ]

If yes, how many? **1**

14. New programmes introduced in the college during the last five years if any?

Yes	√	No		Number	4

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	UG	PG	Research
Science	Nil			
Arts	Assamese Economics Education English History Philosophy Political Science Sociology	1	Nil	Nil
Commerce	Nil	Nil	Nil	Nil
Any Other (Specify)	Elective in Tribal studies	1	Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, M M.Com...)

a.	Annual system	1
b.	Semester system	1
c.	Trimester system	0

17. Number of Programmes with

a.	Choice Based Credit System	0
b.	Inter/Multidisciplinary Approach	4
c.	Any other (Specify and provide details)	0

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes [ ] No [√]

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme [ ]

b. NCTE recognition details (if applicable)
Notification No.:
..... Date:
(dd/mm/yyyy)
Validity:

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes [ ] No [√]

19. Does the college offer UG or PG programme in Physical Education?

Yes [ ] No [√]

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy) and number of batches that completed the programme [ ]

b. NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme

separately?

Yes [ ] No [√]

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*	0	0	8	2	7	4	9	4	0	0
Yet to recruit	0	0	0	0	4	0	1	0	0	0
Sanctioned by the Management/ society or other authorized bodies *Recruited*	0	0	0	0	2	7	3	1	1	2
Yet to recruit	0	0	0	0	0	0	0	0	0	0

***M-Male *F-Female**

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	2	2	1	0	5
M.Phil.	0	0	1	0	3	4	8
PG	0	0	5	0	3	0	8
Temporary teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	2	7	9
Part-time teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

5

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 (2010-11)		Year 2 (2011-12)		Year 3 (2012-13)		Year 4 (2013-14)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	09	15	12	13	09	15	07	24
ST	171	155	212	199	138	160	91	99
OBC/MOBC	52	71	75	97	55	119	52	99
General	08	22	07	24	06	16	11	22
Others	01	0	0	03	01	02	0	04

24. Details on students enrollment in the college during the current academic year (2014-15):

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	383	-	-	-	383
Students from other states of India	06	-	-	-	06
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	389	-	-	-	389

25. Dropout rate in UG and PG (average of the last two batches)

UG [29%] PG [ ]

26. Unit Cost of Education:

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component	Rs. 60,430.00
(b) Excluding the salary component	Rs. 2,750.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes [√] No [ ]

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes [√] No [ ]

b) Name of the University which has granted such registration.

1) Dibrugarh University, Dibrugarh
2) Krishna Kanta Handiqui State Open University, Guwahati
3) IGNOU

c) Number of programmes offered [03]

d) Programmes carry the recognition of the Distance Education Council.

Yes [√] No [ ]

28. Provide Teacher-student ratio for each of the programme/course offered:

UG: 1:17

29. Is the college applying for

Accreditation: Cycle 1 [ ] Cycle 2 [√] Cycle 3 [ ] Cycle 4 [ ]

Re-Assessment: [ ]

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 28/02/2005 Accreditation Outcome/Result: B

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

280

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

182

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC: 24/05/2005 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC:

AQAR (i) 16/08/2006 for the session 2005 - 06

AQAR (ii) 31/07/2007 for the session 2006 - 07

AQAR (iii) 27/03/2009 for the session 2007 - 08

AQAR (iv) 03/10/2012 for the session 2008 - 09

AQAR (v) 03/10/2012 for the session 2009 - 10

AQAR (vi) 03/10/2012 for the session 2010 - 11

AQAR (vii) 31/07/2013 for the session 2011- 12

AQAR (viii) 27/11/2013 for the session 2012 - 13

AQAR (viiii) 30/09/2014 for the session 2013 - 14

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information):
No.

2. Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

Spreading the web of quality higher education by dissolving barriers and creating an apt environment for holistic progression of the students, academically and beyond, with focus on the rich multicultural milieu of the land.

Mission:

Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate and charitable human resource motivated by sublime humane values.

Objectives:

1) To generate a sense of self respect and respect for others' cultures for inculcating innate potential of young people with interest of exploration of indigenous cultures and traditional knowledge.

2) To endeavour to spread the light of knowledge.

3) To foster excellence of human potential by cultivating humane ideals and encouraging academic excellence.

4) To create a technologically efficient morally upright and dedicated work force by giving them opportunities to excel.

4) To generate human resource dedicated to inculcating the ideals of humanity fostered by the rich Indian civilization.

The College has clearly defined visions and mission and these are made known to all the students, teachers, staff and stakeholders through the "Annual College Prospectus", its website (**www.silapatharcollege.edu.in**), Guardian Association Meeting, Alumni Association Meeting, College Bulletin and Other publications.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college strictly follows the academic calendar suggested by the affiliating University. The schedule of teaching and examinations in the college are conducted in a planned manner guided by the Academic Calendar. All the departments under guidance of experts prepare teaching plan to conduct the course in an efficient manner. End semester review meetings are held for effective implementation of the curriculum. The academic committee of the college reviews the academic progress in consultation with the Heads of the Departments.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The University prepares the academic calendar of the year which the college adopts with institutional specific modifications along with daily class routine for successful implementation of the curriculum.

The University prepares syllabi of all courses indicating division of marks for each unit and no. of lectures to be delivered over and above enlisting reference books.

The University issues guidelines from time to time for effectively translating the curriculum and improving teaching practices.

Further, the college in collaboration with other organizations provides procedural and practical support to the teachers by organizing guest lectures, conferences and workshops on academically relevant areas for effectively translating the curriculum and improving teaching practices.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The faculty members of the college are advised to carefully consider at least three crucial decisions: what to teach, how to teach it, and how to ensure that students are learning what is being taught. Every department arranges seminars, group discussions, quiz competition etc. among the students to supplement the conventional lecture method of teaching. Moreover, the college provides models, charts, LCD projectors, interactive boards etc to boost up the teaching process. Interactions after lessons and other innovative teaching techniques enable students to grasp and analyze the subject critically instead of rote learning.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Silapathar College has limited scope for networking with industries and research bodies. However, it interacts with the affialiting university from time to time for effective operationalization of the curriculum. Further, the college is also actively involved in conducting semester examinations and spot evaluation of answer scripts as one of the zonal centre of the university.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Silapathar College is affiliated to Dibrugarh University for the award of degree. Academically, the college has to follow the broad guidelines of the university. Therefore, it does not have complete academic autonomy. In addition to the norms of the university, the college is also governed by the rules and regulations of the state government. The progress and programmes of the college, therefore, depend more or less upon them leaving a very limited scope for the college to act within its parameter. The curriculum prepared by Dibrugarh University with representatives from colleges is meant for 119 UG Colleges distributed in seven districts. On the existing curriculum prepared by the university, feedback on its utility, performance and relevance from students, parents, alumni and peers are taken and the outcome is communicated to the Board of Studies (BoS) of the university for necessary action. One faculty member Dr. B. K. Doley has served as member of Under Graduate Board, Academic Council and Board of Studies of the university. The faculty members do take part in various workshops and seminars and communicate the appropriate authorities regarding their suggestions in matters of needs of the students' community.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The college has introduced certificate courses on Dr. B.R Ambedkar Studies, Indira Gandhi Studies, Travel and Tourism and Women Studies under various UGC schemes. Silapathar College is the pioneering institution to start course on Tribal Studies in a region (North-East India) that houses highest number of ethnic communities in India. The syllabus of Tribal Studies was prepared by the college and was approved by the BoS of Dibrugarh University. While preparing the curriculum for the above mentioned courses run by the College trend analysis is done with respect to consideration of possible projections in the subject areas in near future. Affordability, utility and feasibility are also reviewed in preparing the syllabi.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

There are specific mechanisms for analyzing and ensuring the stated objectives of curriculum. At the departmental level there are periodic review meetings which ensure implementation of the curriculum. The Teachers' Diaries are analyzed and measures are recommended on the basis of the same. At the institutional level the Academic Committee reviews the recommendations of the departmental meetings.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc. offered by the institution.

The college at present has been conducting certificate courses on Dr. B.R Ambedkar Studies, Indira Gandhi Studies, Travel and Tourism and Women Studies.

The syllabus of the elective course on Tribal studies Studies is meant for encouraging conservation and dissemination of knowledge related to the rich tribal socio-cultural heritage of Assam.

The Certificate course on Women Studies is designed to provide a broad overview of the significance of women's studies and the major issues concerning women. It seeks to create awareness of the factors and influences which led to the marginalization of women. The purpose of the course is to sensitize students on gender issues in the context of globalization, society, family and workplace.

The Career Oriented Programme on Travel and Tourism is envisaged to create competent human resource for the tourism industry. It intends to inculcate vocational and entrepreneurial skills to widen employment opportunities, particularly among rural youth and the disadvantaged section of the society for self-employment.

The goals and objectives of the certificate courses on Dr. B.R Ambedkar Studies and Indira Gandhi Studies are to motivate the students to the changing trends of higher education in the global perspective, creating competent, compassionate and philanthropic human resources. The institution further strives to inculcate tolerance and respect for all cultures, fostering among the students the strength of mind to undermine discrimination in society in terms of caste, creed, religion and gender.

The students pursuing the DCA course in the college have been provided with both basics and advanced skills in computer usage and applications.

1.2.2 Does the institution offer programmes that facilitate twinning / dual degree? If 'yes', give details.

As a means to provide dual degree/diploma/certificate – Career Oriented Programme on Travel and Tourism has been offered. Certificate course (e.g. Dr. B.R Ambedkar Studies, Indira Gandhi Studies, and Women Studies) are also offered as enrichment courses. The college also offers a few add-on and parallel courses under DDE, Dibrugarh University, Krishna Kanta Handiqui State Open University and IGNOU.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

The UG course run by the college have both core as well as elective options among the several subjects approved by the university. The following are the courses offered in the college in Arts stream:

Core Subject	**(Elective Subject)**
Assamese	Eco, Edu, Hist., Philo, Pol. Sc., Socio, Tribal Studies
Economics	Edu, Hist., Philo, Pol. Sc., Socio, Tribal Studies
Education	Eco, Hist., Philo, Pol. Sc., Socio, Tribal Studies
English	Eco, Edu, Hist., Philo, Pol. Sc., Socio, Tribal Studies
History	Eco, Edu, Philo, Pol. Sc., Socio, Tribal Studies
Philosophy	Eco, Edu, Hist., Pol. Sc., Socio, Tribal Studies
Pol. Science	Eco, Edu, Hist., Philo, Pol. Sc., Socio, Tribal Studies
Sociology	Eco, Edu, Hist., Philo, Pol. Sc., Tribal Studies

- Choice Based Credit System and range of subject options - Choice Based Credit System has not yet been introduced by the university.
- Courses offered in modular form - At present there is no provision for courses offered in modular form.
- Credit transfer and accumulation facility - Not yet been followed by the university
- Lateral and vertical mobility within and across programmes and courses:

Students have less freedom in moving from one course to the others. However, a student admitted to BA course is permitted to change the subject within a stipulated time on payment of fees as per university rules. Flexibility is also allowed in the various add on courses offered by the college. Flexible time frame is also available. UG programme/course of 3 years duration has to be completed within 6 years of admission by a student.

- Enrichment courses

The college at present has been offering certificate courses on Dr. B.R Ambedkar Studies, Indira Gandhi Studies, and Women Studies as enrichment courses. Apart from these the college has also been offering Career Oriented Programme on Travel and Tourism.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college has been successfully running a self financing 1 (one) year Diploma course in Computer Application (DCA). Admission to the courses is made on first cum first basis by the college. Application form and prospectus may be obtained from the College Office. The fee structure of the course is made easily affordable. Most of the passed out students undergoing this course have been employed in different fields of works. The fee structure is as follows:

1. Admission fee	: Rs. 1500.00
2. Monthly fee	: Rs. 800.00
2. Development fee	: Rs. 500.00
3. Electricity fee	: Rs. 300.00
4. Miscellaneous fee	: Rs. 200.00

Examination fee is fixed as per the affiliating university. Teachers' qualifications are as per university guidelines.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes, the college offers a Career Oriented Programme on Travel and Tourism to create competent human resource for the tourism industry. The course is meant to inculcate vocational and entrepreneurial skills to widen employment opportunities, particularly among rural youth and the disadvantaged section of the society for self-employment.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'Yes', how does the institution take advantage of such provision for the benefit of students?

No.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The institution offers value-added certificate courses on eminent social thinkers of India and women empowerment. It also offers Diploma course in computer application and COP on travel and tourism. It is the first institution in Assam to offer Tribal Studies as an optional subject in UG level. Thus, the institution supplements the university's curriculum to ensure integration of the institution's goals and objectives.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

As the entire curriculum is designed by the university with representatives from various affiliated colleges, it provides very little scope for modifying the curriculum designed by the university. The little academic freedom enjoyed by the college does not enable much innovation at the college level. At present, the college offers a few add on and enrichment courses under UGC schemes. While preparing the curriculum for the various certificate and diploma courses factors like employability of students in future is taken into count.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution strives to inculcate tolerance and respect for all cultures, fostering among the students the strength of mind to undermine discrimination in society in terms of caste, creed, religion and gender which are ingrained in the curriculum. The curriculum as designed by the university amply integrates cross cutting issues such as gender, climate change, environmental education, human rights etc. Moreover, the college promotes patriotism and universal brotherhood through its curriculum transactions. The college has also organized national level seminars touching social issues like human rights, gender discrimination, ethnic unrest etc.

1.3.4 What are the various value-added courses / enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values
  The value-added certificate courses developed by the college of different studies centres on eminent social thinkers incorporates moral and ethical values.

- Employable and life skills

  # Life skill employability is partially ensured by the college by offering diploma course in computer application duly recognized by the university for better career options. It also offers certificate course on basic computer literacy.

  # The college offers a Career Oriented Programme on Travel and Tourism to inculcate vocational and entrepreneurial skills to widen employment opportunities for the students.

- Better career option

  The college also offers coaching in 'Entry into Service' funded by UGC. This coaching ensures better career options to the students.

- Community orientation

  The NSS wing of the college orients students towards community service. Similarly, the Red Ribbon Club of the college creates awareness on health aspects like Aids/HIV. Students are encouraged to actively participate in outreach programmes like awareness camps on environment, socio-economic and cultural studies of neighbourhood etc.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The college provides confidential proforma to students for evaluation of the curriculum. The individual evaluation reports are collected and analyzed by the college academic committee. The outcome is made available to the authorities, and teachers for perusal and needful action.

Suggestions from parent/guardian meetings and debates are taken as feedback. The Head of the Departments also informally collect the oral feedback from parents/guardians.

Governing Body of the college is entrusted to review the progress of the college and suggest suitable steps for future development. The suggestions of the Governing Body are taken as feedback.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Programmes framed by the institution like the certificate courses of different studies centres are annually reviewed to enrich their quality.

There is a formal mechanism like holding examinations and awarding certificates to the students.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Being an affiliated institution of the university, the college does not have direct role in preparing the curriculum. It provides confidential proforma to students for evaluation of the curriculum. The outcome of feedback is forwarded to the university for perusal and needful action.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes. There is a formal mechanism to obtain feedbacks from students and other stakeholders. The IQAC collects, examines and makes necessary recommendations to the Academic Committee to communicate the same to the university.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?) Any other relevant information regarding curricular aspects which the college would like to include.

During the last four years the college has introduced one Career Oriented Programme on Travel and Tourism, Dr. B.R Ambedkar Studies, Indira Gandhi Studies and Women Studies have been introduced. Apart from these four certificate courses, Silapathar College is the pioneering institution to start course on Tribal Studies in a region (North-East India) that houses the highest number of ethnic communities in India.

Considering the importance of the diverse needs of the locality, rapidly changing socio-economic scenario and the emerging trends of employment in the global market, the institution has introduced these courses.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college forms an Admission Committee for conducting admission to the courses of study. As far as the procedure of admission to the undergraduate course offered in the college is concerned, public notification is made through newspapers usually in June-July, inviting applications for admission. The Admission Committee decides on the admission criteria for different courses. Admission notices are also hung in the college notice board and posted at the website. Admission forms can be collected personally from the college office during the working hours and such forms can be collected through postal correspondence as well. An information brochure giving details of the academic requirements for admission to a particular course and of the other documents required for submitting an application is supplied along with the admission form. Admission to the college and the hostels is strictly on merit and subject to approval of the authority. Special categories of students, such as, SC/ST/OBC/MOBC/Differently-abled/Sports person are admitted as per govt. rules. The departments may select students for their respective Major Courses by holding separate tests.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Admission is awarded on the basis of merit with clear provision for reservation of seats for backward communities as per State Government rules.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

In admission at entry level, minimum percentage of marks is considered eligible for admission and no bar in maximum mark is fixed for the purpose. A comparative statement showing the minimum and maximum percentage of marks for admission at entry level of seven colleges under Dibrugarh University within the city/district for the year 2013-14 has been given below:

Sl. No.	Name of College	Name of the Course Percentage of Marks in B. A. Programme Minimum %	Maximum%
1.	Silapathar College	31	75
2.	Silapathar Town College	30	62
3.	Purbanchal College	30	71
4.	Moridhal College	30	79
5.	Kulajan College	30	65
6.	Sissiborgaon College	30	67
7.	Simen Chapari College	30	72

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the Admission Committee reviews the admission procedure every year and makes it student friendly. It makes efforts to do away with hurdles if any to ensure transparency and satisfaction to all stakeholders. For example, earlier any student admitted to the college was also allowed to go for Major Courses if he/she desired so based on the marks he/she obtained in the last examination. But it was found that many of such students failed to carry on the Major Course that he/she had chosen. The Admission Committee, therefore, decided to enable the concerned Departments to select the deserving candidates for Major Courses and therefore, immediately after general admission is over, a Test in respective Departments is conducted for Major Courses and the result thereof is displayed with marks obtained in the Test on the Departmental Notice Board. Accordingly, the profiles of the successful students are prepared departmentally. This mechanism has contributed not only to the improvement of the admission process but also to keeping a vigilant eye on comparative rating of students' performance on the basis of their marks at entr level available with the Department.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST/OBC

The college stresses on empowerment of SC/ST/OBC and elevation of their status at the social level and also to fortify their educational, socio-economic and cultural levels by creating awareness and providing proper information for building their

confidence and self esteem so as to counter the challenges of the day. There is also reservation to all students coming from disadvantaged community as per Govt. rule.

- Women

For women, there is no reservation for admission but the women candidates are provided with equal opportunity. Separate hostel facilities are available for women. Silapathar College always aims at empowerment of the women folk and promotes the activities of the college towards social upliftment and services. Some special training in skills like, tailoring, embroidery, beauty care, classes on music, seminars and symposium on relevant topics like women empowerment, gender discrimination & exploitation of women are occasionally organized by the college.

- Differently abled

The college follows reservation policy of Government while admitting Differently-abled students. As "The Persons with Disabilities Act 1995" indicates that differently-abled persons should have access to education at all levels, Silapathar College has constructed ramps at strategic points in the campus for easy access.

- Economically weaker sections

Silapathar College situated in economically backward and geographically isolated region is dedicated to develop human resource for overall improvement. The institution offers freeship to meritorious students coming from weaker sections of the society.

- Minority community

The college takes special care to promote equity by giving special preference to students belonging to minority community

- Any other

The intake records and students profile themselves demonstrate the evidence of these facts. Given below is a table showing the students belonging to different categories in the last four academic sessions:

Academic Session	SC	ST	OBC	*Others	Total
2010-11	24	326	123	31	504
2011-12	25	410	172	35	642
2012-13	24	298	174	25	521
2013-14	31	190	151	37	409

**others includes all unreserved categories*

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Academic Session	Number of applications	Number of students admitted	Demand Ratio
UG				
Bachelor of Arts (B. A.)	2010-11	255	255	1:1
	2011-12	300	300	1:1
	2012-13	183	183	1:1
	2013-14	141	141	1:1
Diploma				
Diploma in Computer Application (DCA)	2010-11	20	20	1:1
	2011-12	20	20	1:1
	2012-13	20	20	1:1
	2013-14	20	20	1:1

Observation: The College offers higher education in Arts faculty only. It has noticed fluctuating trends in demand for admission to the college each year. Although in the academic session 2010-11, for instance, there was a trend of declining tendency, it abruptly increased to a remarkable point in the next academic session 2011-12 followed again by a decrease in the next academic sessions, 2012-13 and the tendency continued in the next academic sessions, 2013-14 also. The college has been making efforts to look into the reasons for the fluctuation of trends in admission and care has been taken to do away with weaknesses if any with the admission procedure of the institution. Steps have been initiated for improvement of quality even if there is a temporary decline for the time being. The college believes that the qualitative production of human resources will certainly attract the growing generations in the days to come. In addition to the normal programmes for UG courses of study in Arts faculty, the college has been running a number studie centres like Women's Studies, Dr. B. R. Ambedkar Studies and Indira Gandh Studies. Short Term Certificate Courses are offered in Women's Studies, Dr. B. R Ambedkar Studies and Indira Gandhi Studies to the intending students of the colleg The trends of enrolment in these courses are increasing.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ens adherence to government policies in this regard?

The college takes special care for the admission of the differently-abled students. reservation of seats is provided to the students of this category.

The college strictly adheres to the basic directives of UGC for providing equal educational opportunities to differently-abled persons. With financial assistance from UGC, major initiatives have been taken to implement all existing legislations and policies pertaining to higher education of differently-abled persons in the college. Silapathar College has constructed ramps at strategic points in the campus for easy access.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

All the departments offering major course used to conduct tests before enrolling the students for the same. The get-together conducted at each department before the commencement of teaching programme helps in internal understanding of the knowledge base and skills of the students. The merit and performance of students in qualifying examination as well as their earlier career is also considered. The performance of students in the first and second unit tests which are a part of continuous internal assessment also helps in understanding the students' level of understanding of the subject.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Academic caliber of the students is tested at the beginning of the academic session by most of the departments through a written test before admitting them to respective major courses. They also hold unit test in the class regularly for periodical assessment of the students in addition to the two sessional examinations held. The advanced learners and slow learners of a subject are identified by the concerned faculty, based on their performance in unit test, and final examination. They are also identified based on their active participation, involvement, performance in the class room dynamics. Accordingly, subject wise, paper wise, strategies are adopted in order to enable them to cope with the programme of their choice.

Academically poor students are taken extra care by arranging special remedial classes by the teachers of various departments. There is also provision for tutorial classes to the needy students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college has a Women's Studies Centre which is actively engaged not only in offering academic courses on gender issues but also renders extension services by holding popular talks, seminars, symposium etc. on gender discrimination, economic rights, social status, health and hygiene, female foeticide, workplace etc. in and

outside the college campus in collaboration with different social organizations. The Centre has organized a number of awareness campaigns in far-flung interior villages so far.

As for inclusion, the college is committed to providing equal facilities for learning to the students belonging to socially excluded and downtrodden communities. Programmes are organized in collaboration with other social organizations in the college to sensitize students and general public on human rights of these communities and of women as well.

In the course curriculum of the Dibrugarh University, Environmental Studies is a compulsory paper for UG students. Field trips to hazard prone areas are arranged as part of the course for all the UG students and are advised to submit a report on their experiences in the spot. Special talks and community consultations are also arranged for sensitizing the staff and students on the issues such as biodiversity conservation, environmental hazards and disaster management.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners of a subject are identified by the concerned faculty, based on their performance in unit test, and final examination. They are also identified based on their active participation, involvement, performance in the class room dynamics.

Advanced students are taken extra care through personal contact with the teachers of the concerning departments for guidance. Academically brilliant students are also encouraged to participate in various national level competitive exams.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The academically poor students are identified through the unit tests and corrective measures are initiated accordingly. Tutorial classes are also arranged for students in daily class routine for not only improving the academic skills and linguistic proficiency of the students in various subjects but also to raise their level of comprehension of basic subjects to provide a stronger foundation for further academic work.

Economically backward students are identified through a general notice and are provided with freeship, book bank etc. Students Aid Fund has been regularly helping economically poor students in order to stop them from dropping out due to economic reasons. As for the socially backward and slow learners, special remedial classes are held as per UGC guidelines.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The college Academic Committee prepares the academic calendar at the very beginning of the academic session in consonance with the academic calendar of the Dibrugarh University. The schedule of teaching and examinations in the college are conducted in a planned manner guided by the academic calendar. All the departments under guidance of experts prepare 'teaching plan' to conduct the course in an efficient manner. Learning activities at individual and group levels are integrated into the system such that students are optimally involved in assessment of their own progress through faculty and peer feedback. Students are assessed by intra-institutional evaluation methods, namely Unit Tests, Sessional Tests, Student Seminars, Group Discussion and Home Assignments.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

Silapathar College has established Internal Quality Assurance Cell (IQAC) just after the visit of the NAAC peer team in 2005 (24-05-2005) as per the guidelines of the NAAC. IQAC has been channelizing the efforts and measures of the college towards academic excellence. It very often arranges consultation with the Academic Committee, Internal Semester Monitoring Committee (ISMC) and the Principal to devise strategies for effective implementation of the academic programmes. Use of ICT in teaching-learning process is promoted and "Students' Adalats" are held to redress grievances of students, if any, regarding the teaching-learning environment in the college.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The learning process at Silapathar College is made student-centric by use of ICT tools, computer labs and interactive learning through discussions. Computer-assisted teaching-learning method is promoted. Participatory learning activities like presentation of seminars and assignments/project work, collection of information from Internet etc is encouraged. Apart from the class seminars the teachers also engage the students in limited tutorial classes in the college, which gives an opportunity for mutual interaction between the teachers and the students. Such academic counselling is helpful to the students for personality development and to have clear academic conception.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college not only focuses on academic excellence but also promotes human excellence, which consists of developing critical thinking, creativity and scientific temper among the students. The college makes utmost efforts to make student community rational in all respects throughout their life. To develop a rational and critical thinking, debating competitions are arranged within the college campus among the students. Apart from that, students are encouraged to participate in debating competitions held in other colleges in the State. For inculcating creative talent of the students, each of the departments brings out wall magazines and college publishes the annual college magazine regularly. In addition to these, various competitions including literary, music, extempore speech, mono-acting, dance etc. and various events of games and sports are held in the College Annual Sports Week.

Outreach programmes are held by inviting eminent personalities for developing scientific temper among the students.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? e.g: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and CommunicationTechnology (NME-ICT), open educational resources, mobile education, etc.

The college offer free Internet access and different audio visual aids like LCD projectors, laptop, desktop, printers and interactive board for effective teaching. Steps have been taken to provide maximum use of all the ICT facilities in the college. Local Area Network (LAN) using SOUL software has been installed for automating in-house activities and services of the library. A Digital High Speed Copier, Photo Scanner, Barcode Unit, Software, Laser Printers are added for use of all the stakeholders of the college. The college makes use of INFLIBNET Nlist facility for easy access of e-journals and e-books. The same has been provided free of cost by INFLIBNET. A Virtual Class room with video conferencing facility will be made available shortly for the benefit of the students' community.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Exposure to advanced level of knowledge and skills in a college like ours located at a place which is inhabited by people belonging to disadvantaged communities is a difficult task for both students and faculty. However, faculty members have the opportunity to participate in the OP, RC and STC where they can widen the horizon of knowledge and skills by exchanging views, opinions and experiences with peers and experts. But the students do not have such opportunities. Therefore, teachers are encouraged to go for pursuit of higher studies, participating national and international seminars, symposia, winter/summer schools etc. The college, on its part, organizes

regional, state and national level seminars and workshops at least two times a year where a host of renowned resourceful scholars are drawn together.

Their deliberations, critical observations and realistic suggestions enhance and widen knowledge and skills not only of the faculty but also of the students – the college fraternity at large to a greater degree. Besides, excursion and visits to the places of national importance, field trips are also arranged for exposure of students to advanced knowledge and skills. In addition to it, students are exposed to advanced level of knowledge by involving them in presenting papers in the students' seminars, participating in group discussions and attending Open Sessions of the Annual College Weeks where men of expertise are invited to deliver lectures on different topics.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling /mentoring /academic advise) provided to students?

Sl. No.	Process	Details of activities performed	No. of students benefitted
1.	Academic counseling	1) A Career Counseling session among students B.A. 3rd year will be held on 20th September, 2012 (Thursday) by the Career Counseling Cell to guide the students in choosing best carrier options in Higher Education. Renowned career counselor Mr. Arup Kumar Deka graced the occasion as special invitee.	150
		2) Career Guidance Counselling Session conducted on 5th November, 2013 by Mr. Bhargav Kumar Boruah, Career Counsellor.	300
		3) Seminar on 'Perspective of MBA in Today's Industry and Corporate World' organised by Kaziranga University in collaboration with Silapathar College on 20th March, 2014.	200
2.	Guidance services	1) Workshop on NAAC Reaccreditation organized by IQAC, Silapathar College on 26/10/2013.	40

		2) One day training programme on Fashion Designing on 8/11/2013 organised by Women Studies Centre.	120
		3) Popular talk on 'Capacity Building and Leadership Quality of the Girl Child' held on 24th January, 2014.	130
		4) Popular Talk on 'Adolescent Girl's Health, Education and Empowerment' & 'Women and Indian Politics' organized by Women Studies Centre and Indira Gandhi Studies Centre on 8th March, 2014.	
3.	Personal and psycho-social supports	1) Workshop on 'Health and Hygiene of Rural Women' on 9th January, 2010.	160
		2) Red Ribbon Club of Silapathar College organized an awareness programme on HIV/AIDS on 2nd February, 2013 at college auditorium	250
		3) Blood Grouping Camp organized by N.S.S. wing at the college campus on 20/03/2013.	275
		4) Motivational talk on Youth Unrest: causes and remedies by noted social activist Hembhai on 27/09/2014	350

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

In conformity with the change of curriculum introduced by the Dibrugarh University for Semester System at UG level, a great deal of innovations has been adopted by the faculty during last four years. Unitization of text contents, preparation of lesson plans, holding of unit and sessional tests, displaying of marks obtained by students on the

departmental notice boards, holding of class seminars, group discussions and home assignments/projects are some of them. Since group discussion/seminar, home assignment, sessional test are the integral part of the prescribed curriculum and as they are supposed to be performed within the specified time-frame, therefore, the faculties have to adopt innovative measures for executing them smoothly. In order to make the class room situations enjoyable, occasional computer assisted presentations are also adopted by the faculty. We visualize, in the immediate future, a smooth transition to digital learning without sacrificing the strengths of the conventional class room teaching.

2.3.9 How are library resources used to augment the teaching- learning process?

The College Library is accessible to all the faculty members and students. Immediately after enrolment of the students and just before the commencement of the classes, the college holds a counselling session for guiding the students as to how support services in the library can be availed. The library allows any student/staff to pick and choose any book they like from the catalogues. All the students, teachers and officials of the college are given ID cards and borrower cards for having direct access to library. The Library has grown and progressed over the years incorporating technological innovations in its day to day working. It has SOUL packages and Barcode equipments. The library has its own computers for data entry, a photostat machine, and a scanner for the benefit of the readers. Computers in the library are connected with broadband internet. The library also provides e-resources to the faculty and students.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes. The college has to face unexpected challenges frequently in completing the curriculum within the planned time frame and academic calendar. The leading reasons of these challenges may be described as follows:

(a) Although in the State of Assam, +2 (Senior Secondary) stage has been clubbed to most of the colleges, teachers are not appointed for the stage and the teachers of the Degree Stage have to take two additional classes daily. The college being one of such colleges faces lot of problems in completing the curriculum within the planned time frame and academic calendar.

(b) The college is surrounded by villages that become victims of recurrent devastating floods. The great majority of the students enrolled in this college are hailing from these villages and they fail to attend classes regularly. Therefore, they have to be provided with special tutorial classes to enable them to cope with the normal running of the programme. Apart from that sometimes, the college is used by district administrative authorities as relief camp to shelter flood victims hampering normal academic functioning of the college for months together.

(c) Census operation and process of revision of electoral rolls often keep the teachers away from their daily duties causing irreparable damage to teaching-learning process.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The IQAC of the college is assigned with the responsibility to monitor and evaluate the quality of teaching-learning. Internal assessments are regularly monitored and corrective measures are initiated if necessary. Analysis and discussion are made on the department's results at the End Semester Examinations by the Principal and HoDs.

The college arranges "Students' Adalat" every month as an effective tool for evaluating the teaching-learning process in the college.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Normally, the college submits its requirement of the teaching positions and the State Government of Assam sanctions the posts. Then the college advertises the posts laying down the prevailing UGC norms in leading dailies inviting applications followed by an interview for selection of the eligible candidates. The select list is submitted to the Director of Higher Education (DHE), Assam for approval and the appointment letters are issued to the corresponding candidates by the DHE. Filling up of vacancies caused by retirement or some other reasons and creation of new posts have to be approved by the DHE. As and when shortage of faculty arises but new posts are not sanctioned by the Government, the college meets the requirement by recruiting candidates with requisite norms, adequate knowledge and skills in the concerned field on ad-hoc/part time and contractual basis. The college is presently meeting its requirement with the following faculty members of different categories of appointment:

PRESENT STATUS OF FACULTY

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D. Sc./D. Litt.							
Ph. D.	0	0	2	2	1	0	5
M. Phil.	0	0	1	0	3	4	8
PG	0	0	5	0	3	0	8
Temporary teachers							
Ph. D.	0	0	0	0	0	0	0
M. Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	2	7	9
Part-time teachers: Nil							
Ph. D.							
M. Phil.							
PG							

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

To cope with the growing demands for new programmes, the college has been facing lot of problems. The college has been facing scarcity of qualified teachers to teach the papers on Computer Skill and Environmental Studies introduced by the University. The problem is mainly because the government has not sanctioned new posts to teach these subjects and the limited financial resource of the college makes it difficult to appoint qualified and competent teachers. However, the college has met up these challenges by engaging teachers from other disciplines and recruiting teachers by spending college fund.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	23
HRD programmes	1
Orientation programmes	6
Staff training conducted by the university	3
Staff training conducted by other institutions	1
Summer / winter schools, workshops, etc.	1
Other Courses	1

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- Teaching learning methods/approaches: The college provides necessary training to the teaching staff regarding the use of ICT in teaching learning through the Computer Centre of the college as and when necessary.
- Handling new curriculum: With the introduction of Semester System at UG level by the Dibrugarh University, the college organized a seminar on "Implementation of Semester System in the Colleges of Assam" on 12th November, 2010.
- Content/knowledge management: Silapathar College library facilitates the staff with the new reference books, journals, periodicals, magazines and other e-contents.
- Selection, development and use of enrichment materials: Training programmes of the faculty members on the use of INFLIBNET enabled e-resources by the library.
- Assessment: Periodic programmes on evaluation under Semester system including internal assessment and management of evaluation process are held under the supervision of Academic Committee of the college.
- Cross cutting issues: The college has organized a number of seminars and workshops on cross cutting issues. It has organized, for instance, a seminar on "Health and Hygiene of Tribal Women" on 9th January, 2010, "Implementation of Semester System in the colleges of Assam"

on 12th November 2010, "Education, Social Integration and Development" on 7th May, 2011, "Role of Women in Rural Development" on 6th & 7th October 2012, "Ethnic Diversity, Linguistic Multiplicity and National Integrity in North-East India" on 24 - 25 August, 2013, "Ethnic Identity Movement in North-Eastern States of India" on 21 – 22 September 2013 etc. Moreover, many outreach programmes have been carried out in the nearby villages on topics of social importance.

- Audio Visual Aids/multimedia: Audio-Visual Aids/multimedia appliances are used as and when necessary. Faculty members who have not yet been acquainted with the handling of these equipments are imparted training by the Computer Centre.
- OER's: No initiatives have been taken yet.
- Teaching learning material development, selection and use: The Department of Education has organized a training programmes on teaching-learning material development.

c) Percentage of faculty

- Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies: 12%
- Participated in external Workshops / Seminars / Conferences recognized by national/ internationalprofessional bodies: 100%
- Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: 84%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The college makes utmost efforts to enable faculty to keep themselves abreast of latest knowledge and skills. With its limited resources, five teachers, namely Dr. Baby Moran, Raju Pegu, Sivanath Pait, Tapan Pegu and Nandeswar Kachari were granted a sum of Rs. 10,000/ each by the college to conduct five mini research projects. In addition to it, a teacher, namely Dr. Basanta Kumar Doley (who has left the college to join as a member of Assam Public Service Commission in 2012) availed a major research project. Dr. Nabo Kumar Pegu, Dr. Malaya Gogoi, Sibanath Pait and Leela Ram Newar were also granted minor research project by UGC. Apart from this, teachers are granted leaves for participating in National, International Seminars, Workshops, OPs and RCs so that they can get their ideas and knowledge recharged. The college also encourages the teachers to take study leave under UGC Teacher Fellowship Programme. The college has also taken up steps to provide funds for publication of research papers presented in the seminars organized by the college. A volume of such collection has already been brought out.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

No teacher of this college has received any award or recognition for excellence in teaching during the last four years.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes. Teachers are evaluated by students. The students are provided with proforma to evaluate the teachers at the time of leaving the college at the end of the third year. These feedbacks are processed and analyzed by the authority for necessary follow-up actions in this regard.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The College is affiliated to Dibrugarh University and it, therefore, follows the conventional methods of evaluation as directed by the University. The University on its part makes the method of evaluation public in the syllabus designed for the UG course. Moreover, the teachers of all the departments in the college inform the newly admitted students at the very beginning of every academic session that their progress will be monitored periodically through internal assessments and sessional examinations and finally by University Semester examination. The students are informed by the teachers in the class room about the evaluation methods so that they can prepare themselves in the best possible way to be evaluated properly.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The Dibrugarh University initiated semester system from the session 2011-12. As part of the Internal Assessment, 20% of the total marks of the papers are to be awarded by the college by conducting various assessment tools like seminar presentation, group discussion etc. For its effective implementation the college conducts regular unit tests, Sessional Tests, Group Discussions/Seminars/Home Assignments etc. Emphasis is laid on regular attendance also.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college has left no stone unturned to effectively implement the evaluation reforms introduced by the university. In accordance with the guidelines of the university, the college has set up an Internal Semester Monitoring Cell in addition to IQAC. These two mechanisms keep vigilant eyes on implementation of evaluation reforms of the university. The institution is strict about the monitoring of the academic performance and co-curricular activities undertaken by the students. The main basis of the progress report intimated to the parents being the tests and examinations held from time to time ahead of the actual final examinations, the institution also holds Guardian meetings for face-to-face discussion. The college is also a recognized Examination Zone of the university for Spot Evaluation of Answer Scripts.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The college has adopted both formative and summative evaluation approaches to measure students' accomplishment. For example, Internal Assessment marks are calculated on the basis of marks obtained in two Sessional Tests, presentation of papers in the seminars, home assignment etc. in a formative way. But the evaluation in the End Semester examination is done in a summative way. Both the approaches are found to have impact on the system. But the formative approach is found to have impacted much more than the summative approach in the sense that it is done by the faculty from a close quarter of the students.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

The prescribed syllabus of UG level has streamlined the distribution of marks in Internal Assessment to the areas that are to be taken into account. According to that allocation, out of 20 internal marks two sessional tests carries 5 marks each (Total: 10 marks), 5 marks for regular attendance and 5 marks for independent learning and communication skills like paper presentation in seminars, home assignment etc. Thus, by lessening the scope of subjectivity, transparency in assessing students' overall development is assured. Besides, in the system of internal assessment, all the faculty members of a department are collectively involved. The present system has made considerable improvement for ensuring transparency in assessing Internal Assessment for the overall development of students in behavioural aspects, independent learning, communication skills etc.. This practice has been followed since the inception of Semester System by the University.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Although objectives of a course of study are clearly stated by the Dibrugarh University to which the college is affiliated, graduate attributes are not specifically stated anywhere. The college also does not have clearly stated attributes of graduates. However, the college makes efforts to impart to graduating students the following qualities:

- Academic knowledge to a prescribed degree
- Competency in employment and self-reliance
- Impeccable behavioral inclination
- Cultural understanding of national and international communities
- Life-long learning attitude
- Socio-cultural awareness
- Scientific temperament
- Literacy in environment, IT, moral values, geo-political composition
- Problem solving ability etc.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The college constitutes an Examination Committee for conducting each examination. All grievances related to university examinations are forwarded to the university by the examination committee of the college. The university has provisions for re-assessment and re-evaluation of the results. Regarding internal evaluation, the departments concerned are prompt to redress grievances, if any.

2.6. *Student performance and Learning Outcomes*

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes. The learning outcomes at UG level have been clearly stated by the Dibrugarh University in its Regulations, 2010 and syllabi. To be a graduate in Major Course, one has to secure minimum 50 marks while in General Course 40. In addition to this, attempt has been made to foster desired improvement in personality, leadership quality, behavioral changes and social commitment among the students through curricular and co-curricular activities. The college has the conviction that a graduate needs to be endowed with certain attributes which includes employability, self-reliance, cultural consciousness and a sense of national and international fraternity. Students and faculty are made aware of such qualities by holding counselling sessions beginning with the one held before commencement of academic programmes. Apart from that the college aims at bringing about among students an academic excellence and meaningful marriage of tradition and modernity.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes courses offered.

The college has effective mechanisms for monitoring students' performances. To enable the faculty members to acquire efficiency in conducting examinations, an Examination Committee is formed for each examination on rotation basis under the strict supervision of the Internal Semester Monitoring Committee and IQAC. The committee holds internal examinations, distributes subject-wise packets of answer scripts to the corresponding teachers, collects marks and declares results by displaying in the notice board. Apart from that, every department displays the marks obtained in the Sessional Tests, Seminars, Home Assignment etc. on the Departmental Notice Board. Thus, the progress of students' performance is communicated to the students.

The following tables present the comparative results of different departments:

TABLE - I

PERFORMANCE OF STUDENTS AT DIFFERENT LEVELS

DURING THE COURSE OF STUDY

Programme	Pass Percentage in Major					
	1st Sem/11	2nd Sem/12	3rd Sem/12	4th Sem/13	5th Sem/13	6th Sem/ Exit level/14
Assamese	100%	100%	100%	100%	100%	100%
Economics	40%	63%	71%	56%	93%	55%
Education	100%	100%	100%	100%	100%	100%
English	50%	42%	58%	100%	100%	89%
History	88%	100%	100%	100%	75%	75%
Philosophy	83%	100%	100%	100%	75%	53%
Political Science	88%	88%	100%	93%	100%	92%
Sociology	71%	50%	85%	71%	40%	31%

TABLE - II
PERFORMANCE OF STUDENTS AT DIFFERENT LEVELS
DURING THE COURSE OF STUDY

Programme	Pass Percentage in General Course					
	1st Sem/11	2nd Sem/12	3rd Sem/12	4th Sem/13	5th Sem/13	6th Sem/ Exit level/14
Assamese	28%	96%	N.A	87%	N.A	N.A
Economics	48%	88%	100%	18%	100%	100%
Education	61%	100%	100%	100%	100%	100%
English	17%	65%	60%	NA	NA	NA
History	50%	100%	100%	100%	100%	100%
Philosophy	100%	100%	100%	100%	100%	100%
Political Science	87%	94%	100%	98%	94%	100%
Sociology	75%	100%	93%	90%	60%	40%

Given below is a Table showing the results of last two years of the college under Annual system of course of study:

TABLE – III

PERFORMANCE OF STUDENTS IN ANNUAL SYSTEM OF COURSE OF STUDY

Programme	Pass Percentage in Major Course			Pass Percentage in General Course		
	Year			Year		
	2011	2012	2013	2011	2012	2013
Assamese	85%	75%	100%	99%	92%	84%
Economics	100%	100%	88%	100%	100%	100%
Education	100%	100%	100%	100%	100%	100%
English	100%	100%	88%	79%	96%	N.A
History	100%	100%	100%	90%	100%	100%
Philosophy	100%	100%	100%	100%	67%	100%
Political Science	100%	94%	100%	100%	100%	100%
Sociology	100%	100%	100%	100%	100%	100%

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The strategies for teaching, learning and assessment of the college are so structured as to reflect the curricular objectives of the university and facilitate the achievement of the intended learning outcomes of students. The prescribed curricular design of the university and the tools adopted by the college for effective implementation thereof

refers to its strategic devices that includes holding of regular classes, lectures, seminars, group discussions, workshop, field trips, report writing etc. Through such activities, attempts have been made to inculcate inherent talent of the students and infuse a sense of brotherhood into their minds leading to an ambience of emotional unity.

A disciplined life is being fostered among students and leadership quality is developed through students' organization like Silapathar College Students' Union. Each of the students is required to wear college uniform and Identity Card and no student is allowed to use mobile phones within the college campus. All these aspects are taken into account when Internal Assessment is made.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college has been making efforts to enhance the entire process of the curricular and co-curricular transaction relevant to social and economic needs of the society. The teachers are oriented to relate the courses offered to social and economic relevance. Considering the socio-economic relevance of the area, the college has introduced pre-service coaching like 'Entry into Services', especially for SC, ST and Minority students under the sponsorship of the UGC. Entrepreneurship development workshops have been organized in collaboration with Assam Gramin Vikash Bank and SBI, Kulajan Branch. The college has been organizing counselling on job prospects which were attended by experts in the field as resource persons. The college is keen enough to develop a culture of research among the teachers and students are encouraged to research methodology in preparing reports.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The data on students' learning outcomes are collected by the college through its inbuilt mechanisms, such as records of the results maintained in the office, and the departments. After analyzing them, strengths and weaknesses are identified and planning is prepared to remove weaknesses and sustain quality and they are used for overcoming barriers of learning.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

In order to ensure the achievement of learning outcomes of the students, the college has a number of inbuilt strong mechanisms which keep their vigilant eyes on the teaching-learning and evaluation process. The committees/board/cells like Academic Committee, Examination Committee, ISMC, IQAC etc. contribute inputs to overall evaluation of the achievements of learning outcomes of the students.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes. The college considers that assessment/evaluation is an inevitable part of the teaching-learning process and it serves as indicator for evaluating students' performance, achievement of learning objectives and planning. Since the present syllabus of the Dibrugarh University of Semester System embraces weightage for behavioral aspects, independent learning, communication skills etc. in addition to the weightage for general learning experiences, therefore, it can obviously be considered a tool for using as indicator of students' achievement. Given below are some examples of effective role of the process:

(a) Academic planning of the college has to be updated on the basis of the performance/achievement shown by the students. Adherence to counting of attendance percentage and participation in seminars has been emphasized during the last three years.
(b) Internal Assessment is also a part of the End Semester examination and anyone who fails to secure satisfactory marks, he/she can hardly get through the End Semester examination.
(c) Since behavioral aspect is also taken into account in assessing/evaluating students' accomplishment, the students have to maintain moral codes of conduct also and thus, discipline of the college is properly maintained.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes. The college has a research committee to monitor and address the issues of research consisting of the following members:

1. Dr. L. N. Pegu, Chairman
2. Dr. Baby Morang Doley, Member Secretary
3. Dr. Binud Sarmah, Member
4. Dr. Jai Ram Jha, Member
5. Dr. Malaya Gogoi, Member
6. Dr. Koudinya Outside Member

Major decisions taken during the last year

1. Recommended three Minor Research Proposals for financial assistance from the UGC
2. Decided to facilitate un-interrupted supply of electricity for quality research work.
3. Decided to install internet facilities for facilitating up-to-date research work.
4. Decided to add more reference books in the library.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The college encourages its faculty to undertake research projects in thrust areas not only at the regional level but also at the national level.

- Autonomy to the principal investigator: Full autonomy is given to the PI for conducting project works.
- Timely availability or release of resources: The authority takes necessary steps for timely release of resources.

- Adequate infrastructure and human resources: The college provides adequate infrastructure and human resources to carry out research works.
- Time-off, reduced teaching load, special leave etc. to teachers: There is provision of reduced workload to pursue research works for interested teachers.
- Support in terms of technology and information needs: Yes
- Facilitate timely auditing and submission of utilization certificate to the funding authorities: The college facilitates timely auditing and submission of utilization certificate to the funding authorities
- Any other: The faculty is encouraged to submit new research proposals and to participate in national and international conferences/seminars/symposia/ workshops

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The participation of students in research activities is ensured through student project work as part of their syllabus. Silapathar College equips and empowers students with relevant research knowledge through student seminars, report writing during study tours, socio-economic and cultural studies of neighbourhood as extension activities etc. Such efforts help to develop scientific temper and research culture and aptitude among students.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The following table is indicative of the involvement of the faculty members in research activities:

Sl. No	Name of Faculty	Type of Research	Agency/University	Outcome
1	Dr. B. K. Doley	Major Research Project	UGC	Ongoing
2	Dr. N. K. Pegu	Minor Research Project	UGC	Completed
3	Dr. Malaya Gogoi	Minor Research Project	UGC	Ongoing
4	Mr. Leela Ram Newar	Minor Research Project	UGC	Ongoing
5	Mr. Siva Nath Pait	Minor Research Project	UGC	Ongoing

6	Dr. Jai Ram Jha	Ph.D. Supervisor	Assam Down Town University, Manav University, Singhania University	6 students enrolled for Ph.D.
7	Dr. Baby Morang	Ph.D. Supervisor	Assam Down Town University	2 students enrolled for Ph.D.
8	Dr. N.K. Pegu	Ph.D.	Dibrugarh University	Completed
9	Dr. Malaya Gogoi	Ph.D.	Gauhati University	Completed
10	Mr. Leela Ram Newar	Ph.D.	Dibrugarh University	Ongoing
11	Mrs. Beena Devi	M. Phil.	Dibrugarh University	Completed
12	Mrs. Anima Doley	M. Phil.	The Global Open University, Nagaland	Completed
13	Mrs. Minu Lota Newar	M. Phil.	The Global Open University, Nagaland	Completed
14	Mr. Prem Prasad Sarmah	M. Phil.	Periar University	Completed
15	Mrs. Gitima Deka	M. Phil.	Periar University	Completed
16	Mr. Raju Pegu	M. Phil.	Madurai Kamraj University	Completed
17	Mr. Dinesh Chandra Pegu	M. Phil.	The Global Open University, Nagaland	Completed
18	Mr. Leela Ram Newar	M. Phil.	The Global Open University, Nagaland	Completed

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

IQAC of Silapathar College organized two workshops on capacity building in terms of research and imbibing research culture among the staff and students.

1. Workshop on Project Preparation and Mechanism of Research Paper Writing by Dr. Bhabajit Bhuyan on 09/11/2013.

2. Workshop on Research Methodology in Social Sciences by Mr. Rupam Gogoi on 18/05/2014.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Silapathar College is not a research institute and hence research students are not admitted. However, two teachers are recognized by various universities as M. Phil. and Ph.D. Supervisors.

Name	Research areas	Expertise
Dr. Baby Morang	Women Studies	M. Phil./ Ph.D. Supervisor
Dr. Jai Ram Jha	Indian English literature	M. Phil./ Ph.D. Supervisor

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Silapathar College has been inviting researchers of eminence to visit the campus and interact with teachers and students. The following researchers have visited the college so far:

Name	Designation	Area of Expertise
Dr. D. Doley	Rtd. Professor, Dibrugarh University	Social Scientist
Dr. C.K. Gogoi	Rtd. Professor, Dibrugarh University	Social Scientist
Dr. Girin Phukan	Rtd. Professor, Dibrugarh University	Social Scientist
Dr. H. Goswami	Rtd. Professor, Dibrugarh University	Social Scientist
Dr. K. C. Borah	Professor, Dibrugarh University	Social Scientist
Dr. T. Mibang	V.C., Rajiv Gandhi University	Social Scientist
Mr. Soumadeep Dutta	Director, Natures Beacon	Environmentalist
Mr. Ravindra Nath	Former Director, RVC	Environmentalist
Dr. Jogendra Nath	Former Registrar, Rajiv Gandhi University	Social Scientist
Dr. Dambaru Dhar Nath	Professor, Dibrugarh University	Social Scientist
Dr. K. K. Deka	V.C., Shankar Dev University	Social Scientist
Dr. Gopal Ch. Hazarika	Professor, Dibrugarh University	Social Scientist
Dr. Rupam Saikia	CDC, Dibrugarh University	Social Scientist

Dr. Hitesh Deka	Dean, K. K. Handique State Open University	Social Scientist
Dr. Anil Ch. Borah	Dy. Director, IGNOU RC Jorhat	Social Scientist
Dr. Jahnabi Gogoi Nath	Professor, Dibrugarh University	Social Scientist
Dr. Aparna Konwar	Professor, Dibrugarh University	Social Scientist

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

So far no faculty has applied for Sabbatical Leave for research activities.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

1. As initiative of creating research awareness, the college organizes national seminars funded by UGC on diverse topics inviting presentation of research papers from teachers, research scholars and students.

2. Selected research papers presented in the seminars are published in book form as ready reference for teachers, research scholars, students and public at large. At present, 2 such books have been published.

3. The students are informed about the ongoing research projects taken up by the faculty and their findings after completion during general meetings in the college.

3.2 *Resource Mobilization for Research*

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

As the college is not a recognized research institution, there is no budgetary allocation for research. However, the college has provision of granting lump sump amount for aspiring research investigator.

The following table shows the major heads of expenditure, cation and actual utilization of the research projects carried out by last five years:

Head	Allocation in INR	Funding Agency
Books and Journals	2,50,000.00	UGC
Field Work & Travel	3,05,000.00	UGC
Equipments	2,30,000.00	UGC
Contingency	1,65,000.00	UGC
Project Fellow	1,92,000.00	UGC
Any other including Hiring Services	40,000.00	UGC
Overhead Charges	27,200.00	UGC

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Yes, there is facility to provide seed money in the institution. A sum of Rs. 10, 000/- each has been provided as seed money for research works to 5 faculty members.

3.2.3 What are the financial provisions made available to support student research projects by students?

Departments that require student research projects are allocated funds for the purpose of field visit from the college fund.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The Principal Investigators of research projects normally seek suggestions from faculty members of other departments while carrying out their projects as and when necessary.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution provides infrastructure in terms of books, ICT etc for doing research work. All faculties are allowed to optimally use such facilities provided by the authority.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The college receives grants only from UGC for carrying out research projects.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Details of ongoing and completed projects and grants received during the last four years are presented below:

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	22 Mar, 2012 -21 Mar, 2014	"Religion……. Assam"	UGC	1,00,000/-	85,000/-	85,000/-
	28 Mar, 2013 -27 Mar, 2015	"Concept of Human Values……A	UGC	1,40,000/-	1,05,000/-	1,05,000/-
	12 June, 2014 -11 June, 2016	"Fiscal Federalism…… Assam"	UGC	1,95,000/-	1,45,000/-	1,45,000/-
	19 July, 2014 -18 July, 2016	"Identity……Assam"	UGC	2,20,000/-	1,55,000/-	1,55,000/-
Major projects	7 Mar, 2011 -31 Jan, 2013	"A Socio-linguistic…..Aruna chal Pradesh"	UGC	5,24,200/-	3,68,200/-	3,68,200/-
Rajiv Gandhi Fellowship	2009-10	For pursuing M. Phil/Ph.D.	UGC	6,00,000/-	6,00,000/	6,00,000/-

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following research facilities are available for students within the campus:

1. Library with ICT facilities.
2. Computer Centre.
3. Virtual Learning Centre for students.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Although Silapathar College is not a recognized research centre, over the years the college has been able to develop important infrastructure like Computer Centre, Library with a separate reference section and a Virtual Learning Centre for providing research facilities to its faculty and students.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

The college has not received any special grants from any agency.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The researchers of the college can avail themselves the libraries and laboratories of the following Universities and Institutions:

1. Dibrugarh University
2. Gauhati University
3. Vinayaka Mission University
4. The Global Open University, Nagaland

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

1. Library with reference and journal sections.
2. Computer Lab.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Although the College has not yet signed any MOU with other institutions for collaborative research works, the teachers of various departments have been able to build linkages with reputed institutions through their research activities.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product): Nil.
- Original research contributing to product improvement: Nil.

- Research studies or surveys benefiting the community or improving the services:

The following surveys have been made for the benefit of the community:

1. Survey on socio-economic aspects by Women Studies Centre.
2. Survey on anthropogenic impact on Environment.
3. *Gender Audit of Silapathar College* to study the percentages of women in different sections of the college faculty, perception of women faculty regarding work environment and career advancement, assess gender sensitivity in policies and programmes of the university.

- Research inputs contributing to new initiatives and social development:

The Publication Board of Silapathar College has published two books out of the research inputs presented in the seminars organized by the college contributing to new initiatives and social development. Women Studies Centre has also published an annual journal with ISSN number.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The college is planning to publish one journal of Social Sciences.

3.4.3 Give details of publications by the faculty and students:
Publication per faculty:

Number of papers published by faculty and students in peer reviewed journals (national / international):

Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):

- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- H-index

Details of publications of individual faculty of the college are given below:

Name of Faculty	Department	No. of Publication	Chapter in Books	Books
Mrs. Beena Devi	Assamese	01	*"Gramanchalar Mahilar Atma hastapan'*, Vol. I, published by Publication Board, Silapathar College in August, 2013.ISBN No.81-202-8877-X,978-81-202-887-5.	
Mrs. Tultul Phukan	Assamese	01	*"Gramanchalar Narir Artha Samajik Samashya aru Unnayanat Atma Hahayak Gutar Bhumikka'*, Vol. I, published by Publication Board, Silapathar College in August, 2013.ISBN No.81-202-8877-X,978-81-202-887-5.	
Dr. Baby Morang Doley:	Economics	01	*"Rural Women's in developmental works in India" published in Women in Rural Development'*, Vol. I, pp-239-249 published by Publication Board, Silapathar College in August, 2013.ISBN No.81-202-8877-X,978-81-202-887-5.	
Mr. Leela Ram Newar	Economics	03	i) *"Fiscal Federalism as instrument of Rural Development: Analytical Overview of the Panchayati Raj Institutions of Assam in NE Region"* pp 298-325 published in 'Rural Development: Issues and Strategies in India with special reference to North East' published by Publication Cell,	

			Moridhal College, in 2012.ISBN No.978-81-923294-0-6. ii)"*Rural Development: Issues and Strategies with Special Reference to North- East*", pp 264-274, published in 'Political Participation of Rural Women in North East India' published by Publication Cell, Moridhal College, in 2012.ISBN No.978-81-923294-0-7. **(Co-Author)** iii) *"Rural Development: A Panchayati Fiscal Overview with reference to the state of Assam"* pp-55-69 published in 'Women in Rural Development', Vol. I, published by Publication Board, Publication Board, Silapathar College in August, 2013. ISBN No.81-202-8877-X,978-81-202-887-5. **(Co-Author)**	
Mrs. Nirmali Doley	Economics	01	*"Role of Women in Agricultural Development"* pp 199-204 published in 'Women in Rural Development', Vol. I, pp-55-69 by Publication Board, Silapathar College in August, 2013. ISBN No.81-202-8877-X,978-81-202-887-5	
Mrs. Anima Doley Pegu	Education	09	i) *"Aspects of Behaviour of Growth and Development during Early childhood and its Educational Implications"* Published in BIKIRAN Vol. VI No. 1, 2013by ACTA, Guwahati. ISBN No.2278-3415. ii) *"Factors involved in learning Difficulties"* Published by ACTA, Guwahati, 2014. ISBN No. 2229B-693X. iii) *"Modernization and Ethnic Identity Crisis with special Reference to the North East India."* Published by ACTA, Guwahati, 2014. ISBN No. 2278-3415. **(Co-Author)** iv) *"Conflicts of Hinduisation and Tribal Identity: A case study of Misings P-132-138"* Published by NEIPSA, New Delhi. (Co-Author) v) *"Women and Politics: An Overview"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-3-7 **(Co-Author)** vi)*"Discrimination Against Women's and Human Rights : An Overview P.176-185"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-2-0 **(Co-Author)** vii)" *Gandhian Philosophy of Ahimsa and Its Relevance"* Published by Moridhal College, Assam. 2013, ISBN	

			No. 978-81-923294-1-3 (Co-Author) viii) *"Educational Progress Among Tribal Women: A Case Study of the Misings of Assam.."* Published by ACTA, Guwahati, 2014. ISBN No. 2229-693X. **(Co-Author)** ii) *"Empowerment of Rural Women: Issues and Strategies with Special Reference to North- East''*, pp 264-274, published in published in 'Women in Rural Development', Vol. I, by Publication Board, Publication Board, Silapathar College in August, 2012. ISBN No.202-88-77-X **(Co-Author)**	
Mrs. Minu Lota Newar	Education	03	i) The Role of Siksha Mitras in Realizing the Objectives of Universalization of Elementary Education (UEE) – The Para Teachers Recruited by Sarva Siksha Abhijan Mission. International Journal of Computer applications in Engineering Sciences (IJAES) pp 14-17, 2012, eISSN No. 2231-4946 ii) *"Rural Development: Issues and Strategies with Special Reference to North-East''*, pp 264-274, published in 'Political Participation of Rural Women in North East India' by Publication Cell, Moridhal College, in 2012.ISBN No.978-81-923294-0-7. **(Co-Author)** iii) *"Rural Development: A Panchayati Fiscal Overview with reference to the state of Assam"* pp-55-69 published in 'Women in Rural Development', Vol. I, by Publication Board, Publication Board, Silapathar College in August, 2013. ISBN No.81-202-8877-X,978-81-202-887-5. **(Co-Author)**	
Ms. Ruby Dutta	Education	01	i) *"Eco Tea Tourism in Assam"* pp-55-69 published in 'Sustainable Development of Tourism in North East India', Sibsagar. ISBN No.978-30-93-820-74-4	
Dr. Jai Ram Jha	English	02	i) *"Fyodor Dostoevsky's Crime and Punishment – A Story of Redemption, published in the PIERIAN SPRING, a Bi-Annual Peer-Reviewed Multi-Disciplinary International Journal, ISSN – 2349-3410, Vol. 01, Summer 2014.*	i) "The Novels of Chinua Achebe: A Colonial Encounter" published by Aadi Publications, Rajasthan, 2013. ISBN: 978-93-82630-06-7

			ii) *Amitav Ghosh: A World Beyond Boundary, published in RESEARCH VISION, A Multi Disciplinary Research Journal, ISSN No. – 2319-5088, Vol. 3, No. 4, June 2014.*	ii) "The Rural Landscapes in Indian English Novels" published by Aadi Publications, Rajasthan, 2014. ISBN: 978-93-82630-31-9
Mrs. Gitima Dekka	English	01	*"The Role and Status of Women with special reference to Women in IGBO culture"* published in 'Women in Rural Development', Vol. I, by Publication Board, Publication Board, Silapathar College in August, 2013. ISBN No.81-202-8877-X,978-81-202-887-5. **(Co-Author)**	
Mr. Raju Pegu	English	01	*"Women and Rural Development: A case study under three selected Mising Villages of Kulajan Gaon Panchayat"* published in 'Women in Rural Development', Vol. I, by Publication Board, Publication Board, Silapathar College in August, 2013. ISBN No.81-202-8877-X,978-81-202-887-5. **(Co-Author)**	
Dr. Nabo Kumar Pegu	Philosophy	10	i) *"Sampratik Kalor Mising Samajor Donyi Polo Yalam Prashangikota. Page No. 17-19s"* Published in SAMIKSHYA, 2013, ISSN 2319 – 4561 ii) *"Modernization and Ethnic Identity Crisis with special Reference to the North East India."* Published by ACTA, Guwahati, 2014. ISBN No. 2278-3415. **(Co-Author)** iii) *"Educational Progress Among Tribal Women : A Case Study of the Misings of Assam"* Page No.: 177- Published by ACTA, Guwahati, 2013, ISSN 2229 – 693X iv) *"Phenomenology of Religion : Inter related to Philosophy of Religion and History of Religion."* Page 84-92 Published by ACTA, Guwahati, 2014, ISSN 2278-3415 v) *"The Misings: Their Rituals and FestivalsPage"* – 125-128, Published by ACTA, Guwahati, 2013, ISSN 2229B – 693X vi) *Conflicts of Ethnicity and Ethnic Identity of North East India. Page 65-68,* Published by The TAI ETHNIC STUDIES, Guwahati, 2013, ISBN 978-81-922416-0-9 vii)*"Conflicts of Hinduisation and Tribal Identity: A case study of Misings P-132-138"* Published by NEIPSA,	i) Religion and Reformation Movement of The Mising of Assam, June, 2014, ISBN 978-81-923294-6-8 ii) Summary of Doctoral Thesis, 2013 ACTA, Solapar, Guwahati -8, ISBN 978-81-920635-5-3

			New Delhi. **(Co-Author)** viii) *"Women and Politics: An Overview"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-3-7 **(Co-Author)** vii)*"Discrimination Against Women's and Human Rights : An Overview P.176-185"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-2-0 **(Co-Author)** viii)*" Gandhian Philosophy of Ahimsa and Its Relevance"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-1-3 **(Co-Author))** ix) *"Educational Progress Among Tribal Women: A Case Study of the Misings of Assam.."* Published by ACTA, Guwahati, 2014. ISBN No. 2229-693X. **(Co-Author)** x) *"Empowerment of Rural Women: Issues and Strategies with Special Reference to North- East'',* pp 264-274, published in published in 'Women in Rural Development', Vol. I, by Publication Board, Publication Board, Silapathar College in in August, 2013. ISBN No.81-202-8877-X,978-81-202-887-5. **(Co-Author)**	
Dr. Malaya Gogoi	Philosophy		i) *"Gandhian Philosophy of for the changing world order"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-1-30 ii) *"Multi-culturalism- A Human Rirght Perspective"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-2-0 iii) *"Role of Gaon Sabha in Rural Development"Women's Movement in India"* Published by Moridhal College, Assam. 2013, ISBN No. 978-81-923294-0-6 iv) *"Women's Movement in India"* Published by Chaiduar College, 2014, ISBN No. 978-93-5104-163-4	

3.4.4 Provide details (if any) of

- Research awards received by the faculty: Nil.
- Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally: Nil.
- Incentives given to faculty for receiving state, national and international recognitions for research contributions.

Nil.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

As the college is situated in an industrially backward area there is little opportunity for establishing institute-industry interface. However, the college has been trying to establish linkages with some IT and Handloom Textile industries.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The college has yet to formulate a clear policy to promote consultancy. The College Prospectus published annually focuses on the consultancy services available in the institution.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The provision of consultancy service is very limited in the college. However, some of the faculty members have been providing consultancy services (non remunerative) to local communities and students by acting as Resource Persons in various outreach programmes and meetings on diverse areas.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Silapathar College is not conducting any professional consultancy service. All such services available are non-profitable voluntary service which does not generate any revenue.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: institution) and its use for institutional development?

Since the consultancy services are non-remunerative in nature, no revenue is generated.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Silapathar College wishes to have a sound and constructive relationship with the society at large. The students and teachers of the college have participated in various NSS camps, workshops and seminars. Students are offered training on HRM, extension service and value education, leading to sustainable development. The college conducts studies and extension programmes on the relevance of value education and nonviolence through NSS and other studies centres. It has been trying to involve its alumnus, NGOs, GOs and other agencies for the development of the area by weaving a well knit college-neighbourhood network. The area, where the college is located, is a flood prone area and is subjected to floods every year. The college provides relief and other amenities to the victimized through its NSS wing.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college through the various studies centres plan, implements and track students' involvement in social activities which promote responsible citizenry. The students are always encouraged to take part in various activities organized under their initiatives.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college solicits stakeholder perception on the overall performance and quality of the institution by offering itself for public inspection and feedback.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college through the various studies centres plans and organizes its extension and outreach programmes. The college arranges its own resources in addition to UGC fund for its annual budget for such activities.

Some of the major extension programs are mentioned below:

1) Seminar on '*Importance in Reconstructing of Society in the North Eastern States of India*' Sponsored by Central Institute of Indian Languages, NE Region on 25th &26th November, 2006. Resource Persons were Dr. Gambir Singh, Assam University & Dr. T. Goswami, Director, NERLC

2) Seminar on '*Tribal Folk Literature of Assam*' organized by Centre for Tribal Studies, Silapathar College in collaboration with Sahitya Academi on 25th &26th May, 2008. Resource Persons were Dr. Laxminanda Bora, Ex-President, Assam Sahitya Sabha, Dr. Kishore Bhattacharjee, Prof. Deptt. of Folklore, Guwahati, Dr. Desmond L Karmacphang, Deptt. of Creative Literature, NEHU and Dr. Anil Boro, Prof. Folklore Literature, Gauhati University.
3) A training –cum-workshop on '*Importance of Micro Finance in Tribal Society with special reference to SHGs*' organized under the aegis of Tribal Studies in collaboration with NABARD and Assam Gramin Vikash Bank on 11th June, 2009. Resource Persons were Dr. Chandra Kanta Handique, Manager, Assam Gramin Vikash Bank and Mr. Ravindra Nath, Director, Rural Volunteer Centre (RVC), Akajan
4) An *Entrepreneurship Awareness Programme* was organized by Tribal Studies Centre in collaboration with Entrepreneurship Development Institute of India, NE Branch, Guwahati from December 28 – 30, 2009. Resource Persons were Mr. L. Lalthanga, Manager, SBI, Branch Likabali, Arunachal Pradesh and Dr. B.K. Doley, HoD, Department of English, Silapathar College
5) Workshop on '*Health and Hygiene of Rural Women*' on 9th January, 2010.
6) Seminar on '*Religion and Society in Contemporary Times with special reference to Tribes of North East India*' held on 10th & 11th April, 2010.
7) Symposium on '*Implementation of Semester System in the Colleges of Assam: Problems and Prospects'* held on 12th November, 2010.
8) Workshop on '*Education, Social Integration and Development' organized by Dhemaji-Dhakuakhana Zone of Assam College Teachers'* Association in collaboration with World Vision of India held at Silapathar College on 7th May, 2011.
9) A Career Guidance Counseling session among students B.A. 3rd year was held by the Career Counseling Cell to guide the students in choosing best career options in Higher Education by renowned career counselor *Mr. Arup Kumar Deka* on 20th September, 2012 (Thursday).
10) Talk on '*Rabindra Nath Tagore: Life and Ideas*' was held at Lord Macaulay High School, Silapathar on 8th February, 2013.
11) Red Ribbon Club of Silapathar College organized an *Awareness programme on HIV/AIDS* at college auditorium on 2nd February, 2013
12) Blood Grouping Camp was organized by N.S.S. wing at the college campus on 20/03/2013.
13) *One day Community Service Camp* at Sila Gutung Gaon (ST) Village was organized by N.S.S. wing of the college on 23/03/2013.
14) *World Environment Day* was organized by N.S.S wing of Silapathar College in collaboration with Department of Forest, Govt. of Assam and Silapathar Press Club on 5th June, 2013.
15) UGC Sponsored National Seminar on *"Linguistic Diversity, Ethnic Multiplicity and National Solidarity in North- East India"* held on 24th & 25th August, 2013.

16) *World AIDS Day* was organized by Red Ribbon Club and NSS Wing on 01/12/2013.
17) *Career Counselling & Guidance Session* was conducted at Silapathar College by renowned counselor Mr. Bhargav Kumar Boruah on 5th November, 2013.
18) Popular talk on *'Capacity Building and Leadership Quality of the Girl Child'* was held in the college on 24th January, 2014.
19) Popular Talk on *Dr. B.R. Ambedkar* was held at Silapathar College on 18th February, 2014.
20) Popular Talk on '*Adolescent Girl's Health, Education and Empowerment'* & *'Women and Indian Politics'* organized by Women Studies Centre and Indira Gandhi Studies Centre on 8th March, 2014.
21) Seminar on '*Perspective of MBA in Today's Industry and Corporate World*' organised by Kaziranga University in collaboration with Silapathar College on 20th March, 2014.
22) Flood relief camp by Students Union and NSS wing at Rekha Chapari and Deurighat villages on 21-08-2014.
23) 1 (one) week Flood relief camp at Silapathar College from 25/8/2014 to 31/8/2014
24) Awareness campaign on "*Community Consultation on Bio- diversity Conservation and Wildlife Preservation*" organised at Akajan Tribal Girls' Higher Secondary School on 20th October, 2014.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The institution promotes the participation of students and faculty in extension activities. Following are some of the activities carried out by NSS and Red Ribbon Club of the college:

1) Red Ribbon Club of Silapathar College organized an awareness programme on HIV/AIDS on 2nd February, 2013 at college auditorium.
2) One day Community Service Camp at Sila Gutung Gaon (ST) Village was organized by NSS wing of the college on 23/03/2013.
3) The NSS organized Blood Grouping Camp in the college campus on 20/03/2013.
4) World Environment Day was organized on 5th June, 2013 by NSS in collaboration with the Department of Forest, Govt. of Assam and Silapathar Press Club.
5) World AIDS Day was organized by Red Ribbon Club and NSS Wing on 01/12/2013
6) Cleanliness Drive in and around the college was carried out from 15-21, October, 2014
7) Rastrya Ekta Divas and Run for Unity were organized on 31/10/2014 commemorating the birth anniversary of Sardar Ballav Bhai Patel.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The Studies Centres of the college along with the support of the departments have been conducting various programmes among the under privileged and vulnerable sections of the society as detailed in 3.6.4

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The objectives of the extension activities organized by the college are to inculcate civic sense among the students in order to enable them to become a good citizen.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college always tries to promote the participation of all the stakeholders in various community development programmes like health and hygiene, environmental issues, literacy, dignity of labour and social service. The college is also trying to involve its alumnus, NGOs, GOs and other agencies for establishing a well-knit college-neighbourhood network in near future.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Silapathar College has forged constructive relationships with the following organizations:

A) Local bodies/ community:

1. Garden Earth & Waste Management Society: Environment awareness Programmes.
2. Silapathar Sports Association: Indoor Sports.
3. Asom Sahitya Sabha: Silapathar Branch Literary activities.

B) State Level:

1. Assam College Teachers' Association.
2. Red Ribbon Club.
3. All Assam College Employees Association.

C) Administrative agencies:

District Administration for various outreach programmes.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Nil.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

There is no formal collaboration with research laboratories, institutes and industry for research activities. However, at individual level some teachers have developed liaison with universities while carrying out their research works.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The College has not yet signed any MoU/collaborative arrangements with other institutions or organizations.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college is yet to establish industry-institution-community interactions in a formal manner.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Name of Event and Date	Name of Resource Person
Seminar on '*Importance in Reconstructing of Society in the North Eastern States of India*' Sponsored by Central Institute of Indian Languages, NE Region on 25th &26th November, 2006.	a) Dr. Gambir Singh, Assam University b) Dr. T. Goswami, Director, NERLC
Seminar on '*Tribal Folk Literature of Assam*' organized by Centre for Tribal Studies, Silapathar College in collaboration with Sahitya Academi on 25th &26th May, 2008.	a) Dr. Laxminanda Bora, Ex-President, Asom Sahitya Sabha b) Dr. Kishore Bhattacharjee, Prof. Deptt. of Folklore, Guwahati. c) Dr. Desmond L Karmacphang, Deptt. of Creative Literature, NEHU d) Dr. Anil Boro, Professor, Folklore Literature, Gauhati University
A training –cum-workshop on '*Importance of Micro Finance in Tribal Society with special reference to SHGs*' organized under the aegis of Tribal Studies in collaboration with NABARD and Assam Gramin Vikash Bank on 11th June, 2009.	a) Dr. Chandra Kanta Handique, Manager, Assam Gramin Vikash Bank b) Mr. Ravindra Nath, Director, Rural Volunteer Centre (RVC), Akajan
An *Entrepreneurship Awareness Programme* was organized by Tribal Studies Centre in collaboration with Entrepreneurship Development Institute of India, NE Branch, Guwahati from December 28 – 30, 2009	a) Mr. L. Lalthanga, Manager, SBI, Branch Likabali, Arunachal Pradesh b) Dr. B.K. Doley, HoD, Department of English, Silapathar College
Workshop on '*Health and Hygiene of Rural Women'* on 9th January, 2010.	a) Dr. H.N. Deori, Joint Director (Retd) Health Services, Assam b) Dr. J.M. Prasad, Medical Officer c) Dr. B.S. Doley Jt. Director (Retd), Health Services, Assam d) Dr. D.K. Medhi, Medical Officer
Seminar on *'Religion and Society in Contemporary Times with special reference to Tribes of North East India'* held on 10th & 11th April, 2010.	a) Dr. C.K. Gogoi, Professor, Dept. of Sociology, Dibrugarh University b) Dr. Jogendra Nath, Former Registrar of Arunachal University, Itanagar. c) Dr. D.K. Limbu, Associate Professor, Deptt. of Anthropology, NEHU, Shillong. d) S.R. Saverina, Asstt. Director of Women Development Centre, Guwahati.
Symposium on *'Implementation of Semester System in the Colleges of Assam: Problems and Prospects'* held on 12th November, 2010	a) Dr. Binud Borah, Dy. Academic Registrar, Dibrugarh University b) Dr. Gopal Hazarika, CDC, Dibrugarh University

Workshop on *'Education, Social Integration and Development' organized by Dhemaji-Dhakuakhana Zone of Assam College Teachers' Association* in collaboration with World Vision of India held at Silapathar College on 7th May, 2011.	a) Prof. Dimbeswar Gogoi, Chairperson (President Zonal ACTA) b) Dr. C.K. Gogoi, Professor, Dept. of Sociology, Dibrugarh University c)Dr. L. Khobung, Programme Manager, World Vision, India, Dhemaji, ADP d)Prof. Lakhinath Chutia, Zonal Executive, ACTA
A *Career Guidance Counseling* session among students B.A. 3rd year was held by the Career Counseling Cell on to guide the students in choosing best career options in Higher Education on 20th September, 2012 (Thursday).	Mr. Arup Kumar Deka
National Seminar on "*Role of Woman in Rural Development*" was organized by the Department of Philosophy, Silapathar College, on 6th & 7th October, 2012.	a) Dr. Jahanabi Gogoi Nath, Professor, Deptt. of History, Dibrugarh University b) Dr. Kondinya, Formerly Associate Fellow of JNU, New Delhi. c) Dr. Kamal Gogoi, Principal, Moridhal College.
UGC Sponsored National Seminar on *"Linguistic Diversity, Ethnic Multiplicity and National Solidarity in North- East India"* held on 24th & 25th August, 2013.	a) Dr. Aparna Konwar, HoD, Deptt. of Assamese, Dibrugarh University b) Dr. D. Doley, Retd Professor, Dibrugarh University
UGC National Seminar on *"Ethnic Identity Movement in North East India"* conducted by Deptt. of History, Silapathar College on 21st & 22nd September, 2013	a) Dr. Durgeswar Doley, Professor (Retd), Dibrugarh University b) Dr. Girin Phukan, Professor (Retd), Dibrugarh University
A *Career Guidance Counselling* session was conducted on 5th November, 2013	Mr. Bhargav Kumar Boruah
Popular Talk on *Dr. B.R. Ambedkar* held on 18th February, 2014.	a) Dr. Koundinya, Eminent Social Scientist b) Dr. B.K. Doley, Hon'ble Member, APSC, Assam
Popular Talk on *'Adolescent Girl's Health, Education and Empowerment' & 'Women and Indian Politics'* organized by Women Studies Centre and Indira Gandhi Studies Centre on 8th March, 2014	a) Dr. Bidyeswar Doley, Former Joint Director, Health Officer, Assam b) Dr. Koundinya, Eminent Social Scientist
Seminar on *'Perspective of MBA in Today's Industry and Corporate World'* organized by Kaziranga University in collaboration with Silapathar College on 20th March, 2014	Mr. Ranjan Borgohain, Faculty, Kaziranga University, Assam

Awarness campaign on "*Community Consultation on Bio- Diversity Conservation and Wild- Life Preservation*" organised By Silapathar College, Silapathar at Akajan Tribal Girls Higher Secondary School, Akajan on 20/10/2014	Mr. Soumyadeep Dutta, Director, Nature's Beacon.
Observance of "*Rashtriya Ekta Diwas" (National Unity Day) on Sardar Vallabhbhai Patel's Birth Anniversary and Rshtriya Sankalpa Diwas*" on late Prime Minister of Smti. Indira Gandhi's Death Anniversary on 31st October, 2014.	a) D r. L.N. Pegu, Principal, Silapathar College b) Dr. Baby Morang Doley, Associate Professor, Silapathar College.
A motivational talk on *"Youth Unrest : Causes And Remedies"* was organized by Alumni Association in collaboration with Career Counselling Cell of Silapathar College, on 27/09/2014	a) Hembhai, Eminent Gandhian and Social Activist b) Dr. Koundinya, Eminent Social Scientist

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

(a) Curriculum development/enrichment:
(b) Internship/ On-the-job training:
(c) Summer placement:
(d) Faculty exchange and professional development:
(e) Research:
(f) Consultancy:
(g) Extension:
(h) Publication:
(i) Student Placement:
(j) Twinning programmes:
(k) Introduction of new courses:
(l) Student exchange:
(m) Any other:

The following are the linkages that have resulted in formal agreements:

Sl No	Name of Organisation
1	Krishna Kanta Handiqui State Open University
2	Directorate of Distance Education, Dibrugarh University
3	IGNOU

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The college authority always encourages the various Committees and Cells of the college to take initiatives in planning, establishing and implementing linkages and collaborations with various organizations and bodies for all round development of the college.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Institution has perspective plan and policy for creation and enhancement of infrastructure for facilitating effective teaching and learning.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

1. Number of Classrooms:	20
2. Technology enabled learning spaces:	2
3. Seminar Hall:	1
4. LCD Projectors:	4
5. Smart Board:	2

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skillsdevelopment, yoga, health and hygiene etc.

1. Indoor Sports Complex: 1
2. Playground: 1
3. Rooms for NCC, NSS: 1
4. Public Speaking facilities: 3
5. All major musical instruments: Available
6. Health Center: 1
7. Auditorium: 1
8. Gymnasium: 1

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

To keep pace with the needs and requirements of the college, additional infrastructure has been added over the years. The infrastructure facilities established in the college are kept open for all the students and faculty. Library, Computer center, Sports facilities are also kept open for all the stakeholders during working hours.

The infrastructure of the college is optimally used by the faculty and the students. In the last four years, following infrastructures have been developed:

- Computer Laboratory with 20 terminals (Computers, photocopier, LCD and furniture amounting Rs. 23.6 lakhs).
- Extension Women Hostel (Rs. 14.50 lakhs by UGC)
- Construction of a water tank cum filter (Rs. 5 lakhs)
- Extension of class rooms (Rs. 6.25 lakhs)
- Construction of Toilet Facilities (Rs. 10 lakhs)
- Construction of Indoor Stadium and purchase of sports equipments (Rs. 75 lakhs funded by UGC)
- Reconstruction of College Canteen (Rs.8.29 lakhs)
- Construction of Virtual Class Room (Ongoing: Rs. 18 lakhs)
- Construction of Administrative Building and Library (Ongoing: Rs. 80 lakhs)
- Construction of Gymnasium and Renovation of Health Care Unit (Rs. 9 lakhs)
- Construction of Student Union Room by *Mising Autonomous Council*
- Drain System (Rs. 1 lakhs)
- Renovation of Class rooms (Rs. 2.5 lakhs)
- Installation of Transformer (Rs. 5.7 lakhs)

Master plan of existing physical infrastructure and the future planned expansions enclosed herewith at the end.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college provides the basic minimum facilities like wheel chair and ramps at strategic points in the campus to meet the requirements of students with physical disabilities.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available: Women Hostel: 42
- Recreational facilities, gymnasium, yoga center, etc.: Gymnasium
- Computer facility including access to internet in hostel: Yes
- Facilities for medical emergencies: Yes
- Library facility in the hostels: Yes
- Internet and Wi-Fi facility: Only internet facilities
- Recreational facility-common room with audio-visual equipments: No
- Available residential facility for the staff and occupancy: No
- Constant supply of safe drinking water: Yes
- Security: Yes

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

1. Medical allowance for teachers and employees
2. Health Check up centre
3. One College Physician (part time)

4.1.7 Give details of the Common Facilities available on the campus–spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The following are the common facilities available on the campus:

a. Library
b. Health centre
c. Canteen
d. Safe drinking water
e. *Indoor sports facility*
f. Computer lab with internet facility
g. Sanitation facility
h. Parking space for students and teachers
i. Playground
j. Power Generator
k. Auditorium
l. Digital class room
m. Career and Counselling Cell

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. The college has a Library Advisory Committee which considers the development proposals of the library along with budget allocations and policy decisions. The major responsibilities of the Library Advisory Committee are:

a) Library committee will allocate available library funds amongst various departments and lay down policy regarding purchase of books and
b) Other matters related to the working of the library.

Composition:

The composition of the Library Advisory Committee is given below:

1. Dr. Lakhi Nath Pegu, Chairman
2. Mr. Sunil Taid, Convenor
3. Mr. Dinesh Chandra Pegu, Member
4. Mr. Leela Ram Newar, Member
5. Mr. Hitesh Chandra Taye, Member

The following are a few significant initiatives taken by Library Advisory Committee:

1. Installation of SOUL Software in 2013.
2. Registration to INFLIBNET.
3. Automation of Library in phased manner.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts.): 190 Sq. mts.
- Total seating capacity: 60
- Working hours (on working days, on holidays, before examination days, during examination days, during vacation): 8 hours on all working days except on holidays.
- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

IT Zone is available for accessing e-resources.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The library purchases books and journals through its Library Advisory Committee. The committee periodically holds meetings and invites demand list from each departments. Based on latest curriculum syllabi, book reviews etc the departments send the demand list of books/journals for procurement. After proper verification of the list, the committee accords its approval for procurement through proper biding of quotations from the booksellers/publishers.

The amount spent on procuring new books, journals and e-resources during the last four years is given below:

Library holdings	Year 1 2010-2011		Year 2 2011-2012		Year 3 2012-2013		Year 4 2013-2014	
	Number	Total cost in INR	Number	Total cost	Number	Total cost	Number	Total cost
Text books	520	48,223	1144	127960	217	60,828	1631	369698
Reference books	130	69,750	74	11,849	22	8,355	96	34698
Journals/ Periodicals	10	22,470	12	14,645	20	8,978	30	28973
e-resources								
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC:
  Available (in-house)
- Electronic Resource Management package for e-journals
  INFLIBNET facility and Soul Software (2.0) is available.
- Federated searching tools to search articles in multiple databases
  Not Available.
- Library Website
  Not yet developed.
- In-house/remote access to e-publications
  Yes
- Library automation
  Yes.
- Total number of computers for public access
  5 Numbers.
- Total numbers of printers for public access
  1 (One).

- Internet band width/ speed □ □ □
  512 kbps.
- Institutional Repository
  Yes.
- Content management system for e-learning
  Not Available.
- Participation in Resource sharing networks/consortia (like Inflibnet)
  Yes.

4.2.5 Provide details on the following items:

- Average number of walk-ins
  60 Numbers.
- Average number of books issued/returned
  30 Numbers.
- Ratio of library books to students enrolled
  1:23
- Average number of books added during last three years
  1061
- Average number of login to opac (OPAC)
  20 Numbers.
- Average number of login to e-resources
  25 Numbers.
- Average number of e-resources downloaded/printed
  30 Numbers.
- Number of information literacy trainings organized
  2 (Two).
- Details of "weeding out" of books and other materials
  Once in a year

4.2.6 Give details of the specialized services provided by the library

- Manuscripts
  No.
- Reference
  430
- Reprography
  1(One)
- ILL (Inter Library Loan Service)
  No
- Information deployment and notification (Information Deployment and Notification)
  Yes.
- Download
  Yes.
- Printing
  Yes

- Reading list/ Bibliography compilation
  Yes. Reading list is displayed from time to time.
- In-house/remote access to e-resources
  Yes
- User Orientation and awareness
  Twice in a year
- Assistance in searching Databases
  Yes
- INFLIBNET/IUC facilities
  Yes.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff encourages the faculty and students to use the library to their advantage by providing basic facilities like internet, photostat machine etc. Display of new arrivals, information on special events, seminars/ workshops and conferences are arranged to encourage faculty and students to use existing and new arrivals. The new additions to the library are informed to the departments. Faculty members are informed about the latest additions relating to their thrust areas of teaching.

4.2.8 What are the special facilities offered by the library to the visually/physically Challenged persons? Give details.

No. However, the library staff takes care to provide maximum assistance to visually/physically challenged persons.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Not yet. However, the general feedback form contains a section on library services.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

Total No of Computers: 45
Total No of Laptops: 05

1) 20 Computers with Intel(R) Core(TM) i3-2120 CPU @ 3.30 GHz, RAM 3.82 GB.
2) 4 computers with Intel (R) Pentium (R) Dual CPU E2180 @2.00 GHz 2.00GHz, RAM 0.99GB.
3) 3 computers with Celeron (R) CPU 2.66 GHZ 2.67 GHZ, RAM 448 MB
4) 3 computers with Pentium(R) Dual core CPU 992MB RAM
5) 13 computers with Intel Core i3, Hard disk 500GB, 2GB RAM.
6) 1 computer with AMD Sempron (tm) processor 2800+1.60 GHz, RAM 224MB.
7) 1 computers with Intel (R) Pentium (R) Dual CPU E2220 @2.40 GHz 2.40GHz,

- Computer-student ratio: 1: 9
- Stand alone facility: 25
- LAN facility: Yes.
- Wifi facility: No.
- Licensed software: Yes.
  i. SOUL package
  ii. Admission Software
  iii. Students' Election Software and
  iv. Software for computation like MS Office.

- Number of nodes/ computers with Internet facility:
  Internet facility is available in the library, office and computer centre.

- Any other: Interactive Board, LCD projectors etc.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

All the departments have computer and internet facility. The student union office has also computer with internet facility. Moreover, the faculty and the students can access internet facility in the library as well as in computer lab.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The College upgrades its existing IT facilities as and when required. At the beginning of the new session, budget provision is made for update, deployment and maintenance of the computers.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Year	Procurement	Upgradation	Maintenance	Total
2013-14	8, 75,000/-	20,000/-	15,000/-	9,10,000/-
2012-13	65,000/-	5,000/-	3,000/-	73,000/-
2011-12	70,000/-	10,000/-	5,000/-	85,000/-
2010-11	1,00,000/-	20,000/-	5,000/-	1,25,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The college encourages the faculty to use computer-aided technology in teaching-learning processes. It facilitates use of computers in student seminars by preparing Power Point presentations. Computer interfaced LCDs are provided to the faculty and students for computer aided teaching-learning.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The ICT facilities have been paving the way for a student centric environment of learning activities. Following are some of the examples:

- Students can access the internet sources for study materials and prepare themselves accordingly.
- Students are being encouraged to present their seminar papers through LCD projectors.
- Computers labs are used not only for learning computer skills but also for preparing assignments, projects reports as well as other course related activities.
- The library has been made student friendly with SOUL software and INFLIBNET facility.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of various facilities. The Principal in consultation with the Governing Body (GB) utilizes fund from various sources for maintaining and keeping of the above facilities.

Sl.	Item	Sources	Budget for the last 4 years
a.	Building	UGC State Government	99,19,200.00 39,40,000.00
b.	Furniture	UGC	2,00,000.00
c.	Equipment	UGC	6,49,000.00
d.	Computers	UGC	6,78,5500.
e.	Vehicles	Nil	Nil

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college has different levels of mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment. It has various committees like Construction Committee, Purchase Committee, Planning Committee etc for maintaining and upkeep of the infrastructure, facilities and equipments.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The departments concerned take up calibration and other precision measures for equipments and instruments as and when necessary.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- The college has installed a transformer within its campus to stabilize voltage of electric power. Moreover, two generators and one online UPS are installed for uninterrupted power supply.
- Three-phase electric line is connected inside the campus.
- Sophisticated instruments are connected with voltage stabilizers and the same are disconnected during night time particularly during rainy seasons.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes its updated prospectus annually.

The prospectus basically presents the profile of the college. It contains all necessary information regarding admission into the courses offered in the college. It also highlights various activities in which the students are supposed to get involved. The prospectus throws light on welfare measures for the students, scholarship, boarding and lodging provisions, academic sessions and vacations, student association, departmental forums, disciplinary and examination rules, library, student's fees etc.

The college ensures its commitment and accountability by striving continuously to fulfill its mission and vision. There is provision for continuous evaluation of the students, maintenance of discipline as well as evaluation of teachers by students. A dedicated work culture is maintained among the teaching and non-teaching faculty.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Yes. Apart from the scholarships received by the students from central and state government as per the rule, the institution also offers various scholarships and awards to recognize meritorious achievements of the students in different fields. The college also maintains a 'Student Aid Fund'.

The following are institutional scholarships offered by the college with numbers and amounts:

Type	Year	Number of students Benefited	Amount
Freeship	2010-11	01	5000.00
	2011-12	01	3000.00
	2012-13	03	12,630.00
	2013-14	01	4490.00
	2014-15	01	7140.00

Student Aid Fund	2012-13	01	1710.00
	2014-15	03	5610.00
Sri Dil Bahadur Newar Merit Award	2013-14	02	10,000.00
College Award for 100% attendance	2014-15	02	9480.00
Principal's Award of Rs 5,000/- for securing highest marks in History in +2 and UG	-	-	-

5.1.3 What percentage of student receives financial assistance from state government, central government and other national agencies?

The students who have received financial assistance from Govt. of India through the State Govt. as ST/ OBC/ SC Scholarship is given year wise as follows:

1) Session 2009-10: 28.18%
2) Session 2010-11: 29.96%
3) Session 2011-12: 22.11%
4) Session 2012-13: 10.74%

5.1.4 What are the specific support services/facilities available for Specific support services/facilities available.

- Students from SC/ST, OBC and economically weaker sections:
  1. Reservation in admission for various courses as per State Government Reservation Policy.
  2. Reservation in Hostel admission.
  3. Financial support in the form of scholarships and freeships.
  4. Remedial classes.
  5. Coaching for 'Entry into Services'.

- Students with physical disabilities:
  The college has procured a wheel chair and constructed ramps at strategic points in the campus for physically disabled students. Every possible aid is provided to them for easy access in class rooms and library.

- Overseas students:
  The college does not have overseas student.

- Students to participate in various competitions/National and International:
The college has provision of offering TA/DA and special rewards to students for participation in various national and international competitions.

- Medical assistance to students: health centre, health insurance etc.:
The college has a health check-up center for students to provide students with medical facilities from time to time.

- Organizing coaching classes for competitive exams:
The college organizes coaching classes to students under the UGC scheme of "Entry into Services".

- Skill development (spoken English, computer literacy, etc.,):
Yes, the institution has introduced COP in Travel and Tourism, spoken English course and computer skill course for skill development of the students.

- Support for "slow learners":
Remedial classes are held regularly for slow learners.

- Exposures of students to other institution of higher learning/ corporate/business house etc.:
The students are exposed to other institutions of higher learning, corporate houses etc. through educational tours and field study.

- Publication of student magazines:
The college regularly publishes departmental wall magazines and the annual students' magazine.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college has a Career and Counseling Cell which helps the students in deciding various issues related to their academic as well as professional career by organizing occasional seminars, interactive sessions and also by inviting professional counsellors to deliver talks.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- any other

The college has its own policies to encourage the students to participate in extracurricular activities:

1. Reservation of seats for students with proficiency in sports and other fields.
2. Additional academic support as well as flexible examination/test schedule.
3. Freeship.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE CAT GRE TOFEL/GMAT/ Central /State services, Defense, Civil Services, etc.

Initiatives are taken to facilitate and support students for appearing and qualifying in various competitive examinations. In fact, the college has received financial assistance from UGC under XI and XII plan periods to provide coaching to students belonging to SC/ST and Minority communities to get gainful employment in Group 'A', 'B' or 'C' Central services, State services or equivalent positions in the private sector. As such, the college provides special coaching to students under the scheme of 'Entry into Services' for preparing them to appear in competitive examinations as per the UGC guidelines.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The college offers the following types of counselling to the students:

1. Academic counselling on a regular basis.
2. Personal counselling.
3. Career counselling by the cell specially formed for the purpose.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The Career and Counseling Cell of the college since its inception as a non- profit centre, has provided services to meet the career development and educational needs of the students. The Cell has been restructured in 2010 with the financial assistance from UGC under the XIth Plan. Since then it has started functioning as per the UGC's guidelines.

The following are some of the programmes organized by the cell:

1. A Career Guidance and Counseling session was held among the students of BA final year 20th September, 2012 by the Career Counseling Cell to guide the students in choosing best career options in higher education. Renowned career counselor, Mr. Arup Kumar Deka graced the occasion as special invitee.
2. The Cell conducted another career counselling programme in the college on 5th November, 2013 with Mr. Bhargav Kumar Boruah as the invited Career Counsellor.
3. The 2014 batch BA final year students were exposed to a Career Guidance and Counseling Session from 10 to 12 March, 2014 conducted by the Cell with Mr. Tridip Boruah and Pranjit Dutta as the invited Career Counsellors.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes. The information on grievances of the employees and students are gathered through a complaint box and the respective committee after scrutiny of the complaints recommends to the authority for redressal of the grievances. As per students' grievances, the authority has taken necessary steps to provide pure drinking water, toilet facilities and class rooms.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The Gender Sensitization and Complaint Committee for Sexual Harassment is the supreme body for resolving issues pertaining to sexual harassment. The committee takes necessary effective measures to look into matters of sexual harassment of women students as and when complain arises.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is an Anti-Ragging Committee in the college. However, there has been no prominent incidence of ragging in the college during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

1. Free admission to economically backward students.
2. Book Bank Facility.
3. Students' Aid Fund for students of low economic background and students with extra curricular proficiency
4. Free medical check up.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, there is a registered Alumni Association in the college. The members of alumni association usually meet once a year and conduct academic events. Through the academic and financial contributions, the alumni association occasionally organizes seminars and popular talks which provide as a forum for exchange of ideas among the alumni, the faculty and the present students. The alumni are also involved in development works of the college by offering funds.

5.2 *Student Progression*

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression in %	2010-11	2011-12	2012-13	2013-14
UG to PG	16%	17.5%	19%	20.3%
Employed • Campus selection • Other than campus recruitment	 0% 30%	 0% 35%	 0% 33%	 0% 36%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The following is a statement of the pass percentage of the college in comparison with the colleges of the affiliating universities within the city/district in BA programme.

Sl No	Name of the Institution	Pass %			
		2010-11	2011-12	2012-13	2013-14
1	Silapathar College	100%	90.9%	90%	70%
2	Silapathar Town College	92.06%	88.23%	85.22%	85%
3	Simen Chapori College	96.77%	81.03%	76.34%	86.%
4	Silapathar Commerce College	89.65%	98.46%	93.54%	83.54%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The college, through the Career Counseling Cell, informs the students about the available options for higher studies. Moreover, the faculty members provide proper guidance and orientation towards choosing the most-suited subject for further studies that can open up doors of employment for them. If required, the institution helps them in ways and means that it deems fit and proper. The college also links itself with the Placement Cell of Dibrugarh University.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The college is serious about the issues of high dropout rate. In order to prevent this, special counseling, remedial classes and tutorials are arranged for students who are at risk of failure and dropout. Financial assistance is also provided to stop incidents of dropout due to financial constraints. The Teachers' Association of the college also provides financial assistance to brilliant and needy students.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Extracurricular activities like sports, games, music etc. are integral part of the academic calendar of the college. It has a big playground with facilities for football, volleyball, cricket, kabaddi etc. The newly constructed Indoor Stadium has all the facilities for Indoor games. The college also has a mini gymnasium centre.

The following programmes are annually held in the college as per calendar of events:

1. Annual College Week: November/December
2. Inter College Youth Festival: January
3. Educational Tour: October and December
4. NSS Camps: October, November and December
5. Participation in Independence Day and Republic Day: August & January

3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Year	Event	Level	Name	Position
2010-11	Football	Inter College Zonal	College Football Team	2nd
	Shot-Put	Inter college	Kamalawati Pegu	1st
2011-2012	800mts race	Inter college	Popy Deori	2nd
	10,000mts Race	Inter college	Sanjib Das	5th
	Quiz	District level	Anupama Gogoi Asif Siddique Rabin Kuli	3rd
2012-13	Shot-Put	Inter college	Tarun Doley	1st
	Best Thrower	Inter college	Tarun Doley	1st
	Discus	Inter college	Tarun Doley	1st
	1500mts race	Inter college	Popy Deori	3rd
	800mts race	Inter college	Popy Deori	3rd
	Shot-Put	Inter college	Kamalawati Pegu	3rd
	Triple Jump	Inter college	Rupjyoti Deori	2nd
	Quiz	District level	Anupama Gogoi Jyoti Pd Bori	3rd
	Quiz	District level	Asif Siddique Priyanka Prasad	1st
	Khayal	Inter college	Michael Doley	2nd
2013-14	Bhupendra Sangeet	State level	Michael Doley	2nd
	Quiz	District level	Asif Siddique	1st
	Quiz	District level	Danish Pegu	2nd
	Shot-Put	Inter college	Tarun Doley	1st
	Hammer throw	Inter college	Tarun Doley	3rd
	800mts race	Inter college	Pompy Borah	2nd
	Triple Jump	Inter college	Rupjyoti Deori	3rd
	Discuss Throw	State level	Tarun Doley	1st

3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Data and feedback from its graduates are collected through the alumni association. The feedback of alumni association meetings are used to improve the performance and quality of the institutional provisions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college always encourages students to publish articles in various wall magazines and annual college magazine. This helps in bringing out their hidden potential which will help them in the long run. The different departments and forums help the students to carry out such projects.

Publications of Silapathar College

1. The college annual magazine.
2. The college bulletin.
3. Wall magazines of various departments:

- Department of Assamese: SRIJANI
- Department of Economics: ALOK
- Department of Education: ANVESHA
- Department of English : THE BELIEVERS
- Department of History: AKAR
- Department of Philosophy: DRISHTI
- Department of Political Science: SWAGATAM
- Department of Sociology: ABHIGYAN
- Students' Union: ANTARANGA

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The Silapathar College Students' Union is a representative body of the students' community. It has 14 office bearers with the Principal as the President of the union. The fund is generated through collection from students at the time of admission and the respective secretary makes the expenditure in consultation with the Teacher-in-Charge. The major activities of the union involve the organization of the Annual Sports Week which includes various competitions like literary, quiz & debates, cultural, athletics, gymnastics, major & minor games and observance of events like freshers' social, teachers' day, saraswati puja etc.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

1. College Admission Committee
2. Students' Union Election Committee
3. Anti-Ragging Committee & Anti-ragging Squad
4. Gender Sensitization and Complaint Committee for Sexual Harassment
5. Grievance Redressal Cell
6. ST/SC/OBC/MOBC/Minority Cell
7. Internal Quality Assurance Cell

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has an alumni association to network and collaborate with the past students. The authority and Governing Body is in touch with the former faculty members of the college. There is a plan to form an association of retired teaching and non-teaching members of the college.

Any other relevant information regarding Student Support and Progression which the college would like to include.

No.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 *Institutional Vision and Leadership*

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The vision and mission of the institution is stated as below:

Vision:

Spreading the web of quality higher education by dissolving barriers and creating an apt environment for holistic progression of the students, academically and beyond, with focus on the rich multicultural milieu of the land.

Mission:

Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate and charitable human resource motivated by sublime humane values.

Vision and mission statements of the college are translated into reality by the hard work and best practices followed by all the stakeholders. Academic upliftment and necessary competence to the growing generation enabling them to avail employment opportunities so as to keep pace with the present day 'world of work', promotion of women education etc are the major considerations addressed by the vision and mission. The onus of the college is to throw light on modern education to help in developing efficient human resources. However, its objective is not only to impart quality education to the youth which would enable them to step forward, compete and withstand the rigours of time but also to keep open all the windows for humane values. It also attempts to ensure all round academic and intellectual development of the students by incorporating the concept of purity of knowledge.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Governing Body of the college plays the supreme role to design and implement quality policies of the college. The management headed by the Principal makes it sure that proper academic atmosphere is maintained in the institution. The needs of the students and the teachers in relation to teaching-learning activities are adequately looked into and in the event of any complaint the matter is immediately addressed for effective redressal. The college has established a number of cells, committees and forums upon which rests various responsibilities prepared by the Head of the institution in consultation with the Governing Body for effective coordination of activities in the college. The college has initiated a combined annual meeting of the faculty, employees and the students to discuss about the institutional achievements and system failures to formulate positive plans and policies for the future. It also welcomes delegates from all sections of the institution's stakeholders.

6.1.3 What is the involvement of the leadership in ensuring:

- The policy statements and action plans for fulfillment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The Principal of the institution believes in discipline and punctuality which is exemplified to all the members of the institution through his actions. He makes it a point that everyone follows suit to the extent of punishing the defaulters as per rules. He believes that it is through proper team work and not by sporadic individual effort that the institution will achieve its goal. The Principal in consultation with the GB, leads in formulating all action plans which in turn, are incorporated in the institutional strategic plans. He is, therefore, responsible for ensuring that the action plans are always in tune with the strategic plans. The Principal further ensures that all the stakeholders are involved in implementing the institutional vision and mission statements.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The college has a well defined management structure with the GB of the college as the apex body. The college has established some bodies for monitoring and evaluating its policies and plans:

1. The Academic Committee is responsible for academic plans and their effective implementation.
2. The Developmental Committee looks after the infrastructural needs and general development of the college.
3. IQAC of the college is the nodal body for quality enhancement of the institution.
4. The Research Committee takes care of the research activities carried out in the college.
5. The Planning Committee is responsible for framing various plans and programmes of the institution.
6. The Purchase Committee is responsible for purchasing different items of the college.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

There exists good rapport between the faculty members and the management of the institution. The Principal of the institution is always trying to build up friendly and fruitful relationship with the teaching staff. The members of the teaching staff who receive appreciation from the students in particular and the society at large are honoured and given privilege. Principal makes it sure that proper academic atmosphere is maintained in the institution.

6.1.6 How does the college groom leadership at various levels?

The college tries to groom leadership at various levels.

1. Students: Student leadership is groomed through the Students' Union, NSS and other extension activities.
2. Academic Leadership: The faculty members are encouraged to participate in various refresher/orientation/short term courses along with other related programmes to develop leadership quality.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The administrative function of the college is reasonably decentralized. The Head of the Department is entrusted with the responsibilities to prepare the departmental plan and academic routine. The office of the Vice Principal is the monitoring cell of the daily classes and other academic activities. In the same way, the various bodies are formed to deal with different matters.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The college runs according to the Assam Provincialised College Management and Dibrugarh University Rules. The college has an efficient co-coordinating & monitoring mechanism. The Governing Body is the supreme monitoring committee. Besides, there are various committees to deal and coordinate different activities of the college. The committees are:

1. Academic Committee
2. Admission Committee
3. Development Committee
4. Purchase Committee
5. Construction Committee
6. Disciplinary Committee
7. Election Committee
8. Grievance Redressal Committee
9. Career Counselling Cell
10. Hostel Management Committee
11. Library Advisory Committee
12. Publication Board
13. IQAC

6.2 *Strategy Development and Deployment*

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes. The college has developed several quality assurance policies within the existing system. These are stated as below:

- Governing Body for planning, monitoring and evaluation.
- Formation of committees for various academic and administrative activities.
- IQAC for ensuring internal quality management.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the college has a perspective plan for all round development of the institution. The college has the following plans for future development:

- To achieve innovation in teaching learning process.
- To introduce job oriented and skill based courses.
- To achieve adequacy in infrastructure for all activities of the college in terms of hostel, conference room, common room, class rooms etc.
- To strengthen the college-neighbourhood network

6.2.3 Describe the internal organizational structure and decision making processes.

The College constituted various committees for internal organizational structure and decision making processes. Apart from the Governing Body, the different committees dealing with academic, research, publication, development, infrastructure, finance, library, hostel, student election, grievance, counseling, quality assurance etc are Academic Committee, Admission Committee, Research Committee, Publication Board, Development Committee, Construction Committee, Purchase Committee, Library Advisory Committee, Hostel Management Committee, Election Committee, Grievance Redressal Committee, Career and Counselling Cell, IQAC etc for facilitating internal organizational structure and decision making processes.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning

1. College academic calendar is prepared annually.
2. Maintenance of Teachers Diary.
3. Teaching plans are prepared by respective departments in departmental meetings.
4. The college admission procedure is computerised.
5. Digital class rooms have been constructed.
6. Use of ICT in teaching-learning process is engaged.
7. Seminars and workshops are organized by various departments.
8. Field trips and excursions are conducted as part of teaching-learning process.

- Research & Development

(i) The College has a research committee to look after research activities in the college.
(ii) The college has provision to grant study leave and special leave to researchers.
(iii) It encourages faculty members to undertake research projects with external funding.

- Community engagement:
  The college arranges special lectures by experts, community consultation programme, awareness programmes, and celebration of national days/festivals, programmes to promote value education, patriotism, national integration, social service, and community orientation. The college through its various studies centres and NSS conducts community programmes. Community needs are identified by participation of faculty members in various community programmes. It also allows the neighbouring communities to use the college auditorium for holding various programmes with prior permission from the authority. The college also supports them through various outreach activities.

- Human resource management
  1. Transparent appointment of teaching and non-teaching staff.
  2. Periodic training programmes for non-teaching staff.
  3. Encouragement to teachers to participate in Orientation and Refresher Courses as well as Seminars and Workshops.

- Industry interaction
  The college has been trying to establish industry linkage.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the institution periodically takes feedbacks from students, faculty and guardians and places the same to the top management (GB) during the scheduled meeting for follow up actions.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The College management ensures full co-operation of the staff in improving the effectiveness and efficiency of the institutional process by engaging them in various committees formed to look after and implement specific institutional process.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The major resolutions adopted by the Governing Body in the last year are given below:

Sl No	Resolution	Implementation
1	The Governing Body resolved to ascertain greater financial transparency by opening separate accounts under various heads in nationalized banks. (GB meeting held on 06/02/2012)	Separate accounts have been opened in the different banks of Silapathar.
2	Proposal of voluntary retirement of Sonaram Narah forwarded to DHE, Assam for formal approval. (GB meeting held on 06/03/2013)	The proposal of voluntary retirement of Sonaram Narah has been forwarded to DHE, Assam for formal approval.
3	The Governing Body authorized the Principal to utilize funds from various sources towards installation of transformer for better electricity supply. (GB meeting held on 06/03/2013)	The Principal utilized funds from various sources towards installation of transformer for better electricity supply.
4	Issue of Teachers' Diary to the faculty members. (GB meeting held on 01/07/2013)	The Governing Body authorized the Principal to issue diary to every member of the teaching staff to record academic activities carried out by them.
5	Approval of compulsory retirement to N.R. Kuli, Assistant Professor (GB meeting held on 04/09/2014)	The proposal of compulsory retirement of N.R. Kuli has been forwarded to DHE, Assam for further action.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

The affiliating university has provision for according autonomous status to its affiliating institution. The college has not taken any initiative for obtaining autonomous right now.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The Grievance redressal cell of the College looks after the grievances of both the teaching and non teaching staffs. Students have also easy access to teachers and to the Principal for redressing of their grievances. Moreover, 'Students' Adalat' is held every month for knowing the grievances of the students. Thus, the college ensures

that grievances/complaints are promptly attended to and resolved effectively. Written complaints can also be made to the Principal and the same are analysed for redressal. Based on the merit of complaints, Enquiry Committee is set up to solve the issue.

2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

Yes. The following is the court cases filed against the college:

Sl No	Case No	Details	Decision
01	Misc. (J) Case No 01/2004	Ashok Jain Vs Silapathar College	Pending for hearing

.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The college takes feedback from its students on institutional performance. The feedback is sent to the Principal along with a number of suggestions that the institute deem fit to be immediately attended to. Their opinions are considered for discussion in meetings and if found feasible, they are implemented.

6.3 *Faculty Empowerment Strategies*

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff ?

The management always encourages the faulty for the pursuit of professional development. They are inspired to participate in seminars and conferences round the year as a part of their professional requirements. The institution itself organizes seminars, conferences and workshops to keep the intellectual atmosphere alive round the year. The employees are granted leave for research and further studies through research grants provided by the UGC or any other source. The non-teaching staffs are also sent to training camps to enhance their skill.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The teaching staff is sent to refresher courses and orientation courses every year to get themselves for intellectual development of the area of their expertise. Faculty members are also inspired to participate in workshops and other programs related to teaching skill up-gradation whenever there is such an occasion. The non-teaching staffs are also sent on regular basis to training camps. The Dibrugarh University organizes such camps and get-togethers to inform the staff of the technicalities involved in the latest official procedures of both directly examination-related and others concerning the smooth conduct of the institutional operations.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Performance appraisal reports of the staff are annually taken by the authority on multiple activities. The same is analyzed for better appraisal. Teachers Diary is also verified by the authority every month.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The Governing Body of the college reviews the performance appraisal reports of the teaching staff and gives suggestions for better performance, if required. The Performance Appraisal Reports are also compulsory for career advancement. Such reports are sent to the Directorate of Higher Education, Assam for the purpose of career advancement of the teachers. The outcome of such reports is also communicated to the person concerned for necessary action.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

There is a welfare society in the institution that helps the non teaching employees of the institution in need, both financially and in any other ways.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college runs according to the Assam College Employees (Provincialization) Act, 2005 and the subsequent Service Rules, As such all appointments and retainment of teachers are governed by the same.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The Governing Body of the college monitors effective and efficient use of available financial resources. Various committees like Purchase and Construction Committee are constituted to look after efficient use of financial resources.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Accounts are audited regularly. The college appoints a Govt. Auditor through its G.B for auditing the accounts. The internal audit was completed up to 2012-13 and the audit for 2013-14 is going on. The external audit (Govt.) is going on for 2012-13 and 2013-14.

There is no any major audit objections.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The following are the major sources of institutional receipts/ funding:

1. Students Fee
2. State Government
3. UGC
4. MP/MLA/MAC Development Fund

Details of Audit reports are attached at the end. Generally, deficit, if required, is met by maintaining a miscellaneous fund in the College. Resources obtained through collection of fines, fee etc. are deposited in the said account.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college applies to various funding agencies to secure additional fund for college development and other related purposes. Apart from the GDA and Merge Schemes of UGC, the following additional grants are obtained from UGC under different schemes during XI Plan. The Governing Body has made various committees for proper utilisation of the funds received by the college.

Grant received from UGC.:

Name of the Scheme (S)	Grant allocated	Grant received	Amount utilised till 31st March, 2014
Indoor Stadium and equipments	75,00, 000.00	68,00, 000.00	68,00,000.00
IQAC	3,00,000.00	3,00,000.00	3,00,000.00
Women Hostel	29,00,000.00	14,50,000.00	14,50,000.00
Career Oriented Programme (COP)	7,00,000.00	6,30,000.00	6,30,000.00
UGC Additional Grant	23,49,950.00	23,49,950.00	23,49,950.00
Seminar and Workshop	4,50,000.00	3,36,000.00	4,50,000.00
Women Studies Centre	9,00,000.00	9,00,000.00	9,00,000.00
EPOC making Study Centre	32,96,770.00	32,96,770.00	32,96,770.00

Grant received from State Govt.:

2011-12

Sl	Purpose of Grants	Amount Released	Amount Utilized
1	Infrastructure Development of Rural Colleges under ACA	980,000.00	980,000.00
2	Non Recurring Building Grant under Plan during 2011-12	500,000.00	500,000.00
3	Financial Assistance for Sports Festival to Colleges under Plan	50,000.00	50,000.00
4	Financial Assistance for Youth Festival to Colleges under Plan	50,000.00	50,000.00
5	Financial Assistance for Publication of College Magazine under Plan	100,000.00	100,000.00
6	Financial Assistance for Excursion to colleges under Plan during 2011-12	200,000.00	200,000.00
7	Assistance to Non Govt Colleges under TSP during 2011-12	500,000.00	500,000.00
8	Infrastructure Development of Rural Colleges under ACA	1,470,000.00	1,470,000.00
9	Infrastructure Development of Colleges under Plan for 2011-12	5,000,000.00	5,000,000.00

2012-13

Sl	Purpose of Grants	Amount Released	Amount Utilized
1	Non Recurring Building Grant under Plan during 2011-12	500,000.00	500,000.00
2	Financial Assistance for Sports Festival to Colleges under Plan	50,000.00	50,000.00
3	Financial Assistance for Youth Festival to Colleges under Plan	50,000.00	50,000.00
4	Financial Assistance for Publication of College Magazine under Plan	100,000.00	100,000.00
5	Financial Assistance for Excursion to colleges under Plan during 2011-12	200,000.00	200,000.00
6	Assistance to Non Govt Colleges under TSP during 2011-12	500,000.00	500,000.00
7	Infrastructure Development of Rural Colleges under ACA	1,470,000.00	1,470,000.00

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes. After the first assessment, wherein the college was accredited at "B" level, IQAC was established in the college by following norms and guidelines of NAAC. It consisted of representatives from all parts of the academia. The Principal is presently the Chairperson of IQAC, while Mr. Leela Ram Newar is acting as coordinator. Its main objective is to plan and execute quality initiatives and evaluate. It follows a systematic calendar for meetings and maintains its proceedings. The Principal of the college in consultation with the IQAC implements various developmental plans. It

conducts workshops, awareness programmes and special lectures on quality innovations. It collects, maintains and analyses documents and prepares the Annual Quality Assurance Report (AQAR) and submits it to NAAC. It also analyses the feedback received from the students, teachers and employees and inform the concerned authority about its outcome for further improvements.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The management/authority approved the suggestion of the IQAC to implement the suggestions put forward by the NAAC peer team. Most of the suggestions of the peer team have been implemented by the college.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes the IQAC has 2 (two) external member. They are:

1. Dr. Bhabajit Bhuyan
2. Mr. Rupam Gogoi

The external members are actively involved in the works of IQAC and offer positive inputs in the functioning of IQAC. They also provide their helping hand in organizing workshops and seminars in the college.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The students and alumni provide useful suggestion during 'Student Adalat' and alumni association meetings to the IQAC for effective functioning. Suggestions are properly considered and the pros and cons of the implementation of the proposals are discussed.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

IQAC has been channelising the efforts and measures of the college towards academic excellence. The IQAC has established several cells and centers and constituted committees to initiate activities - both academic and governance with members from different constituents of the institution. Periodic meetings are also conducted.

6.5.2 Does the institution have an integrated framework for Quality assurance of the

academic and administrative activities? If 'yes', give details on its operationalisation.

The college has taken strategic strides to become a leading institution by imparting quality education. It has an integrated framework for quality assurance of the academic and administrative activities. The IQAC of the college holds staff meetings to review the various affairs and activities related to academic and administrative matters of the college.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes. The college provides trainings on computer and automation software to the non-teaching staff from time to time. The faculty members are allowed to attend training programmes of various kinds to keep themselves updated.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The institution has not yet undertaken Academic Audit or other external review of the academic provisions. However, Dibrugarh University, as the affiliating University, makes periodic inspection and offers suggestions on the academic performance of the college.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance is ascertained through the IQAC, which keeps in touch with the IQAC of Dibrugarh University, the affiliating university.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The college has its own institutional mechanisms to continuously review the teaching-learning process. As stated the college has an Academic Committee for the review of the teaching-learning process. The Examination Committee formed as and when needed, looks after the examination and evaluation process. All these committees are coordinated by IQAC of the college.

Structure of Academic Committee:

I. Composition:

- The Principal (Chairman).
- All the Heads of Department of the college.
- IQAC Co-ordinator
- Librarian

II. Terms of Members:

The term of the nominated members shall be three years.

III. Meetings:

The Principal convenes meetings of the Academic Committee at least twice a year.

IV. Functions:

The powers and functions of the Academic Committee are:

a) Prepare and approve the College Academic Calendar
b) Make regulations regarding the admission of students to different programmes of study in the college.
c) Recommend to the Governing Body proposals for opening of new programmes of study.
d) Place suggestion(s) pertaining to academic affairs for approval by the Governing Body.
e) Perform such other functions as may be assigned by the Governing Body.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakehol through press notifications, college bulletins, prospectus as well as the college website.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

No.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes. The college has been conducting green audit of its campus and facilities.

1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The college has taken initiatives to make the campus eco-friendly in the following ways:

- Energy conservation: Proper care is taken to check unnecessary energy consumption in the college campus. Whichever is feasible old electrical equipments and gadgets are repaired. Use of CFL and LED bulbs is made compulsory. A new three phase transformer is installed in the campus.

- Use of renewable energy: Proposal has been submitted for installation of solar energy panels in the college campus.

- Water harvesting: The pond within the campus facilitates rainwater harvesting.

- Check dam construction: There is no dam besides the college campus.

- Efforts for Carbon neutrality: The college has made efforts for carbon neutrality by replacing firewood with LPG connections in the hostel for cooking.

- Plantation: To make the atmosphere eco-friendly drive for plantation of trees within the campus is initiated.

- Hazardous waste management: The college campus is made polythene free. Dustbins are made available for deposition of hazardous waste within the campus.

- e-waste management: Regarding disposition of the e-wastes of the college, private firms are engaged.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The following are some innovations introduced in the college during the last four years which have created positive impact on the functioning of the college:

1. Innovations in Admission Procedure:
   a. Admission system is fully computerised.
   b. Entrance test is held for selecting students Major course.

2. Introduction of ICT:
   a. Biometric Punching/Facial Recognition Machine has been installed for recording attendance of teaching and non-teaching staff.
   b. Smart Boards and LCD Projectors are installed for ICT enabled teaching.
   c. Automation of library has been initiated.
   d, The Students' Union Election is computerized.
   e. Digital Classroom is being installed.

3. Others:
   a. Introduction of Semester System by the University in 2010.
   b. Installation of Power Generator for uninterrupted power supply
   c. Maintenance of Teachers' Diary.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

In the college, some best practices are implemented, which are applicable to both students and the teachers as well. Some of the important points are being discussed and drafted as below:

Practice 1: Introduction of Student Adalat

- The Goal: The purpose behind initiating the practice of 'Student Adalat' is to enhance the quality of the teaching- learning process by directly involving the students which in turn shall help in improving the quality of the teachers.

- The Context: It is usually seen that the teachers enjoy an upper hand in the teaching - learning process. In most institutions the students can put their grievances in the form of written feedback only. In such a context the initiation of 'Student Adalat' shall provide a platform to the students to directly come up with their grievances and get them addressed by the authority.

- The Practice: The first Saturday of every month is earmarked for 'Student Adalat'. The session begins at 02.00 pm on the stipulated day. The students submit their complaints in the assigned place/ drop box. The Principal, Vice Principal and Co-ordinator, IQAC look into the issues raised by the students in their presence and take up the matter with the teacher or the department concerned. Strict confidentiality is maintained as far as the identity of the students is concerned. If the authority feels that the desired result has not been obtained, the matter is forwarded to the Governing Body of the college for taking appropriate measures.

- Evidence of Success: The success of the practice can be noted by the increase in the number of students attending the 'Adalats'. The students have expressed their satisfaction over the practice. The teaching departments in general and the teachers in particular have been seen concentrating on making the teaching - learning process even more student friendly. The following table shows the increasing presence of the students in the 'Adalats' over the last few months:

Sl. No.	Date on which Student Adalat conducted	No. of students present
1	1st March, 2014	150
2	18th July, 2014	154
3	9th August, 2014	154
4	25th October, 2014	160

- Problems encountered and resources required: No major problem has been encountered while conducting the 'Student Adalat' as any classroom can be used for conducting the same. The fund that the college needs to spend in such sessions is very nominal.

Contact Person: Leela Ram Newar, Co-ordinator, IQAC, Silapathar College.

Practice 2: 'We First Scheme'

- The Goal: The purpose behind initiating the practice is to involve the students, teachers and employees of the college for a social cause in a heavily flood-affected district like Dhemaji and to attempt to reach out to the sufferers first.

- The Context: The Dhemaji district of Assam is one of the worst flood-affected districts of Assam. Every year floods wreck havoc in the entire district and in such hour of need the Silapathar College attempts to reach to the needy with dedicated human resource and basic necessities.

- The Practice: Silapathar College identifies areas that are badly affected by floods and carries out relief operations in those areas. In fact the college even provides accommodation facilities for those who lose their dwellings during floods till the flood waters subside. The fund required for the purpose is collected by means of donation from the teachers and non-teaching staff of the college. The students involve themselves as volunteers.

- Evidence of Success: The success of the practice can be noted by the number of families being accommodated in the college campus during the floods. The table below shows the number of people/families who received relief materials from the college:

Sl. No.	Year	No. of people/ families supported
1	2013	912 people / 244 families
2	2014	1490 people / 303 families

- Problems encountered and resources required: No major problem has been encountered while conducting the relief operations involving distribution of food, clothes and other than the lack of adequate medical support at the time of necessity. Further the college feels that the funds gathered through donation are not sufficient at all times to meet the expenses while carrying out relief operations.

- Contact Person: Dr. Lakhi Nath Pegu, Principal, Silapathar College.

rofile of the Different Departments

Department of Assamese

he self-evaluation of every department may be provided separately in about 3-4 pages, voiding the repetition of the data.

1. Name of the Department	:	Assamese
2. Year of Establishment	:	1979
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.:		UG
4. Name of the Interdisciplinary courses and the department/ units involved	:	Travel and Tourism, Tribal Studies and Women Studies.
5. Annual/ Semester/ choice based credit system (programme wise)	:	Annual and Semester
6. Participation of the department in the course offered by other departments	:	Interdisciplinary/Multidisciplinary courses
7. Courses in collaboration with other universities, industries, foreign institutions, etc	:	Nil
8. Details of courses/ programmes discontinued (if any) with reasons	:	Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	
Associate Professors	Nil	
Assistant Professors	03	01 (03 contractual teachers)

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ P.hD/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided for the last 4 years
rs. Beena Devi	M.A, M. Phil	Assistant Professor	Group B Languages	28 Yrs	Nil

Mrs. Tultul Phukan	M.A.	Assistant Professor	Group C Comparative Literature	12 Yrs	Nil
Ms. Bidisha Buragohain	M.A.	Assistant Professor	Group B Languages	1 Yr	Nil
Ms. Chimpi Boruah	M.A.	Assistant Professor	Group A Literature	1 Yr	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty : 75%
13. Student-Teacher Ratio (programme wise) : Major: 8:1
    Pass: 50:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled: Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG. : M. Phil: 1
    PG: 3
16. Number of faculty with ongoing projects from a)National International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received: Nil
18. Research Centre/facility recognized by the university : Nil
19. Publications:
    - Publication per faculty : i) Mrs. Beena Devi: 01
      ii) Mrs. Tultul Phukan: 01
    - Number of paper published in pre reviewed journals (national / international) by the faculty and students : Nil
    - Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.) : Nil
    - Monography : Nil
    - Chapter in Books : 02
    - Books Edited : Nil
    - Books with ISBN/ISSN number with details of publishers : Nil
    - Citation Index : Nil

- SNIP
- SJR : Nil
- Impact Factor : Nil
- H-index : Nil

20. Areas of consultancy and income generation : Nil
21. Faculty as members in
    a) National committee : Nil
    b) International Committee : Nil
    c) Editorial Boards … :
    i) Mrs. Beena Devi: Member of Editorial Board of College Magazine.
    ii) Mrs. Tultul Phukan: Member of Publication Board, Silapathar College.

22. Students project :
    A) Percentage of students who have done in-house projects including inter departmental/ programme. 100%

    B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies. Nil

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department :
    i) Prof. Arpana Konwar, Dibrugarh University
    ii) Dr. Lakshminandan Borah, Ex- President, Asom Sahitya Sabha

25. Seminars/ Conferences/ Workshops organized & the source of funding :
    A) National
    1 (One) National Seminar funded by UGC. Title of seminar: "Linguistic Diversity, Ethnic Multiplicity and national solidarity in North East India" on 24 - 25 August, 2013.

    B) International : Nil

26. Student profile programme/ course wise:

Session	Name of the Course/ programme	Application received	Selected	Enrolled		Pass Percentage
				Male	Female	
2010-11	TDC Major	07	07	02	05	85 %
	TDC Core	106	106	26	80	99%
2011-12	TDC Major	08	08	04	04	75%
	TDC Core	178	178	106	72	92%

2012-13	IDC Major	10	10	04	06	100%
	IDC Core	181	181	85	96	84%
2013-14	IDC Major	10	10	04	06	100%
	IDC Core	31	31	11	20	87%

27. Diversion of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	100 %	Nil	Nil
B.A Semester	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Net Passed: 04

TET Passed: 05

29. Students progression

Students progression	Against % enrolled
UG to PG	30%
P.G to M.Phil	Does not arise
P.G to Ph.D	Does not arise
Ph.D to Post Doctoral	Does not arise
Employed • Campus selection • Other than champs recruitment	Nil 40%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

A) Library : 200 Books.

B) Internet facilities for Staff & Students :

The department has one desktop computer with internet facility. Students can avail internet facility from the Computer Lab of the college.

C) Class rooms with ICT facilities :

Yes. The department shares the common ICT-enabled class rooms of the college.

D) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:
Students belonging to ST/SC & OBC communities receive post-matric scholarship from the state government. A few numbers of students of the department have received post-matric scholarships.

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts :
1(one) national seminar funded by UGC has been conducted.

33. Teaching methods adopted to improve student learning : Use of ICT.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
i) Participated in extension work done at Sila Gutung Tribal Village for two times by the institution.
ii) Participated in Flood relief and rehabilitation camps conducted by the institution.

35. SWOC analysis of the department and Future plans :

Strength:

1. Dedicated and Hardworking Faculty
2. Enthusiastic Students
3. Socio-culturally conscious teachers and students

Weakness:

1. Insufficient number of teachers
2. Most students fare well in major course but do not have desirable results in English (Elective Course)

Opportunity:

1. There is scope for more research on the socio-cultural diversity of the greater Assamese Society
2. Creation of a comprehensive knowledge bank of Assamese culture and society
3. Scope for study of languages spoken by various tribes of the area

Challenges:

1. Enhancing employability of the students
2. Limited seats for higher education beyond UG level in the universities/post graduate institutes.

Future Plan:

1. To establish a Folklore Museum
2. To start a COP in Translation Proficiency

Department of Economics

1. Name of the department : Economics
2. Year of Establishment : 1979 (Major: 1987)
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.,: UG
4. Name of the Interdisciplinary courses and the department/ units involved : Tribal Studies, Women Studies, Environmental Studies, BAMC, Travel & Tourism
5. Annual/ Semester/ choice based credit system (programme wise) : Annual and Semester
6. Participation of the department in the course offered by other department : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/ programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	04	04
Assistant Professors	1(Temporary)	1(Temporary)

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ Ph.D/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided for the last 4 years
Dr. Baby Morang Doley	M.A. Ph. D	Associate Professor	Tribal Women	32 Yrs	02
Mr. Lalit Chandra Doley	M.A.	Associate Professor	Demography	26 Yrs	Nil
Mr. Leela Ram Newar	M.A. M. Phil	Associate Professor	Econometrics	23 Yrs	Nil
Mr. Dilip Dutta	M.A.	Associate Professor	Demography	23 Yrs	Nil

Mrs. Nirmali Doley	M.A.	Assistant Professor	Econometrics	2 Yrs	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty : 20%
13. Student-Teacher Ratio (programme wise) : Major - 4:1
    Pass - 4:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled: Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG. : Ph. D-1, M. Phil.-1, PG-3
16. Number of faculty with ongoing projects from a)National
    International funding agencies and grants received
    a) National: 01 (Minor Research Project)
    : Grants Received: Rs. 1, 95, 000/-
    b) International: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received: UGC
    Grants Received: (Rs. 1, 45,000.00)
18. Research Centre/facility recognized by the university : Nil
19. Publications: :
    Publication per faculty
    - Number of paper published in pre reviewed journals (national / international by the faculty and students): Total: 09.
      National: 07
      International: 02

a) Dr. Baby Morang Doley:

National:

i) "*Girl Student: An Overview of their Participation in Ethnic Movements of Assam*" published in Beacon, an journal published at Moridhal, Dhemaji,Assam in 2011, ISSN No.2250-1282.

International:

i) "*Migration, Acculturation and Cultural Heritage of the Misings of Assam*" published in Asian Journal of Research & Social Sciences & Humanities in July,2013, published at Yamuna Nagar, Haryana, ISSN No.2250-1665.
ii) Tribal Women of North-East: Health, Nutrition and Empowerment" published in International Journal of Multidisciplinary Educational Research in November, 2013 at Visakhapatnam, Andhra Pradesh. ISSN No.2277-7881, Impact Factor: 2.735.

b) Mr. Leela Ram Newar:

National:

i) "*Understanding Reforms in the Life Insurance Sector of India*''published in International Journal of Computer Applications in Engineering Sciences, Special Issue on Basic,Applied &Social Sciences. Published by Foundation for Interdisciplinary Research in Engineering, Assam, October, 2012. ISSN No.2231-4946.

ii) "*Rural Development: A Panchayati Fiscal Overview of Panchayati Federalism in Assam*" (Pp55-56) published in Literary Churning'' Special Miscellaneous Edition, Vol. 01(International Journal) published in summer, 2013. ISSN No.2320-494X.

iii) *"Composition of budgetary transaction and sources of revenue of Panchayati Raj Institutions: A Descriptive Analysis"* (Pp134-139) published in Pierian Spring'' Summer Vol. 001, 2014, ISSN No.2349-3410.

c) Mrs. Nirmali Doley:

National:

i) *"Cultural Typology among Tribes''* published in Literary Churning''-A Bi-annual peer reviewed International Journal of Language, Literature & Culture, Winter, 2013, Volume-001, ISSN No.2320-494X.

ii) *"Urbanization and Negative Externalities on Environment-An Overview''*-published in Special Miscellaceaus Edition of Literary Churning''Volume No.01,2013 ISSN No.2320-494X.

iii) "*Empowerment*''-published in Research Vision''-a multi-disciplinary journal, 2nd Vol. 2012, ISSN No 2319-5088

- Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.) : Nil
- Monograph : Nil
- Chapter in Books : 04
- Books Edited : 06
- Books with ISBN/ISSN number with details of publishers : Nil
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact Factor : Nil
- H-index : Nil

20. Areas of consultancy and income generation : Nil

21. Faculty as members in
    a) National committee : 1
        i) Mr. Leela Ram Newar
            a) Life Member Hindustan Scouts & Guides

    b) International Committee : 2
        i) Mr. Leela Ram Newar
            a) Life Member of Red Cross Society
            b) Life Member of Lions Club
        ii) Mr. Lalit Chandra Doley
            a) Life Member of Red Cross Society

    c) Editorial Boards …
        A) Dr. Baby Morang Doley,
        i) Editor of 'Women in Rural Development' (Seminar Volume),published by Publication Board, Silapathar College in August, 2013. ISBN No.81-202-8877-X,978-81-202-887-5.
        ii) Editor of 'Pratistha' (Souvenir of College Foundation Day), published Silapathar College in 1st August, 2008.
        iii) Editor of 'Gandhi Marg' (Souvenir on the occasion of Gandhi Jayanti celebrat ion), published by Silapathar College in 2nd October, 2007.
        iv) Editor of 'Ekajali Shabdar Jonak' (a collection of Assamese poems), published by Protégé Offset Printers in 2009.
        v) Editor of 'Multi-Disciplinary Bi-Lingual Research Journal' published by Publication Board, Silapathar College in November, 2014.
        vi) Editor of 'Wisdom - College Annual News Letter' published by Publication Board, Silapathar College in November, 2014.

        B) Mr. Leela Ram Newar
        Member of Publication Board, Silapathar College.

        :

22. Students project
    A) Percentage of students who have done in-house projects including inter departmental/ programme. : 100%

    B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : 02
i) Prof. Homeswar Goswami, Dibrugarh University
ii) Prof. Kumud Ch. Borah Dibrugarh University

25. Seminars/ Conferences/ Workshops organized & the source of funding
A) National : Nil
B) International : Nil

26. Student profile programme/ course wise:

Year	Name of the Course /Programme	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
2010-2011	B.A. Major (Annual)	13	13	07	06	100%
	B.A. Core (Annual)	02	02	02	00	100%
2011-12	B.A. Major (Annual)	10	10	06	04	100%
	B.A. Core (Annual)	14	14	11	03	100%
2012-2013	B.A. Major (Annual)	17	17	13	04	88%
	B.A. Core (Annual)	22	22	14	08	100%
2011-2012	SEM-I(Major)	20	20	09	11	40%
	SEM-I(Core)	21	21	17	04	48%
	SEM-II(Major)	19	19	08	11	63%
	SEM-II (Core)	17	17	13	04	88%
2012-13	SEM-III(Major)	17	17	06	11	71%
	SEM-III(Core)	12	12	09	03	100%
	SEM-IV(Major)	16	16	06	10	56%
	SEM-IV(Core)	11	11	08	03	18%
2013-14	SEM-V(Major)	15	15	05	10	93%
	SEM-V(Core)	10	10	07	03	100%
	SEM-VI(Major)	15	15	05	10	55%
	SEM-VI(Core)	07	07	05	02	100%

27. Diversity of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	100 %	Nil	Nil
B.A Semester	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NET Passed	1
TET Passed	6
Indian Railway Service:	1
Nationalized Bank (SBI):	1
College Teachers:	6

29. Students progression

Students progression	Against % enrolled
UG to PG	10%
P.G to M.Phil	Does not arise
P.G to Ph.D	Does not arise
Ph.D to Post Doctoral	Does not arise
Employed • Campus selection • Other than champs recruitment	NIL 30%
Entrepreneurship/Self-employment	45%

30. Details of Infrastructural facilities

A) Library

Yes. The department has 155 books &references and 2 journals

B) Internet facilities for Staff & Students

The department has one desktop computer with internet facility. Students can avail internet facility from the Computer Lab of the college.

C) Class rooms with ICT facilities

The department shares the common ICT-enabled class rooms of the college.

D) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:

Students belonging to ST/SC & OBC communities receive post-matric scholarship from the state government. A few numbers of students of the department have received post-matric scholarships.

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts.

Although special lectures / workshops / seminars inviting external experts for student enrichment programmes have not been conducted by the department, it plans to do so in future.

33. Teaching methods adopted to improve student learning :

The department is supplementing lecture method of teaching by using LCD projectors and ICT-enabled class rooms occasionally.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

The faculty members and students of the department collaborated with other departments in distribution of materials for flood affected people of Rekha Chapari & Deorighat villages of Sissiborgaon Revenue Circle. It has also actively participated in organizing various educational field trips to study socio-economic conditions of the people of nearby areas.

35. SWOC analysis of the department and Future plans :

Strength:

a. The department has experienced and qualified teachers having 4 (four) Associate Professors.

b. The department has its own library with requisite books & references for the use of the faculty and the students.

Weakness:

a. Very few students get admitted in reputed institutions for PG course.

b. The department does not have its own ICT-enabled class room.

Opportunity:

a. The department has opportunity to establish linkage with the society for its welfare by forming socio-economic society.

b. The department can enrich other social science departments by making them aware of statistical tools used in research methodology.

Challenges:

a. The decreasing trend of students at entry level is a challenge for the department.

b. The dismal percentage of students getting admitted for PG course is yet another challenge of the department.

Future plan of the department:

The department plans to establish Centre for Rural Development under Dibrugarh University.

Department of Education

1. Name of the department : Education
2. Year of Establishment : 1992
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.,: UG
4. Name of the Interdisciplinary courses and the department/ units involved : Environmental Studies
5. Annual/ Semester/ choice based credit system (programme wise) : Annual & Semester
6. Participation of the department in the course offered by other department : Interdisciplinary/Multidisciplinary courses
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/ programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	
Associate Professors	00	00
Assistant Professors	02	02 (there is 1 additional temporary teacher)

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ Ph.D/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided for the last 4 years
Mrs. Anima Doley	M.A., B.Ed., M. Phil	Assistant Professor	Education for Exceptional Children	15Years	Nil
Mrs. Minu Lota Newar	M.A., B.Ed., M. Phil	Assistant Professor	Measurement and Evaluation	15 Years	Nil
Ms. Ruby Dutta	M.A, B.Ed	Assistant Professor	Measurement and Evaluation	01 Yr	Nil

11. List of senior visiting faculty	:	Nil
12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty	:	33%
13. Student-Teacher Ratio (programme wise)	:	Major - 10:1 Pass - 40:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled:		Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG.	:	M.Phil.-2, PG-1
16. Number of faculty with ongoing projects from a)National International funding agencies and grants received	:	Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received:		Nil
18. Research Centre/facility recognized by the university	:	Nil
19. Publications:	:	
• Publication per faculty	:	
• Number of paper published in pre reviewed journals (national / international): by the faculty and students		09
	:	
• Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.)	:	Nil
• Monograph	:	Nil
• Chapter in Books	:	10
• Books Edited	:	Nil
• Books with ISBN/ISSN number with details of publishers	:	Nil
• Citation Index	:	Nil
• SNIP	:	Nil
• SJR	:	Nil
• Impact Factor	:	Nil
• H-index	:	Nil
20. Areas of consultancy and income generation	:	Nil
21. Faculty as members in		
a) National committee	:	Nil
b) International Committee	:	2
c) Editorial Boards …	:	Mrs. Minu Lota Newar: Member of college magazine.

22. Students project

A) Percentage of students who have done in-house projects including inter departmental/ programme. : 100%

B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : 100% students get involved in practice teaching

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department:

a) Dr, K.K. Deka, Former VC, DU
b) Dr. Binud Borah, Dy Registrar (Academic), DU

25. Seminars/ Conferences/ Workshops organized & the source of funding

A) National : Nil

B) International : Nil

26. Student profile programme/ course wise:

Year	Name of the Course /Programme	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
2010-11	B.A. Major	15	15	03	12	100%
	B.A. Core	52	34	17	17	100%
2011-12	B.A. Major	12	12	08	04	100%
	B.A. Core	65	28	14	14	100%
2012-13	B.A. Major	25	17	08	09	100%
	B.A. Core	53	44	23	21	100%
2013-14	B.A. Major	15	12	05	07	100%
	B.A. Core	65	65	23	42	100%

27. Diversity of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	100 %	Nil	Nil
B.A Semester	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- Pompi Gogoi (NET)
- Gobinda Kumbang (NET)

29. Students progression

Students progression	Against % enrolled
UG to PG	20%
P.G to M.Phil	Does not arise
P.G to Ph.D	03%
Ph.D to Post Doctoral	Does not arise
Employed • Campus selection • Other than champs recruitment	 NIL 13%
Entrepreneurship/Self-employment	50%

30. Details of Infrastructural facilities

A) Library : 165 Books
B) Internet facilities for Staff & Students : Available
C) Class rooms with ICT facilities : Yes
D) Laboratories : Yes

31. Number of students receiving financial assistance from college, university, government or other agencies:
Students belonging to ST/SC & OBC communities receive post-matric scholarship from the state government. A few numbers of students of the department have received post-matric scholarships

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts :

1) Gopal Tamuli Simen Chapori college, 11 June 2011. Topic- Micro Teaching
2) Dipen Gogoi, Dhemaji Commerce College. Date-8 December 2013. Topic- Methodology of Teaching.
3) Girindra Saikia, Moridhal College. Date- 10 June, 2014. Topic- Preparation of Field Study.

4) Binoy Kalita, Dhemaji Commerce College. Date- 30 October, 2014. Topic-Factors affecting child development.

33. Teaching methods adopted to improve student learning: Use of ICT enabled Audio-Visual aids, Seminar, Group Discussion etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The department actively participates in all extension activities of the college and field study organized by the institution.

35. SWOC analysis of the department and Future plans :

Strength:

- Dedicated and Hardworking Faculty
- Enthusiastic Students
- Provides counselling to students.

Weakness:

- Insufficient number of teachers
- Lack of quality reference books at the local market
- Lack of reading room for students in the department.

Opportunity:

- Teacher training for teachers of the area.
- The department can extend help to the district administration in educational planning.

Challenges:

- Enhancing employability of the students.
- Limited seats for higher education beyond UG level in the universities/post graduate institutes.

Future Plan:

1. To conduct seminars at least two national seminars in the next five years.
2. To start B. Ed progamme.

Department of English

1. Name of the department : English
2. Year of Establishment : 1979
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.,: UG
4. Name of the Interdisciplinary courses and the department/ units involved : Environmental Studies
5. Annual/ Semester/ choice based credit system (programme wise) : Annual & Semester
6. Participation of the department in the course offered by other department : Interdisciplinary/Multidisciplinary courses
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/ programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	
Associate Professors	01	01
Assistant Professors	03	03

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ Ph.D/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Jai Ram Jha	M.A. Ph. D, L.L.B	Associate Professor	Indian Writing in English (Fiction)	18 Years	6
Mr. Prem Prasad Sharma	M.A., M. Phil	Assistant Professor	American Literature	26 Years	Nil
Mrs. Gitima Deka	M.A., M. Phil	Assistant Professor	European Literature	12 Years	Nil
Mr. Raju Pegu	M.A., M. Phil	Assistant Professor	Linguistics	10 Years	Nil

11. List of senior visiting faculty :
    1) Dr. B. K.Doley, Ex-President Mising Agom Kebang, APSC Member
    2) Dr. Gambhir Singh, Prof. Assam University, Silchar,
    3) Dr. K.K. Deka, Former Vice Chancellor, DU
12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student-Teacher Ratio (programme wise) : Major - 15:1
    Pass - 40:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled: Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG. : Ph.D-1, M.Phil.-3
16. Number of faculty with ongoing projects from a)National International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received: Nil
18. Research Centre/facility recognized by the university : Nil
19. Publications: :
    - Publication per faculty :
    - Number of paper published in pre reviewed journals (national / international) by the faculty and students : 18
    - Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.) : Nil
    - Monograph : Nil
    - Chapter in Books : 02
    - Books Edited : Nil
    - Books with ISBN/ISSN number with details of publishers : 03
    - Citation Index : Nil
    - SNIP : Nil
    - SJR : Nil
    - Impact Factor : Nil
    - H-index : Nil
20. Areas of consultancy and income generation : Nil
21. Faculty as members in
    a) National committee : Dr. Jai Ram Jha: Life Member of Hindustan Scouts and Guides

b) International Committee : Nil
c) Editorial Boards … : i) Mr. Raju Pegu: Member of Publication Board, Silapathar College.
ii) All faculty members of the department are members of college magazine

22. Students project
A) Percentage of students who have done in-house projects including inter departmental/ programme. : 100%

B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department :
1) Dr. B.K. Doley,APSC Member
2) Dr. Gambhir Singh, Prof. Assam University, Silchar,
3) Dr. K.K. Deka, Former Vice Chancellor, DU

25. Seminars/ Conferences/ Workshops organized & the source of funding
A) National : 03 National Seminars held (funded by UGC & CIIL)

B) International : Nil

26. Student profile programme/ course wise:

Year	Name of the Course /Programme	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
2011	B.A. Major	15	08	03	05	100%
2012	B.A. Major	20	08	04	04	100%
2013	B.A. Major	15	08	03	04	88%
2014	B.A. Major	27	17	04	13	89%

27. Diversity of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	95 %	05%	Nil
B.A Semester	88 %	12%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

1. NET-01
2. TET- 03
3. SBI – 01
4. Defence - 01

29. Students progression

Students progression	Against % enrolled
UG to PG	10%
P.G to M.Phil	Does not arise
P.G to Ph.D	Does not arise
Ph.D to Post Doctoral	Does not arise
Employed • Campus selection • Other than campus recruitment	NIL 03%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities

E) Library : 155 Books
F) Internet facilities for Staff & Students : Available
G) Class rooms with ICT facilities : Yes
H) Laboratories : Yes

31. Number of students receiving financial assistance from college, university, government or other agencies:
Students belonging to ST/SC & OBC communities receive post-matric scholarship from the state government. A few numbers of students of the department have received post-matric scholarships

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts : Yes

33. Teaching methods adopted to improve student learning: Use of ICT, Unit Test, Sessional Test, Group Discussion, Student seminars etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The students and the teachers of the department have planted trees in the college campus. It has also collaborated with the college in flood relief camps, NSS extension activities like cleanliness, health awareness etc.

35. SWOC analysis of the department and Future plans :

Strength:

- Dedicated and Hardworking Faculty
- Enthusiastic Students
- Provides special counselling to students from vernacular medium background.

Weakness:

- Lack of quality reference books at the local market
- Students hailing from vernacular language find difficult to cope with other students.

Opportunity:

- As English language is the gateway to the world, the department has got ample of opportunities create confident human resource with language problem.
- The department can organize camps/ sessions to train students of the vernacular medium schools of the area.

Challenges:

- Enhancing employability of the students
- Limited seats for higher education beyond UG level in the universities/post graduate institutes.
- To make the teaching- learning process even more fruitful and friendly to the students from vernacular medium background.

Future Plan:

1. To conduct seminars at least two national seminars in the next five years.
2. To conduct spoken English classes.
3. To establish a language laboratory.

Department of History

1. Name of the department : History
2. Year of Establishment : 1979
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.,: UG
4. Name of the Interdisciplinary courses and the department/ units involved :Environmental Studies, Travel & Tourism, BAMC
5. Annual/ Semester/ choice based credit system (programme wise) : Annual & Semester
6. Participation of the department in the course offered by other department : Interdisciplinary/Multidisciplinary courses
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/ programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	
Associate Professors	Nil	
Assistant Professors	03	03 (there is 1 additional contractual teacher)

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ Ph.D/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Nabi Ram Kuli	M.A.,	Assistant Professor	Ancient History	26 Years	Nil
Mr. Prakash Chandra Pait	M.A.	Assistant Professor	Modern History	22 Years	Nil
Mr. Siva Nath Pait	M.A.	Assistant Professor	Medieval History	05 Years	Nil
Mr. Bholanath Doley	M.A.	Assistant Professor	Ancient History	01 Year	Nil

11. List of senior visiting faculty	:	Prof. D. Nath, DU, Prof Jahnabi Gogoi Nath, DU
12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty	:	25%
13. Student-Teacher Ratio (programme wise)	:	Major - 7:1 Pass - 6:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled:		Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG.	:	PG-3
16. Number of faculty with ongoing projects from a)National International funding agencies and grants received	:	1, UGC, Rs. 2,20,000.00
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received:		1 UGC (Rs. 1, 55,000.00)
18. Research Centre/facility recognized by the university	:	Nil
19. Publications:	:	
• Publication per faculty	:	
• Number of paper published in pre reviewed journals (national / international) by the faculty and students	:	Nil
• Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.)	:	Nil
• Monograph	:	Nil
• Chapter in Books	:	01
• Books Edited	:	Nil
• Books with ISBN/ISSN number with details of publishers	:	Nil
• Citation Index	:	Nil
• SNIP	:	Nil
• SJR	:	Nil
• Impact Factor	:	Nil
• H-index	:	Nil
20. Areas of consultancy and income generation	:	Nil
21. Faculty as members in		
a) National committee	:	02
b) International Committee	:	Nil
c) Editorial Boards …	:	Nil

22. Students project

A) Percentage of students who have done in-house projects including inter departmental/ programme. : 100%

B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department :

1) Dr. J. Gogoi Nath, Prof. D.U.
2) Dr. G. Phukan, Prof (Retd), D.U.,
3) Dr. D. Doley Prof (Retd), D.U.

25. Seminars/ Conferences/ Workshops organized & the source of funding

A) National : 01 National seminar
B) International : Nil

26. Student profile programme/ course wise:

Year	Name of the Course /Programme	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
2011	B.A. Major	04	04	03	01	100%
2012	B.A. Major	03	03	03	0	100%
2013	B.A. Major	09	09	04	05	100%
2014	B.A. Major	09	09	07	02	75%

27. Diversity of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	100 %	00%	Nil
B.A Semester	100 %	00%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

1. Siba Nath Pait (NET)

29. Students progression

Students progression	Against % enrolled
UG to PG	58%
P.G to M.Phil	Does not arise
P.G to Ph.D	Does not arise
Ph.D to Post Doctoral	Does not arise
Employed • Campus selection • Other than campus recruitment	 NIL 04%
Entrepreneurship/Self-employment	50%

30. Details of Infrastructural facilities

A) Library : 150 Books
B) Internet facilities for Staff & Students : Available
C) Class rooms with ICT facilities : Yes
D) Laboratories : No

31. Number of students receiving financial assistance from college, university, government or other agencies:
Students belonging to ST/SC & OBC communities receive post-matric scholarship from the state government. A few numbers of students of the department have received post-matric scholarships

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts: 01 UGC sponsored National Seminar has been conducted.

33. Teaching methods adopted to improve student learning: Use of ICT, Seminars, Group Discussion/Interaction etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The department actively participates in extension activities and educational tour / field study organized by the college and flood relief programmes as well as awareness programmes on HIV/AIDS.

35. SWOC analysis of the department and Future plans :

Strength:

- Well experienced and dedicated and Hardworking Faculty
- Enthusiastic Students
- Engaged in creating historical consciousness among the students.
- Excellent pass percentage.

Weakness:

- Lack of quality reference books at the local market
- Less number of enrollment.
- No exclusive room for the department with ICT facilities.
- Lack of departmental library reading room.

Opportunity:

- In view of the growing tourism as industry in the North Easgt, the department is emphasizing on Tourism related vocational courses like eco-tourism, rural tourism, etc. In the near future, the department will undertake number of such courses.
- The department can take active part in creation of a database related to the history of Dhemaji district in general and the Silapathar area in particular.
- Creation of indigenous knowledge data bank.
- In the next 5 years, the department is looking forward to introduce PG course to cater the needs of poor but meritorious students who cannot afford to go out of the district to pursue higher studies.

Challenges:

- To promote employability in higher category jobs
- The major challenge of the department is to ensure the very existence of the subject itself as the number of enrollment to the subject is decreasing day by day
- To make the history curriculum more relevant so that History as a subject becomes more attractive job orientet.

Future Plan:

1. The opening of PG course.
2. The department aims to open a mini museum of its own with a collection of antics, locally available, and other replicas of historical importance.
3. To enrich the departmental library with more text books and journals.

Department of Philosophy

1. Name of the department : Philosophy
2. Year of Establishment : 1990
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.,: UG
4. Name of the Interdisciplinary courses
5. and the department/ units involved : Environmental Studies, Travel & Tourism, Tribal Studies, Ambedkar Studies, Women Studies.
6. Annual/ Semester/ choice based credit system (programme wise) : Annual & Semester
7. Participation of the department in the course offered by other department : Nil
   Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/ programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	
Associate Professors	02	02
Assistant Professors	Nil	Temporary- 01

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ Ph.D/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Nabo Kr. Pegu	M.A. Ph. D	Associate Professor	Religion	16 Yrs	Nil
Dr. Malaya Gogoi	M.A. Ph. D	Associate Professor	Logic	16Yrs	Nil
Mr. Mukesh Doley	M.A.	Assistant Professor	Logic	03Yrs	Nil

11. List of senior visiting faculty : Prof. C.K. Gogoi, Prof, D. Doley, DU
12. Percentage of lecture delivered and , practical classes handled (programme wise) by temporary faculty : 20%
13. Student-Teacher Ratio (programme wise) : Major - 18:1
    Pass - 6:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled: Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG. : Ph.D-2, PG-1
16. Number of faculty with ongoing projects from a)National International funding agencies and grants received : a) National: 01-Ongoing
    b) International: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received: Nil
18. Research Centre/facility recognized by the university : Nil
19. Publications:
    - Publication per faculty : National : 19
      International: 04
    - Number of paper published in pre reviewed journals (national / international) by the faculty and students : Nil
    - Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.) : Nil
    - Monograph : Nil
    - Chapter in Books : 03
    - Books Edited : Nil
    - Books with ISBN/ISSN number with details of publishers : 01

      Dr. Nabo Kr. Pegu-"Religion and Reformation Movement of the Mishing of Assam", Published by Publication Cell Moridhal College, ISBN No-978-81-923294-6-8, June 2014
    - Citation Index : Nil
    - SNIP : Nil
    - SJR : Nil
    - Impact Factor : Nil
    - H-index : Nil

20. Areas of consultancy and income generation : Nil
21. Faculty as members in
    a) National committee : 01
    b) International Committee : Nil
    c) Editorial Boards … : Nil

22. Students project

    A) Percentage of students who have done in-house projects including inter departmental/ programme. : 100%

    B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department

1. Dr. Jahnabi Gogoi Nath, Prof. Deptt. of History, Dibrugarh Universit
2. Prof. Durgeswar Doley, Retd. Prof. of Sociology, Dibrugarh University
3. Prof. C.K. Gogoi, Prof. Deptt. of Sociology, Dibrugarh University \
4. Dr. Jogendra Nath, Retd. Registrar of Arunachal University, Itanagar
5. Dr. D. K. Limbu, Associate Professor, Deptt. Of Anthropology, NEHU, Shillong
6. S.R.Saverina, Asstt. Direcor, Director of Women Development Centre, Guwahati
7. Kaliang Borang, Founder Secretary of Dony Polo Yealam Kebang, Arunachal Pradecsh
8. Dr. Bhikshu Kondinya, Formerly Associate Fellow of JNU, New Delhi

25. Seminars/ Conferences/ Workshops organized & the source of funding
    A) National : 2 National Seminars funded by UGC has been organized.
    B) International : Nil

26. Student profile programme/ course wise:

Year	Name of the Course /Programme	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
Session 2008-2009 to 2010-2011	B.A. Major	12	09	01	08	100%
	B.A. Core	04	04	01	03	100%
Session 2009-2010 to 2011-2012	B.A. Major	05	04	01	03	100%
	B.A. Core	05	05	01	04	67%
Session 2010-2011 to 2012-2013	B.A. Major	15	12	04	08	100%
	B.A. Core	10	10	03	07	100%
Session 2011-2012 to 2013-2014	B.A. Major	25	23	12	11	53%
	B.A. Core	13	13	02	11	100%

27. Diversity of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	100 %	00%	Nil
B.A Semester	100 %	00%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Students progression

Students progression	Against % enrolled
UG to PG	10%
P.G to M.Phil	Does not arise
P.G to Ph.D	Does not arise
Ph.D to Post Doctoral	Does not arise
Employed • Campus selection • Other than campus recruitment	 NIL 20%
Entrepreneurship/Self-employment	45%

30. Details of Infrastructural facilities

A) Library	: Text Books-100, References: 200, Journals: 05
B) Internet facilities for Staff & Students	: Available
C) Class rooms with ICT facilities	: Yes
D) Laboratories	: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:
Students belonging to ST/SC & OBC communities receive post-matric scholarship from the state government. A few numbers of students of the department have received post-matric scholarships

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts:

1. National Seminar on "Religion and Society in the Contemporary time with special reference to N.E.Tribes of India" 10th and 11th April 2010.

2. Department organize Periodical Lecture on "Buddhism: The way to World Peace in Modern Society" on 19th March 2012.

3. National Seminar on "Role of Women in Rural Development" on 6th and 7th Oct. 2012.

33. Teaching methods adopted to improve student learning: Use of ICT, Feed Back System, Extra classes for weaker students etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The department shared Institutional Social Responsibility (ISR) and Extension activities like flood relief, study tours, awareness camp for human rights, etc.

35. SWOC analysis of the department and Future plans :

Strength:

- Dedicated and Hardworking Faculty
- Enthusiastic Students

Weakness:

- Lack of quality reference books at the local market
- Lack of reading room for students in the department.

Opportunity:

- The department can take active part in creation of a database related to the Religion and Culture of Dhemaji district in general and the Silapathar area in particular.
- Studies of local culture of various tribes.

Challenges:

- Enhancing employability of the students
- Limited seats for higher education beyond UG level in the universities/post graduate institutes.

Future Plan:

1. To conduct seminars at least two national seminars in the next five years.
2. To further strengthen the departmental library.

Department of Political Science

1. Name of the department : Political Science
2. Year of Establishment : 1979
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.,: UG
4. Name of the Interdisciplinary courses and the department/ units involved : Environmental Studies, ,Travel &Tourism, Ambedkar Studies, Women Studies
5. Annual/ Semester/ choice based credit system (programme wise) : Annual & Semester
6. Participation of the department in the course offered by other department : Interdisciplinary/Multidisciplinary courses
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/ programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	
Associate Professors	01	01
Assistant Professors	02	01 (1 Vacant) (there is 1 temporary teacher)

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ Ph.D/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Nabin Chandra Kardong	M.A.	Associate Professor	South East Asia	25 Yrs	Nil
Mr. Dinesh Chandra Pegu	M.A. M. Phil	Assistant Professor	Political Sociology	24 Yrs	Nil
Mrs. Debina Pamehgam	M.A.	Assistant Professor	Public Administration	11 Yrs	Nil

11. List of senior visiting faculty
    2) Prof. T. Lahon, D.U : 1) Prof. G. Phukan, D.U.
    3) Prof. R. Thapa, DU.
12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty : 33%
13. Student-Teacher Ratio (programme wise) : Major - 16:1
    Pass - 55:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled: Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG. : M.Phil.-1, PG-2
16. Number of faculty with ongoing projects from a)National International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received: Nil
18. Research Centre/facility recognized by the university : Nil
19. Publications:
    - Publication per faculty :
    - Number of paper published in pre reviewed journals (national / international) by the faculty and students : 05
    - Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.) : Nil
    - Monograph : Nil
    - Chapter in Books : 05

Mr. Nabin Chandra Kardong:

i) Name of the Book : Rural Development : A Self Learning Material of Political Science (PG Course 204, Block V, Unit XV, Rural credit – Institutional and non institutional credit system- problems) published by Directorate of Distance Education, Dibrugarh University, 2012. ISBN: 978-93-82785-02-6

ii) Name of the Book : Human Rights – Issues and Practices, Chapter : Human Rights Education, Page No. 109 to 120, Editors: Dr. Dipen Saikia and Rajib Mahanta, Published by: Publication Cell, Human Rights Education Center and Political Science Department, Moridhal College, Moridhal ISBN No. 978-81-923294-2-0, year-2013

iii) Name of the Book : Rural Development: Issues and Strategies in India with special reference to North East, Chapter : Rural Development and Panchyati Raj System in Assam : Strategies and Programme, Page No. 515 to 527 Editors: Dr. Dipen Saikia Published by: Publication Cell, Human Rights Education Center and Political Science Department, Moridhal College, Moridhal ISBN No. 978-81-923294-0-6

iv) Name of the Book : Human Rights – Issues and Practices, Chapter : Human Rights Education, Page No. 109 to 120, Editors: Dr. Dipen Saikia and Rajib Mahanta Published by: Publication Cell, Human Rights Education Center and Political Science Department, Moridhal College, Moridhal ISBN No. 978-81-923294-2-0, year-2013

v) Self Learning Material of Political Science, (Under Graduate Course), DDE, DU, Block –V, Chapter: Executive Control over the Public Administration, Publish by, Director of Distance Education, DU, Year-2013, ISBN No. 978-93-82785-11-08ISSN No. 2020-494X

- Books Edited : Nil
- Books with ISBN/ISSN number with details of publishers : Nil
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact Factor : Nil
- H-index Nil

20. Areas of consultancy and income generation : Nil
21. Faculty as members in

a) National committee :

i) Mr. Nabin Chandra Kardong, General Member of All India Federation of University and College Teachers' Organization (AIFUCTO).

ii) Mr. Dinesh Chandra Pegu, General Member of All India Federation of University and College Teachers' Organization (AIFUCTO).

b) International Committee : Nil

c) Editorial Boards … :

Mr. Nabin Chandra Kardong as Editor of 'Likar' – A Bi-anneal Souvenir of Kardong Dynasty Published on occasion of 3rd General Conference of Kardong Dynasty at Bokakhat, Assam, Dated the 15th to 17th March, 2013

22. Students project :

A) Percentage of students who have done in-house projects including inter departmental/ programme. : 100%

B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department :

(i) Prof. G. Phukan, Department of Political Science, Dibrugarh University
(ii) Prof. R. Thapa, Department of Political Science, Dibrugarh University
(iii) Prof. T. Lahon, DU

25. Seminars/ Conferences/ Workshops organized & the source of funding

A) National : Nil
B) International : Nil

26. Student profile programme/ course wise:

Year	Name of the Course /Programme	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
2010-11	B.A. Major	20	15	09	06	100%
	B.A. Core	170	127	69	58	100%
2011-12	B.A. Major	22	18	12	06	94%
	B.A. Core	125	118	57	63	100%
2012-13	B.A. Major	17	15	05	10	100%
	B.A. Core	200	174	85	89	100%
2013-14	B.A. Major	65	18	07	11	92%
	B.A. Core	181	145	56	89	100%

27. Diversity of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	95 %	05%	Nil
B.A Semester	100 %	00%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
03

29. Students progression

Students progression	Against % enrolled
UG to PG	56%
P.G to M.Phil	Does not arise
P.G to Ph.D	Does not arise
Ph.D to Post Doctoral	Does not arise
Employed • Campus selection • Other than campus recruitment	 NIL 25%
Entrepreneurship/Self-employment	75%

30. Details of Infrastructural facilities

A) Library :
Yes. The department has 250 books, references and 3 journals

B) Internet facilities for Staff & Students :
The department has one desktop computer with BSNL broadband and Airtel 3G internet facility.

C) Class rooms with ICT facilities :
Common class rooms with ICT facility for all departments are available in the college.

D) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:
60 Nos. of Students have received Financial Assistance from Govt. & in addition to this 2 Nos. of Students receiving Financial Aids from College as Sports Quota.

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts :
4 Nos. of Special Lectures held in our Department by –
(i) Prof. G. Phukan, Department of Political Science, Dibrugarh University
(ii) Prof. T. Lahon, Deptt. Of Political Science, Dibrugarh University
(iii) Dr. Chandra Nath Baruah, Department of Political Science, Dhakuakhana College, Dhakuakhana.
(iv) Dr. Kamal Gogoi, Principal, Moridhal College, Moridhal

33. Teaching methods adopted to improve student learning :
In addition to the normal methods adopted such like Unit Test, Home Assignment, Seminar, Group Discussions, Interaction and also used ICT.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

:

The department shared Institutional Social Responsibility (ISR) and Extension activities like flood relief, study tours, awareness camp for road safety, human rights, etc.

35. SWOC analysis of the department and Future plans :

Strength:

- Dedicated and Hardworking Faculty
- Enthusiastic Students

Weakness:

- Inadequate permanent faculty
- Lack of reading room for students in the department.

Opportunity:

- The area in which Silapathar College is situated provides an excellent opportunity for an understanding and study of the socio-political aspect of the greater Assamese society.
- The department can extend full co-operation in socio-political surveys carried out by the government departments and NGOs.

Challenges:

- Enhancing employability of the students
- Limited seats for higher education beyond UG level in the universities/post graduate institutes.
- Below par spoken English skills of the students.

Future Plan:

1. To conduct seminars at least two national seminars in the next five years.
2. The conduct socio-political surveys.
3. To organize talks on creating awareness among new voters.

Department of Sociology

1. Name of the department : Sociology
2. Year of Establishment : 1979
3. Name of Programmes/ Courses offered (UG, PG, M. Phil.,Pd.D., Integrated Masters; Integrated Ph.D.,: UG
4. Name of the Interdisciplinary courses and the department/ units involved : Environmental Studies, Travel &Tourism, Ambedkar Studies, Women Studies, Indira Gandhi Studies
5. Annual/ Semester/ choice based credit system (programme wise) : Annual & Semester
6. Participation of the department in the course offered by other department : Interdisciplinary/Multidisciplinary courses
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/ programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	
Associate Professors	02	02
Assistant Professors	01	01

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt/ Ph.D/ M/Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Bidyeswar Doley	M.A.	Associate Professor	Criminology	34 Years	Nil
Dr. Binud Sarmah	M.A., Ph. D	Assistant Professor	Tribal Studies	30 Years	Nil
Mr. Tosheswar Gogoi	M.A.	Associate Professor	Rural Sociology	24 Years	Nil

11. List of senior visiting faculty	:	02 1) Dr. C.K. Gogoi Prof (Retd), D.U. 2) Dr. D. Doley, Prof (Retd), D.U
12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty	:	Nil
13. Student-Teacher Ratio (programme wise)	:	Major - 7:1 Pass - 25:1
14. Number of academic support staff(technical) and administrative staff; sanctioned and filled:		Nil
15. Qualification of teaching faculty with DSc/D.Litt/ Ph.D/M.Phil/ PG.	:	Ph.D.-1, PG-2
16. Number of faculty with ongoing projects from a)National International funding agencies and grants received	:	Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, and total grants received:		Nil
18. Research Centre/facility recognized by the university	:	Nil
19. Publications:	:	
• Publication per faculty	:	
• Number of paper published in pre reviewed journals (national / international) by the faculty and students	:	Nil
• Number of publications listed in International Database (for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.)	:	Nil
• Monograph	:	Nil
• Chapter in Books	:	01
• Books Edited	:	Nil
• Books with ISBN/ISSN number with details of publishers	:	Nil
• Citation Index	:	Nil
• SNIP	:	Nil
• SJR	:	Nil
• Impact Factor	:	Nil
• H-index	:	Nil
20. Areas of consultancy and income generation	:	Nil
21. Faculty as members in		
a) National committee	:	02
b) International Committee	:	Nil
c) Editorial Boards …	:	Nil

22. Students project

A) Percentage of students who have done in-house projects including inter departmental/ programme. : 100%

B) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : 1) Dr. C.K. Gogoi Prof (Retd), D.U.
2) Dr. D. Doley, Prof (Retd), D.U

25. Seminars/ Conferences/ Workshops organized & the source of funding

A) National : Nil

B) International : Nil

26. Student profile programme/ course wise:

Year	Name of the Course /Programme	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
2010-11	B.A. Major	05	05	01	04	100%
2011-12	B.A. Major	04	04	02	02	100%
2012-13	B.A. Major	05	05	02	03	100%
2013-14	B.A. Major	05	05	04	01	31%

27. Diversity of Students

Name of the Course	% of the students from the same state	% of students from other states	% of students from abroad
B.A (1+1+1) Part I	90 %	10%	Nil
B.A Semester	90 %	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

TET – 10 N0s

29. Students progression

Students progression	Against % enrolled
UG to PG	25%
P.G to M.Phil	Does not arise
P.G to Ph.D	Does not arise
Ph.D to Post Doctoral	Does not arise
Employed	
• Campus selection	NIL
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	34%

30. Details of Infrastructural facilities

A) Library : 150 Books
B) Internet facilities for Staff & Students : Available
C) Class rooms with ICT facilities : Yes
D) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:
Students belonging to ST/SC & OBC communities receive post-matric scholarship from the state government. A few numbers of students of the department have received post-matric scholarships

32. Details of student enrichment programmes (special lectures/ workshops/ seminar) with external Experts:
02

33. Teaching methods adopted to improve student learning : Use of ICT, Unit Test, Sessional Test etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The department shared Institutional Social Responsibility (ISR) and Extension activities like flood relief, study tours, awareness camp for road safety, human rights, etc.

35. SWOC analysis of the department and Future plans :

Strength:

- Dedicated and Hardworking Faculty
- Enthusiastic Students

Weakness:

- Inadequate permanent faculty
- Lack of reading room for students in the department.

Opportunity:

- The area in which Silapathar College is situated provides an excellent opportunity for an understanding and study of the social fabric of the greater Assamese society.
- The department can carry out productive surveys on the social patterns of the area.

Challenges:

- Enhancing employability of the students
- Limited seats for higher education beyond UG level in the universities/post graduate institutes.

Future Plan:

1. To conduct seminars at least two national seminars in the next five years.
2. To strengthen the departmental library.

post-accreditation Initiatives

Silapathar College was assessed and accredited Grade B by NAAC on 28th February, 2005. As post-accreditation initiative, the IQAC was constituted on 24th May, 2005. The first task taken by IQAC was to chalk out Annual Action Plan and submit the AQAR to NAAC. It then attempted to fulfill the suggestions put forth by the Peer Team.

Following are the suggestions made by the Peer Team and the actions taken by the college to fulfill them:

i) **While the Peer Team appreciates the overall mission of the college, which is the upliftment of the rural tribal community, the college should identify specific objectives and make strategic plans to attain the same.**

The college has adopted a nearby ST village named 'Sila Gutung Gaon' and it has been organizing awareness camps to improve the overall quality of life of the villagers. The NSS wing of the college has conducted 2 camps for the benefit of the villagers.

The college has developed a mini museum showcasing tribal artifacts under Tribal Studies, the only college affiliated to Dibrugarh University to do so.

ii) **The college may explore the possibility of introducing more courses and options to increase flexibility in course combinations keeping in mind the latest trends and the societal needs of the society.**

Keeping in mind the latest trends and the local needs of the society, a new course on *Tribal Studies* was introduced with financial assistance from UGC from the academic session 2007-08. Being an emerging course, the syllabus was prepared by the college and placed before the affiliating Dibrugarh University for approval. The same was passed by the Board of Under-Graduate Studies making *Tribal Studies* an elective subject under Dibrugarh University. Notwithstanding the achievement of the college in new curriculum design, it has increased options of flexibility in course combinations for the students.

iii) **The college authorities should take steps urgently for proper affiliation of the Department of Education since it has a large number of student strength.**

The college authority urgently took up the matter with regards to the Department of Education. Consequently, the college obtained Government concurrence as well as necessary permission to open Major course in the department. Moreover, the college has been successful in sanctioning 2 (two) permanent posts of Assistant Professors in the department from the Government of Assam.

iv) **Efforts should be made to introduce some vocational courses.**

Diploma in Computer Application (DCA), recognized by the affiliating Dibrugarh University has been introduced as vocational course. It is a self- financing course managed by the Centre for Computer Science.

v) Access to computers and student support services like placement cell need to be improved.

With the introduction of computer course, access to computers is partially fulfilled. The Computer Lab has capacity of 20 (twenty) learners having 2 (two) n-computing server system with 2 KVA UPS and broadband connectivity.

The Career and Counselling Cell of the college has been trying its best to provide information of placement to the students. It also occasionally forwards the names of the students to the Placement Cell of Dibrugarh University for employment assistance. Coaching for 'Entry into Services' and Remedial Classes for weaker students are held with financial assistance from the UGC.

vi) The college may encourage the teachers to do more research works.

Teachers have been encouraged to do research works. Accordingly, a good number of teachers have been awarded M. Phil Degrees. 3 (three) teachers have been awarded Ph. D degrees while a few of them are undergoing the course. 1 (one) Minor Research Project has been completed while 1 (one) Major & 3 (three) Minor Research Projects are on-going. A few teachers have submitted their proposals for Minor Research Projects to UGC, the sanctioning of which is awaited. The college has also provided seed money to carry out mini research works to 5 teachers.

vii) With the construction of a new building the management may think of providing departmental rooms for each faculty.

Presently, the college has managed to allot separate departmental rooms to all the 8 (eight) departments. The management is actively contemplating in providing departmental rooms for each faculty in near future.

viii) The self-appraisal and the appraisal mechanism of teachers need to be taken up seriously and regularly.

The Self-appraisal report has been regularly submitted by teachers annually to the authority. The appraisal mechanism of teachers based on the latest Academic Performance Indicator (API) score has also been introduced.

ix) The library may be equipped with more books and journals.

The college library has been regularly purchasing text books, references, journals, etc. The present number of books and references added together is 9352. Besides, the library has 15 journals, 10 magazines and 5 news papers. The INFLIBNET resources are also available.

x) Audio and video facilities may be provided.

The college has 2 (two) class rooms with Interactive Boards, 1 (one) class rooms with LCD projector and 4 (four) mobile LCD projectors for seminars/workshops and classes. Construction of a centralized audio-video room is nearing completion with financial aid from the State Government. Sound systems have been installed in 2 classrooms for the benefit of the students.

i) The team also feels that a girl's hostel is necessary for encouraging and enhancing higher education for girls.

A women's hostel has been constructed with financial aid from UGC. Further, the UGC has also sanctioned fund for extension of the existing hostel under the XII Plan period. Construction of the same is also nearing completion. It is expected that the women's hostel will encourage and enhance higher education for the girl students.

The college has made sincere efforts to fulfill the suggestions put forward by the Peer Team. Apart from the NAAC Peer Team's suggestions, the college has made structural improvement both in the sphere of infrastructure as well as academic affairs under the dynamic leadership of the present Principal. Infrastructural addition includes construction of Computer Lab, Approach road to the college, Interactive class rooms, Safe Drinking Water Tank, Girl's Toilet, Boy's Toilet, separate Students' Union building, Indoor Stadium, Gymnasium, Ceiling and fans in all class rooms, Renovation of college canteen, Administrative building, New library building, Extension of Women's Hostel, Earth filling and gravelling of main road o f the college, Installation of 11 KVA electricity transformer, Installation of facial machine for attendance of employees, Installation of computers in all the departments etc.

In the academic affairs, strict vigilance by the Principal has improved regularity in teaching-learning transactions of the students. The college's academic calendar prepared in consonance of the university academic calendar is followed in letter and spirit. The introduction of semester system at UG level by the university has greatly enhanced time bound completion of syllabus, holding of internal tests, home assignments, student seminars. Maintenance of teachers' diary and submission of the same to the authority for verification every month has kept the teachers alert and accountable. Thus, teaching, learning and evaluation has shown marked improvement in the college.

Many students support mechanism have been introduced. "Student Adalat" is held on the first Saturday of every month to mitigate the grievances, if any, of the students. Moreover, a complaint box is also provided for students to put forth their grievances/suggestions on which the authority takes prompt action. The Career and Counselling Cell, Grievance Redressal Cell, Anti Ragging Committee & Squad, Gender Sensitization and Complaint Committee for Sexual Harassment etc cater to the needs of the students. It is during the tenure of the present Principal that the Constitution of the Students' Union has been adopted for the first time ever since the establishment of the college. The students have been encouraged to participate in co-curricular activities like athletics, major and minor games, quiz and debates, publication of college magazine and wall magazine, etc. Various studies centres of the college have organized popular talks and conducted study tours as extension activities.

In the administrative front, the authority has regularly held Governing Body meetings and all major decisions have been ratified by adopting unanimous resolutions. The culture of student friendly office has been imbibed among the non-teaching staffs and timely executions of official tasks have been nurtured.

Declaration by the Head of the Institution

I certify that the data included in this Self Study Report (SSR) for re-accreditation are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the Peer Team visit.

17/11/14
Principal
Silapathar College
Silapathar

Signature of the Head of the Institution

with seal:

Place: **Silapathar**

Date: **17.11.2014**

Office of the Principal, Silapathar College
Estd.: 1979
Date:.....
Silapathar

APPENDICES

1. Copy of UGC certificate of recognition u/s 2 (f)
2. Copy of UGC certificate of recognition u/s 12 (B)
3. Copy of Affiliation certificate
4. Copy of accreditation certificate
5. Master Plan
6. Audit Report

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI.

No.8-36/91(CPP-I) May, 1996

The Registrar,
Dibrugarh University,
Dibrugarh-786004.

- 1 JUN 1996

Sub: List of Colleges prepared under Section-2(f) of the UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No.DU/RG/UGC/2(f)/ 5/1 dated 4.1....96 on the above subject and to say that the name of the following college has been included in the above list under Non-Government college teaching upto Bechelor's degree:-

Name of the College	Year of Estt.	Remarks
Silapathar College, Silapathar, Dist.Dhemaji, Assam. (Sh.D.R. Pegu)	1979	The College is not eligible to receive central assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.

Yours faithfully,

(B.S. NAHATA)
Under Secretary

forwarded to:-

1 The Principal, Silapathar College, Silapathar,Dist. Dhemaji, Assam.
2 The Secretary,Govt.of India, Ministry of Human Resource Development,Deptt.of Education,T-14 Section, New Delhi.
3 Joint Secretary, UGC North Eastern Regional Office, 3rd Floor, House Fed, Rental Block-5, Beltola-Basistha Road, Dispur, Gawahati-781006.
4 All Officers/Sections in the UGC Office,
5 P.O., FD-III/CD-IV Section, UGC, New Delhi.
6 In charge Computer Cell, UGC, New Delhi.
7 Guard file.

(D.D. MEHTA)
Section Officer

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

F.8-36/91(CPP-I)

March, 1997

The Registrar,
Dibrugarh University,
Dibrugarh-786004,
Assam.

- 3 APR 1997

Sub: Declaring a college fit to receive assistance under Section-12-B of the UGC Act, 1956.

Sir,

I am directed to refer to your letter No.DU/RG/IC/UGC/12(B)/354-55 dated 23.11.96 on the above subject and to say that it has been noted that the Silapathar College, Silapathar, Dist. Dhemaji, Assam has been granted permanent affiliation by the Dibrugarh University. Accordingly, Silapathar College, Silapathar, Dist.Dhemaji, Assam which already stands included in the list/colleges maintained under Section-2(f) of the UGC Act, 1956 is declared fit to receive assistance from the UGC, and other central sources in terms of Rules framed under Section-12-B of the UGC Act, 1956.

Yours faithfully,

(Dalbir Singh)
Under Secretary

Copy to:-

1. The Principal, Silapathar College, Silapathar, Dist.Dhemaji (Assam)-787059.
2. The Secretary, Government of India, Ministry of Human Resource Development, (Department of Education), New Delhi.
3. Joint Secretary, UGC North Eastern Regional Office, 3rd Floor, House FED, Rental Block-5, Beltola-Basistha Road, Dispur, Guwahati-781006 (Assam).
4. S.O., (FD-III/S.O.,CD-IV) UGC, Office.
5. All Officers/Sections in the UGC Office.
6. Guard file.

(C.P. Arora)
Section Officer

Prof. M.N. Dutta, M.Tech., DPE, Ph.D.
Registrar

DIBRUGARH UNIVERSITY
DIBRUGARH – 786 004
ASSAM, INDIA
Phone: 0373- 2370231(O)
Fax – 0373 – 2370768 & 2370323
Mobile: 09435032366
e.Mail :- duttamn2000@yahoo.co.in

No. DU/RG/DCDC/14/SC/Aff.Cert./ 7282 Date: 28/05/2014

CERTIFICATE

(To whom it may concern)

This is to certify that **Silapathar College, P.O. Silapathar, Dist. Dhemaji (Assam)** is affiliated to the **Dibrugarh University** and has been recognized by the University Grants Commission (under 2f and 12B) and the following Courses / Subjects are taught in the said College as per approval :

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of validity for the year(s)
		Permanent	Temporary	
(1)	(a) Three Year B.A. in General with subjects – English, MIL(Assamese), Economics,, Political Science, History, Sociology, Philosophy, Alt. English.	Permanent		w.e.f. 1996-1997
	(b) Education	Permitted		w.e.f. 1992-1993
	(c) Bodo, Nepali and Hindi	Permitted		w.e.f. 2003-2004
	(d) Tribal Studies	Permitted		w.e.f. 2007-2008
	(e) DCA (Diploma in Computer Application)	Permitted		w.e.f. 2008-2009
(2)	Three Year B.A. Major Courses in –			
	(a) Assamese, Political Science		Temporary	w.e.f. 1996-1997
	(b) English	Permitted		w.e.f. 1996-1997
	(c) Economics, Sociology	Permitted		w.e.f. 1991-1992
	(d) History	Permitted		w.e.f. 1992-1993
	(e) Philosophy	Permitted		w.e.f. 2003-2004
	(f) Education	Permitted		w.e.f. 2004-2005

23/05/14

(Registrar)

Registrar
Dibrugarh University
Dibrugarh

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the

Silapathar College

Silapathar, Dist. Dhemaji, affiliated to Dibrugarh University, Assam as

Accredited

at the B level.

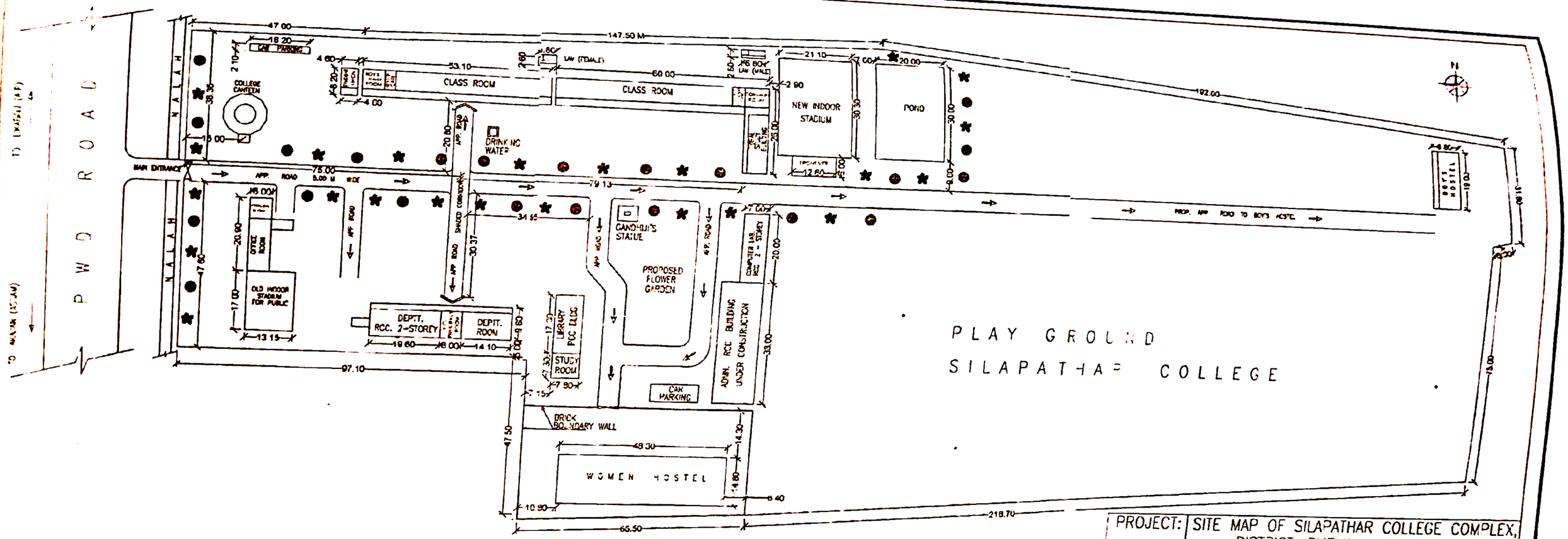
Quality Profile

Name of the Institution : Silapathar College
Place : Silapathar, Dist. Dhemaji, Assam

Criterion	*Criterion Score (Ci)*	*Weightage (Wi)*	*Criterion X Weightage (Cix Wi)*
I. Curricular Aspects	71	10	710
II. Teaching-learning and Evaluation	76	40	3040
III. Research, Consultancy and Extension	60	05	300
IV. Infrastructure and Learning Resources	74	15	1110
V. Student Support and Progression	69	10	690
VI. Organisation and Management	71	10	710
VII. Healthy Practices	64	10	640
		100	$\Sigma C_i W_i = 7200$

$$\textit{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7200}{100} = 72.00$$

Director



NOTES:

1. All dimensions are in meters unless otherwise mentioned.
2. All dimensions are to be read and not to be scaled.
3. Total approx land area: 46208.10 sq m.

Master plan of Silapathar College

PROJECT:	SITE MAP OF SILAPATHAR COLLEGE COMPLEX, DISTRICT: DHEMAJI, ASSAM.
DRAWING:	SITE PLAN

DRAWN BY:	COUNTERSIGNED BY:	PRINCIPAL:
2/7/14	2/7/14	03/07/14
Junior Engineer P.W.D. Bldg Sub-Divn Dhemaji	Asstt. Executive Engineer P.W.D. Building Sub-Division Dhemaji	

OFFICE OF THE PRINCIPAL
SILAPATHAR COLLEGE
Accredited by NAAC
PO: SILAPATHAR – 787059, DIST: DHEMAJI (ASSAM)
Website: www.silapatharcollege.in Email: silapatharcollege@gmail.com

ABSTRACT COPY OF RESOLUTION NO. 06 OF THE GOVERNING BODY MEETING HELD ON 06/03/2013

Resolution No. 06

The Governing Body of Silapathar College, Silapathar in its meeting held on 06/03/2013 unanimously approved the Internal Audit Report of the college for the session 2011-12 (1st April 2011 to 31st March 2012) as placed.

Approved by

(Dr. S.R. Pegu)
President
Governing Body
Silapathar College

President
Govening Body
Silapathar College
Silapathar

Certified to be true copy of the Resolution No. 06 of the Governing Body in its meeting held on 06/03/2013.

17/04/13

(Dr. L.N. Pegu)
Principal
Silapathar College
Silapathar

Principal
Silapathar College
Silapathar

INTERNAL AUDIT REPORT ON THE ACCOUNTS OF SILAPATHAR COLLEGE, SILAPATHAR OF DHEMAJI DISTRICT FOR THE PERIOD FROM 01-04-2011 TO 31-03-2012

Certified that the Accounts of Silapathar College of Dhemaji District for the period from **01-04-2011 to 31-03-2012** have been examined and audited by the undersigned on the basis of available records produced during the course of audit.

2. INCUMBENCY:

During the period covered by this audit, the office of the Principal & Secretary of the institution was held by the following persons for the period shown against each.

Sl. No.	Name	Period
1	SRI PUNESWAR BORI I/C	01-04-2011 TO 26-01-2012
2	DR. LAKHI NATH PEGU	27-01-2012 TO 31-03-2012

3. GOVT. GRANT:

The records relating to the Accounts revealed that the Institution was in receipt of a few grants of non-recurring nature from the University Grants Commission during the period covered by this audit. The detailed of the grants alongwith the purpose was elaborated into the "ADDITIONAL NOTES" annexed.

4(A). CLOSING BALANCE:

The Closing Balance of the General Fund of the Institution as per Cash Book on 31/03/2012 was given as below:

i)	Cash in hand:	Rs. **671.00**
ii)	Cash at bank:	
	(SBI Kulajan Branch, A/c No. **11869161800**)	Rs. 5, 832.00
	Total:	Rs. **6, 503.00**

4(B). RESERVE FUND:

The following Reserve Fund was found to have been maintained by the Institution during the period of audit:

i) An amount of Rs. 66, 013.00 as Fixed Deposit vide A/c No. 176467 as United Bank of India, Silapathar Branch (College Fund); Dated 27.10.1988.

Audit Officer.
(I.E.) Assam.

ii) An amount of Rs. 1, 07, 978.00 as Fixed Deposit vide A/c No. 01202050497 at State Bank of India, Kulajan Branch (University Grants Commission); Dated 06.06.2007.

5. REMARKS:

Irregular/observation etc relating to the maintenance of Accounts was recorded into the "ADDITIONAL NOTES" annexed for regularization and rectification for further improvement.

Internal Auditor

Audit Officer,
(L.F.) Assam.

Date:

"ADDITIONAL NOTES"

. GOVT. GRANT:

The Institution was in receipt of a few non-recurring nature of grant from the University Grants Commission during the period relating to audit. The etailed of the grants alongwith the purpose was given as below: **(ANNEXURE 'A')**

ANNEXURE 'A'

Sl no.	Sanctioning Letter No & Date	Amount Sanctioned & Drawn	Date of Drawal	Remarks
1	F. 35-227/Add(NERO)/2011; Dt. 29/03/2011 (1st Installment of Addl grant during XI Plan Period)	2,030,000.00	10/05/2011	Utilization of the grant stated to have been submitted to the sanctioning authority.
2	F. 7-35/2009/WS; Dt. 08/07/2011 (For Women Studies Centre)	300,000.00	27/08/2011	As above
3	F. 5-417/2011-12/MRP.NERO/11332; Dt. 15/10/2011 (Minor Research Project to N.K. Pegu)	85,000.00	15/12/2011	As above
4	F. 35-227/Add(NERO)/12070; Dt. 09/01/2012 (Reimbursement of Addl Grant)	225,000.00	09/01/2012	As above
5	F-No. 5-510/2010(MRP); Dt. 07/03/2011 (Major Research Project to Dr. B.K. Doley)	368,000.00	07/03/2012	As above
6	PC/HE/Plan.5/2009/PT/219; Dt. 07/07/2011 (State Govt. Infrstructure Development Grant)	980,000.00	28/08/2011	As above

President
Govening Body

Principal
Silapathar College
Silapathar

lit Officer,
(L.F.) Assam.

2. MAINTENANCE OF CASH BOOK & OTHER RELEVANT RECORDS:

Procedures followed relating to the maintenance of Cash Book and other relevant records was found in fair order. Needful and prompt efforts should be taken for further improvement of Accounts Records as demonstrated during the course of audit.

3. FEES COLLECTION AND DEPOSIT THEREOF:

An Abstract Register of fees collection with detailed of fees i.e. the detailed particular of fees should be maintained in future for smooth conduct of audit. The figures should be written in a neat and clean manner.

4. STOCK BOOK:

Stock Book is a part and parcel of Record of Accounts. A needful steps should be taken to maintain the Stock Book along with the entries of Receipts and Utilization thereof. The Principal should verify the Stock Book at the end of each financial year and put his remark in token of his verification.

In addition to the above, another register should be maintained in the name and style of "ASSET REGISTER" for recording assets of permanent nature of the Institution.

5. STAFF STRENGTH (MAN IN POSITION):

A brief statement has been prepared on the basis of the information furnished by the college authority relating to the sanctioned as well as non-sanctioned staff both Teaching and Non-Teaching category of the Institution as detailed below:

TEACHING STAFF			NON-TEACHING STAFF		
Sl No	Sanctioned Post	Man in Position	Sl No	Sanctioned Post	Man in Position
1	Principal	1	1	Upper Divisioner Assistant	2
2	Associate Professor	3	2	Lower Divisioner Assistant	5
3	Assistant Professor	19	3	Grade IV	3
			4	Library Assistant	1
			5	Library Bearer	1
Non-Sanctioned Posts			**Non-Sanctioned Posts**		
1	Assistant Professor	6	1	Grade IV	1
Contractual Posts			**Contractual Posts**		
1	Assistant Professor	5	1	Assistant Librarian	1
			2	Lower Divisioner Assistant (Computer Assistant)	1
			3	Technical Assistant (Electrical)	1
Total		**34**	**Total**		**16**

Audit Officer.
(L.F.) Assam.

RECEIPT & PAYMENT ACCOUNT:

Receipt & Payment Account as prepared from the entries made into the General Fund Cash Book relating to the period of audit was given as below:

FOR THE PERIOD FROM 01-04-2011 TO 31-03-2012

Sl No.	Receipts	Amount (in Rs)	Sl No.	Payments	Amount (In Rs)
1	Opening Balance	17,378.00	1	Staff Payment (Non-Sanctioned & Contractual)	276,000.00
2	Admission Fees	247,995.00	2	Stationary	75,191.00
3	Tuition Fees	417,605.00	3	Furniture	137,717.00
4	Development Fees	585,907.00	4	Building	618,480.00
5	Electricity Fees	108,100.00	5	Advance to staff	448,050.00
6	Library Fees	205,560.00	6	Contingency	180,526.00
7	Examination Fees	365,800.00	7	Electrical Goods/Electricity & Telephone Bills	95,623.00
8	Student Aid Fees	54,100.00	8	Advertisement	65,400.00
9	Identity Card Fees	37,835.00	9	T.A.	380,285.00
10	Union Fees	330,334.00	10	University Permission/Affiliation Fees	47,105.00
11	Scouts & Guides Fees	76,075.00	11	Library Books	139,809.00
12	IQAC Fees	16,215.00	12	Union Expenditures (Sports)	101,525.00
13	Advance Recovery	63,800.00	13	Freshers' Social Expeditures	35,000.00
14	Balance Recovery (Fees)	6,000.00	14	Printing Charges	21,075.00
15	UGC	300,000.00	15	Entrance Test Exam	26,000.00
			16	Foundation Day Celebration & Magazine Publication	47,000.00
			17	Transfer to Council Fund	107,920.00
			18	Magazine	13,850.00
			19	Newspaper	9,645.00
			20	Closing Balance	6,503.00
	Total	2,832,704.00		Total	2,832,704.00

President
Governing Body
Silapathar College
Silapathar

Principal
Silapathar College
Silapathar

Audit Officer,

Pg-167

7(A). SUBSIDIARY FUND:

In addition to the General Fund, another fund in the name and style of "COUNCIL FUND" was found to have been maintained by the Institution relating to the period of audit with a view to meet the expenses pertaining to the Examination purposes along with the related expentiures etc. Receipt & Payment Accounts as prepared for the entries made into the Cash Book was given as below together with the Closing Balance of fund as on **31-03-2012**:

FOR THE PERIOD FROM 01-04-2011 TO 31-03-2012

Sl No.	Receipts	Amount (in Rs)	Sl No.	Payments	Amount (in Rs)
1	Opening Balance	795.00	1	Examination purpose	578,778.00
2	Fees Collection	1,345,935.00	2	Examination (Remuneration)	11,080.00
3	Received from General Fund (Tuition Fees)	107,920.00	3	Affiliation/Enrollment & Registration etc	162,782.00
4	Miscellaneous Collection	9,399.00	4	Advertisement	80,800.00
			5	Magazine (Printing)	30,000.00
			6	T.A.	39,500.00
			7	Sports Expenses	154,000.00
			8	New Bank A/c (3 Nos) at Assam Gramin Vikash Bank	3,000.00
			9	Staff Payment (Non-Sanctioned & Contractual)	122,000.00
			10	Advance to Teaching & Non-Teaching Staff	36,700.00
			11	Electricity	7,293.00
			12	Contingency	34,326.00
			13	Closing Balance	203,790.00
		1,464,049.00			**1,464,049.00**

Asstt Officer.
(L.F.) Assam.

(B). COUNCIL FUND:

i) Cash in hand: Rs. 1, 079.00

ii) Cash at bank:
(SBI Kulajan Branch, A/c No. **11869161775**) Rs. 2, 02, 711.00

Total: Rs. 2, 03, 790.00

8. ALLOCATION OF BUDGET (PAY & ALLOWANCES ETC):

A total amount of Rs. 1, 63, 60, 000.00 was found to have been received by the Institution as Salary Budget pertaining to the monthly Pay & Allowances of Teaching and Non-Teaching staff of the Institution as elaborated below:

Sl No.	Sanctioning Letter No. & Date	Amount (in Rs)	Remarks
1	PMA(H)32/2011/23; Dt. 24/05/2011	48, 31, 000.00	Amount disbursed to the Teaching and Non- Teaching Staff by observing the required formalities.
2	PMA(H)32/2011/23; Dt. 24/05/2011	1, 05, 82, 000.00	
3	PMA(H)32/2011/23; Dt. 24/05/2011	9, 47, 000.00	
	Total	**1, 63, 60, 000.00**	

9. SCHOLARSHIP:

During the period relating to audit, the Institution was in receipt as Rs. 39, 87, 045.00 as scholarship amount for disbursement to the awardees (Scheduled Tribe and Other Backward Classes) The entire amount was found to have been disbursed to the scholars as ascertained from the Disbursement Register maintained for the purpose. A statement showing the amount Received and Disbursement thereof was given as below:

Sl No.	Sanctioning Letter No. & Date	Particulars	Amount (in Rs)	Remarks
1	PD/DMJ/PMS/Pt-1/15/85-86/6178-83; Dt. 08/04/2011	ST (Fresh) for the year 2009-10	7, 60, 125.00	——
2	PD/DMJ/PMS/40/86-87/6172-773; Dt. 08/04/2011	ST (Renewal) for the year 2008-09	17, 92, 100.00	——
3	PD/DMJ/PMS/42/86-87/65103-108; Dt. 03/06/2011	OBC (Renewal) for the year 2008-09	1, 35, 280.00	——
	PD/DMJ/PMS/40/86-87/Pt-11/2980-85; Dt. 13/07/2011	ST (Renewal) Scholarship	12, 99, 540.00	——
		Total	**39, 87, 045.00**	

President
Govening Body
Silapathar

Principal
Silapathar College
Silapathar

Audit Officer.
(L.F.) Assam.

10. LOAN TO TEACHING AND NON-TEACHING STAFF:

It revealed from the available records relating to the Accounts that the DDO & Secretary of the Institution (Sri Puneswar Bori, Principal i/c) was in the habit of offering loans to the Teaching and Non-Teaching staff of the Institution without observing the formalities. This is not the procedures followed so far. Hence, a needful and prompt step should be taken to recover the rest of the amount as shown below from the person(s) responsible and deposit into the fund accordingly. Further, it is suggested that the practice of offering loan should totally be done away with in future without prior approval from the competent authority. The statement is prepared on the basis of information furnished by the accounting authority of the Institution as on **31/03/2012**.

Sl No.	Amount of Loan (in Rs)	Amount Recovered (in Rs)	Balance to be Recovered	Remarks
1	4, 84, 750.00	63, 800.00	4, 20, 950.00	Recovery of Advance is in progress.

11. TRAVELLING ALLOWANCES:

A total sum of Rs. 3, 80, 285.00 was found to have been spent as Travelling Allowances for going to Dhemaji, Dibrugarh University as well as Guwahati etc pertaining to the official purposes. In future, necessary formalities should be observed prior to utilize the amount as Travelling Allowances and suggested to minimize the T.A. Expenditures as far as possible in the interest of strengthening the fund position of the Institution to undertake various developmental works.

12. GENERAL:

Apart from the remarks noted in the foregoing paragraphs, the maintenance stand of Accounts was found in fair order.

Date:

Internal Auditor

Audit Officer,
(L.F.) Assam

INTERNAL AUDIT REPORT ON THE ACCOUNTS OF SILAPATHAR COLLEGE FOR THE YEAR 2012-2013

It is certified that the accounts of Silapathar College, P.O.-Silapathar in the District of Dhemaji for the period from 01.04.2012 to 31.03.2013 have been audited by the undersigned as per resolution of the Governing Body of the College Vide Letter No....08 (Resolution No.) Dated..06/03/2013

2. INCUMBENCY:

Dr. Lakhi Nath Pegu, M.A. Ph.D. held the Office of the Principal and Secretary of Silapathar College during the period covered by audit.

3. GOVT. GRANTS:

(a) The Institution was not in receipt of Govt. recurring grants in deficit nature as the college was brought under provincialisation scheme w.e.f. 31st December, 2005 vide Govt. Notification No. G (B) Prov/1/06/07 Dated: 10/01/2006.

(b) However some non-recurring grants were received by the Institution from the State Government during the period covered by audit. The drawal and utilization of the grants have been shown in the Statement – 'B' annexed.

4. UGC GRANTS:

The Institution was in receipt of some non-recurring grants from the University Grants Commission during the period under audit. Details of the grants have been noted in Statement 'A' attached with the report.

President
Governing Body
Silapathar College
Silapathar

Internal Auditor
Silapathar College, Silapathar
Date : .....

5. CLOSING BALANCE:

The closing balance of the following funds maintained by the college authority as per Cash book and Bank Statement on 31.03.2013 have been shown as detailed below:-

A. General Fund: A/c No. 11869161800 SBI Kulajan Br.

Cash in hand	Rs.	Nil
Cash at Bank	Rs.	3,82,255.80
Total Rs.		3,82,255.80

B. Tuition Fund: A/c No. 29935, AGVB, Silapathar Br.

Cash in hand	Rs.	Nil
Cash at Bak	Rs.	7,20,160.00
Total Rs.		7,20,160.00

C. Development Fund: A/c No. 29926 AGVB, Silapathar Br.

Cash in hand	Rs.	Nil
Cash at Bank	Rs.	2,12,101.00
Total Rs.		2,12,101.00

D. UGC Fund: A/c No. 32288943653, SBI, Kulajan Br.

Cash in hand	Rs.	Nil
Cash at bank	Rs.	77,77,500.00
Total Rs.		77,77,500.00

Name of the Bank	Receipt No. & account No.	Date	Amount	Date of Maturity
1. S.B.I., Kulajan Branch	TD CS 0124672 003 A/C No. 1202050497	6.6.2007	1,00,000/-	6.6.2013
2. UBI, Silapathar Branch	No. A. No. 176467 A/C No. 37/10/88	5.5.1988	24,585/-	18.10.1997

7. CLOSING BALANCE OF OTHER SUBSIDIARY FUNDS:

The Closing balance of other subsidiary funds as per cash book and Bank Pass book/statement on 31.03.2013 have been shown s detailed below:-

SL No.	Name of the Subsidiary fund	Name of Bank & Account NO.	Cash in hand	Cash at Bank	Total
1	2	3	4	5	6
1	Students Union Fund	S.B.I. Kulajan Branch A/c No, 11869161866	Nil	3,28,836.00	3,28,836.00
2	Library Fund	AGVB, Silapathar A/C No. 70010001488	Nil	1,17,503.00	1,17,503.00
3	Examination Fund	AGVB, Silapathar A/C No. 7004010001485	Nil	3,98,990.00	3,98,990.00
4	Hostel Fund	AGVB, Silapathar, A/C No. 7004010029917	1863.00	79010.00	80,873.00
5	Computer Fund	SBI, Kulajan A/C No. 11869162123	12635.00	30,017.00	42,652.00
6	Council & University Fund	SBI, Kulajan A/C No. 11869161775	6230.00	99,479.80	1,05,709.00
7	Scholarship Fund		Nil		

8. FUND RECEIVED FROM COLLECTION OF FEES AND FINES:

A total amount of Rs. 45,17,045.00 was found to have been received from collection of fees & fines in the shape of Admission fees Tuition fees and other Annual dues during the period under audit. The amounts were duly credited into the following funds Cash book and deposited as well into the respective saving bank account without delay. No short credit of fees were detected while checking the available records related to fees collection.

President
Govening Body
Silapathar College

Internal Auditor
Silapathar College, Silapathar
Date : .....

Sl No	Name of the Fund and Bank A/C No.	Amount (Rs.)
1	General Fund A/C No. 11869161800, Kulajan Br. SBI	10,07160.00
2	Tuition Fund A/C No. 29935, Silapathar Br.	5,85,525.00
3	Development Fund A/C No. 29926, Silapathar Br.	5,89,300.00
4	Students Union Fund A/C No. 11869161866, SBI, Kulajan	4,36,575.00
5	Library Fund A/C No. 1488, AGVB, Silapathar Br.	2,13,750.00
6	Examination Fund A/C No. 1485, AGVB, Silapathar Br.	5,83,950.00
7	Computer Fund A/C No. 11869162123, SBI, Kuljan Br.	1,59,430.00
8	Hostel Fund, A/C No. 29917, AGVB, Silapathar Br.	1,36,700.00
9	Council & university Fund A/C No. 11869161775, SBI, Kulajan Br.	8,04,655.00
	Total (1 to 9) Fees Collection	Rs. 4517045.00

9. UTILIZATION OF GRANTS:

(A) GRANTS-IN-AID RECEIVED FROM STATE GOVT.

A total amount of Rs. 78,70,000.00 was received by the Institution as non-recurring grants from the State Government for construction of building, infrastructure development and financial assistance for various purposes during the period under audit. Out of the total grant a sum of Rs. 28,70,000.00 was found to have been utilized for the purpose for which its were sanctioned and the grant of Rs. 50,00,000.00 received for infrastructure development of College was found unutilized till 31.03.2013.

The drawal and utilization of the Grants have been noted in the Statement 'B' annexed.

(B) GRANTS-IN-AID RECEIVED FROM UGC:

A total amount of Rs. 1,29,22,844.00 was received by the

Details of drawal and utilization have been shown in the Statement 'A' annexed.

10. SCHOLARSHIP :

In checking the available records related to scholarship a total amount of Rs. 13,71,610.00 was found received by the Institution as post Matric Scholarship from the Project Director, ITDP Dhemaji during the period under audit. Out of the total receipt a sum of Rs. 13,24,850.00 was found to have been disbursed to the Scholarship holder and the balance amount of Rs. 46760.00 was refunded to the sanctioning authority during the period under audit.

Details of drawal and disbursement of Scholarship money have been shown in the Statement 'C' annexed.

11. CASH BOOK:

The cash books of all funds were found to have been maintained in double column system i.e. cash column and bank column. All transactions along with bank deposit and bank withdrawal are properly exhibited in the cash book. All necessary books of accounts have been found maintained in proper form and manner.

12. MISAPPROPRIATION:

No misappropriation of funds have been noticed while checking the collection and deposit of fees and fines and utilization of grants during the course of audit.

13. DIVERSION OF GRANTS:

No amount of grants-in-aid received for a purpose have been found diverted to other purpose during the period under audit.

President
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Silapathar College, Silapathar
Date :

17. RECORDS TO BE MAINTAINED:

During the course of audit it came to notice that the institution properly maintained the a) Govt. Grant Register, b) U.G.C. Grant Register & c) Loan/ Advance Register.

But the Ledger Book for Receipt and Expenditure was not maintained by the Institution. Hence, the required record should be properly maintained and brought into use.

18. GENERAL :

In pursuance of the Letter No SPC/Int.Audit/2013-14/62 Dated 02/04/2013 of the Principal &Secretary, Silapathar College, P.O.- Silapathar, I the undersigned being an Internal Auditor have audited the accounts of Silapathar College for the period from 01.04.2012 to 31.03.2013. All the auditable records documents such as Cash books, Register Books, Receipt Books, Voucher files, Bank Pass Book/Statement etc. were found available in audit. The Books of accounts maintained by the College are found to be kept upto date. The maintenance procedure of account in general is found in fair order.

Internal Auditor

STATEMENT - A

Statement showing the Receipts and Utilizations of grants received from UGC during 2012-13 of Silapathar College, Silapathar

Sl	Sanctioning Letter No. & Date	Date of Receipt	Purpose of Grants	Amount Released	Amount Utilized	Remarks
1	F.4-51/2007/(NERO)/19765; Dated 19/12/2012	21/12/2012	CD & Merged Scheme (General)	1,392,000.00	1,392,000.00	UC submitted to UGC
2	F.4-51/2007/(NERO)/20120; Dated 31/12/2012	23/01/2013	CD & Merged Scheme (Construction)	1,225,000.00	1,225,000.00	UC submitted to UGC
3	F.35-227/Add/2011/(NERO)/17388; Dated 10/07/2012	16/07/2012	Additional Grants	1,062,475.00	1,062,475.00	UC submitted to UGC
4	F.35-227/Add/(NERO)/20622; Dated 02/02/2013	25/02/2013	Additional Grants	849,980.00	849,980.00	UC submitted to UGC
5	F.35-227/Add/(NERO)/21878; Dated 23/03/2013	03/04/2013	Additional Grants	212,495.00	212,495.00	UC submitted to UGC
6	F.8-194/Sem/Conf/(NERO)/2011-12/13875; Dated 12/07/2012	13/09/2012	Organizing National Seminar	112,000.00	112,000.00	UC submitted to UGC
7	F.8-194/Sem/Conf/(NERO)/2011-12/21290; Dated 04/03/2013	12/03/2013	Conducting National Seminar	38,000.00	38,000.00	UC submitted to UGC
8	F.5-417/2011-12/MRP/(NERO)/15211; Dated 22/03/2013	03/04/2012	MRP to Nabo Kr Pegu	85,000.00	NIL	UC yet to be submitted
9	F.7-232/2012(WS); Dated 26/10/2012	11/12/2012	Women Studies Centre Grants	300,000.00	300,000.00	UC yet to be submitted
10	No.4-74/2012/(NERO)/20105; Dated 27/12/2012	02/01/2013	Remedial Coaching for SC/ST & OBC	250,000.00	250,000.00	UC yet to be submitted
11	No.4-74/2012/(NERO)/20105; Dated 27/12/2012	02/01/2013	Coaching for Entry into Services	250,000.00	250,000.00	UC yet to be submitted
12	F.33-46/Sports/2012-13/(NERO)/20960; Dated 20/02/2013	27/02/2013	Sports Infrastructure Grants (XI Plan)	3,750,000.00	3,750,000.00	UC yet to be submitted
13	F.4-51/TF/2007/(NERO)/17875; Dated 02/08/2012	16/08/2012	Salary of substitute teacher under FIP to Kabita Payeng	226,594.00	226,594.00	UC submitted to UGC
14	F.No.1-6/UGC/(NERO)/2012-13/3525/3900; Dated 16/08/2012	16/08/2012	Teacher Fellowship to Malaya Gogoi	20,000.00	20,000.00	UC submitted to UGC

President

Internal Auditor

-284/2010(NFE-II); ted 30/03/2012	16/05/2012	Indira Gandhi Studies Centre	1,050,000.00	1,050,000.00	UC submitted to UGC
-266/2010(NFE-II); ted 30/03/2012	16/05/2012	Rabindranath Tagore Studies Centre	1,050,000.00	1,050,000.00	UC submitted to UGC
-63/2010(NFE-II); ted 30/03/2012	16/05/2012	Dr. Ambedkar Studies Centre	1,049,300.00	1,049,300.00	UC submitted to UGC

re of Accountant

Internal Auditor
Silapathar College, Silapathar
Signature of Auditor Date : .....

Signature of Principal

President
Govening Body
Silapathar College
Silapathar

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STATEMENT - B

Statement showing the Receipts and Utilizations of grants received from State Government during 2012-13 (1st April 2012 to 31st March 2013) of Silapathar College, Silapathar, Dist: Dhemaji, Assam

	Sanctioning Letter No. & Date	Date of Reciept	Purpose of Grants	Amount Released	Amount Utilized	Remarks
1	DHE' No. PC/HE/Plan-13/2010/327; Dat ': 12/04/2012 Govt. No. PMA(H)73/2007/136; Dated 08/02/2012	04/05/2012	N' Recurring Building Grant under Plan during 2011-12	500,000.00	500,000.00	UC ubmitted to DHE
2	DHE's No. PC/HE/Plan-20/2012/54; Dated 24/04/2012 Govt. No.PMA(H)12/2012/8; Dated 18/02/2012	04/05/2012	Financial Assistance for Sports Festival to Colleges under Plan	50,000.00	50,000.00	UC submitted to DHE
3	DHE's No. PC/HE/Plan-20/2012/54; Dated 24/04/2012 Govt. No. PMA(H)13/2012/8; Dated 18/02/2012	04/05/2012	Financial Assistance for Youth Festival to Colleges under Plan	50,000.00	50,000.00	UC submitted to DHE
4	DHE's No. PC/HE/Plan-20/2012/54; Dated 24/04/2012 Govt. No. PMA(H)14/2012/8; Dated 18/02/2012	04/05/2012	Financial Assistance for Publication of College Magazine under Plan	100,000.00	100,000.00	UC submitted to DHE
5	DHE's No. PC/HE/Plan-20/2012/54; Dated 24/04/2012 Govt. No. PMA(H)15/2012/8; Dated 18/02/2012	04/05/2012	Financial Assistance for Excursion to colleges under Plan during 2011-12	200,000.00	200,000.00	UC submitted to DHE
6	DHE's No. PC/HE/Plan-12/2007/143; Dated 24/04/2012 Govt. No. PMA(H)122/2007/122; Dated 06/03/2012	04/05/2012	Assistance to Non Govt Colleges under TSP during 2011-12	500,000.00	500,000.00	UC submitted to DHE
7	DHE's No. PC/HE/Plan-5/2009/Pt.-1/36; Dated 26/04/2012 Govt. No. PMA(H)192/2009/97; Dated 23/03/2012	04/05/2012	Infrastructure Development of Rural Colleges under ACA	1,470,000.00	1,470,000.00	UC submitted to DHE
8	DHE's No. PC/HE/Plan/20/2012/55; Dated 02/05/2012 Govt. No. PMA(H)2/2012/Part/7; Dated 07/03/2012	04/05/2012	Infrastructure Development of Colleges under Plan for 2011-12	5,000,000.00		Waiting for Final Approval of DPR

gnature of Accountant

President
Govening Body
Silapathar College
Silapathar

Internal Auditor
Silapathar College, Silapathar
Date : .....
Signature of Auditor

Signature of Principal

STATEMENT – C

STATEMENT SHOWING THE DRAWAL AND DISBURSEMENT OF SCHOLARSHIP RECEIVED BY SILAPATHAR COLLEGE DURING THE PERIOD FROM 01-04-2012 TO 31-03-2013

Sl No.	Sanctioning Authority Letter No. & Date	Particulars of Scholarship	Amount Sanctioned and drawn	Date of Drawal	Amount disbursed	Un-disbursed amount refunded	Remarks
1	Project Director, ITDP Dhemaji No. PD/DMJ/PMS/27/85-86/pt-II/2550-54 dt. 1/4/12	PMS. to SC(R) students for 2008-09 and (F/R) for 2009-10	1,63,530.00	4.4.12	1,38,770.00	24,760.00	Refunded to P.D. ITDP Vide Cheque No. 110866 dt. 19/02/2013
2	-do- No. PD/DMJ/PMS/pt-I/15/85-8/2818-23dt. 29/5/12	PMS to ST (F) students for the year 2010-11	11,43,480.00	3.5.12	11,33,740.00	9,740.00	Refunded to PD ITDP Vide Cheque No. 110869 dt. 5/3/13
3	-do- No. PD/DMJ/PMS/27/85-86/pt-II/2367-72 dt. 29/6/12	PMS to SC (F) students for the year 2010-11	64,600.00	2.7.12	52,340.00	12,260.00	Refunded to PD ITDP Vide Ch. No. 110866 dt. 19/02/2013
		Total	***13,71,610.00***		***13,24,850.00***	***46,760.00***	

President
Govening Body
Silapathar College
Silapathar

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Silapathar College, Silapathar
Date : .....

Annexure – I

Receipt and Payment Account of General Fund Silapathar College for the period from 01.04.2012 to 31.03.2013

Receipts	Rs.	Payments	Rs.
1. Fees Collection	10,07,160.00	1. Contingency	49673.00
2. Sale proceed of Admission form, certificate, prospectus etc.	58,610.00	2. Printing & Stationary	29775.00
3. Sale proceed of Fire wood	4,000.00	3. TA/DA	156879.00
4. Transfer from Council fund	7,890.00	4. DTP/Xerox etc.	4820.00
5. Security Money for college canteen	5,000.00	5. Misc.	18124.00
6. Received from Red Ribbon Club	9,000.00	6. Loan repayment	189.00
7. Loan realization from staff	1,80,114.00	7. Transfer to union fund	21000.00
8. Temporary loan from Principal	1618.00	8. Transfer to tuition fund	99000.00
9. Received Increment benefit	32,300.00	9. Advertisement	3975.00
10. Security money refunded by BSNL	1713.00	10. Electricity Bill	61624.00
11. Repayment of loan from Hostel fund	21,410.00	11. Advance to staff	50800.00
12. Amount realized from staff for income Tax	16,11,983.00	12. Expenses for Hostel (as loan)	18310.00
		13. Cost of I/Card, Prospectus etc.	48361.00
		14. Electrical goods	26324.00
		15. Labour charge	60700.00
		16. Computer/Software	30200.00
		17. College equipment	25172.00
		18. Furniture	17249.00
		19. Income Tax	1600310.00
		20. Telephone Bill	11692.00
		21. Permission fee	5300.00
		22. Repairing of Desk & Benches	10385.00
		23. Affiliation fee	118490.00
		24. Meeting	13481.00
		25. Carrier councelling	10200.00
		26. festival	8860.00
		27. O. QAC	18000.00
		28. Plan & estimate	10000.00
		29. Livery to Chowkidar	2000.00
		30. Red-Ribbon Club	9000.00
		31. NSS Programme	5000.00
		32. Excess deposit of Income Tax returned	11673.00
		33. Transfer to Dev. fund	8500.00
Total	Rs. 2940798.00	Total	Rs. 2565066.00
O/B	Rs. 6523.80	C/B	Rs. 382255.80
Cash in hand = 671.00		Cash in hand = Nil	
Cash at Bank = 5852.80		Cash at Bank = 382255.80	
Grand Total	Rs. 2947321.80	Grand Total	Rs. 2947321.80

President

Internal Auditor
Silapathar College, Silapathar
Date : .....

Annexure – II

Receipt and Payment Account of Tuition Fees Fund for the period from 01.04.2012 to 31.03.2013

Receipts	Rs.	Payments	Rs.
1. Fees Collection	5,85,525.00		
2. Advance realization	19685.00		
3. Transfer from General fund being repayment of loan	99000.00	- NIL -	
4. Bank Interest	14950.00		
Total	Rs. 719160.00	Total	Rs. Nil
O/B	Rs. 1000.00	C/B	Rs. 720160.00
Grand Total	Rs. 720160.00	Grand Total	Rs. 720160.00

Annexure – III

Receipt and Disbursement of Scholarship Fund for the period from 01.04.2012 to 31.03.2013

Receipts	Rs.	Payments	Rs.
1. Scholarship money received from Project Director, ITDP, Dhemaji	1371610.00	1. Disbursement of Scholarship received prior to Audit	60585.00
		2. Un-disburse Scholarship refunded to Sub-Divisional Welfare Officer	22510.00
		3. Disbursement of Scholarship received during Audit Period	1324850.00
		4. Un-disburse Scholarship refunded to PD, ITDP	46760.00
Total	Rs. 1371610.00	Total	Rs. 1454705.00
O/B	Rs. 83095.00	C/B	Rs. Nil
Grand Total	Rs. 1454705.00	Grand Total	Rs. 1454705.00

President
Governing Body

Internal Auditor
Silapathar College, Silapathar

ANNEXURE –IV

RECEIPT AND PAYMENT ACCOUNT OF DEVELOPMENT FUND FOR THE PERIOD FROM 01.04.2012 TO 31.03.2013

Receipts	Rs.	Payments	Rs.
1. Development fees	589300.00	1. Salary of non-sanctioned post and contractual appointment	259500.00
2. Transfer from General fund	8500.00	2. Temporary loan to	
3. Loan recovered from environment	20000.00	(i) Dr. L.N. Pegu	96587.00
4. Bank Interest	11058.00	(ii) Pabitra Konwar	13247.00
		3. Labour Charge	8140.00
		4. Seminar	1570.00
		5. Environment Studies	20000.00
		6. Puja Celebration	2000.00
		7. Plan & Estimate for Administrative Building	10000.00
		8. Contingency	6650.00
		9. Cheque issue charge	63.00
Total	Rs. 628858.00	Total	Rs. 417757.00
O/B	Rs. 1000.00	C/B	Rs. 212101.00
Grand Total	Rs. 629858.00	Grand Total	Rs. 629858.00

Internal Auditor
Silapathar College, Silapathar
Date : .....

President

ANNEXURE –V

RECEIPT AND PAYMENT ACCOUNT OF LIBRARY FUND FOR THE PERIOD FROM 01.04.2012 TO 31.03.2013

Receipts	Rs.	Payments	Rs.
		1. Library Books	69183.00
1. Fees Collection	213750.00	2. News Paper & Magazine	5879.00
2. Bank Interest	3928.00	3. Printing of Library Card	2550.00
		4. T.A.	8680.00
		5. Equipment	3950.00
		6. RTI Cost	2330.00
		7. Installation of Land for Library Office	3830.00
		8. Cheque issue Charge	63.00
Total	Rs. 217678.00	Total	Rs. 100465.00
O/B	Rs. 290.00	C/B	Rs. 117503.00
Grand Total	Rs. 217968.00	Grand Total	Rs. 217968.00

President
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Annexure – VII

Receipt and Payment Account of Students Union Fund for the period from 01.06.2012 to 31.03.2013

Receipts	Rs.	Payments	Rs.
1. Fees Collection	436575.00	1. Freshman Social	22000.00
2. Loan from General fund	21000.00	2. Foundation Day	2600.00
3. Loan from Exam fund	6000.00	3. S.U. Election	7500.00
		4. Equipment	12420.00
		5. Furniture	18240.00
		6. Dress for Union Body	13125.00
		7. Executive Meeting	1000.00
		8. Publication of Magazine	100610.00
		9. Quiz Competition	1500.00
		10. General Sports	12100.00
		11. Major Games	10400.00
		12. Minor Games	9100.00
		13. Boys Common Room	5100.00
		14. Girls Common Room	4500.00
		15. Debating	3600.00
		16. Social Service	5500.00
		17. Literary	4000.00
		18. Cultural	5560.00
		19. Gymnastic	9600.00
		20. College week/annual sports	26920.00
		21. Inter College Competition	6000.00
		22. Loan repaid Exam fund	6000.00
		23. Youth festival	12330.00
		24. Saraswati Puja	15010.00
		25. Printing Cost	5080.00
		26. Organization of Sports	52539.00
		27. Excursion	169000.00
Total O/B	Rs. 463575.00 Rs. 406595.00	Total C/B	Rs. 541334.00 Rs. 328836.00
Grand Total	Rs. 870170.00	Grand Total	Rs. 870170.00

President
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Date : .....

ANNEXURE –V III

RECEIPT AND PAYMENT ACCOUNT OF HOSTEL FUND FOR THE PERIOD FROM 01.04.2012 TO 31.03.2013

Receipts	Rs.	Payments	Rs.
1. Fees Collection	136700.00	1. Contingency	1461.00
		2. Cleaning Works	2400.00
		3. Adjustment of Candidate	3800.00
4. Bank Interest	1637.00	4. Furniture	2200.00
		5. Water filter	3140.00
		6. Loan repaid to General fund	21410.00
		7. Repairing Cost of Latrine	2160.00
		8. Repairing Cost of Hostel building	26237.00
		9. Gas Cylinder	900.00
		10. Caution Money Returned	1200.00
Total	Rs. 138337.00	Total	Rs. 64908.00
O/B	Rs. 7444.00	C/B	Rs. 80873.00
Grand Total	Rs. 145781.00	Grand Total	Rs. 145781.00

President
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Silapathar College
Silapathar

Internal Auditor
Silapathar College, Silapathar
Date : .....

Annexure – X

Receipt and Payment Account of Council and University Fund for the period from 01.04.2012 to 31.03.2013

Receipts	Rs.	Payments	Rs.
1. Fees Collection	804655.00	1. Contingency	7507.00
		2. Paper Bill	1302.00
		3. Printing	4990.00
		4. Refreshment	8743.00
		5. Remuneration to Staff	65600.00
		6. T.A.	37215.00
		7. Desk & bench repairing	10000.00
		8. Opening account	2000.00
		9. Exam fee to DU	529001.00
		10. Exam fee to Council	89598.00
		11. Enrolment & Regn. Fee to DU	45887.00
		12. Enrolment & Regn. Fee to council	14220.00
		13. Misc.	2662.00
		14. Infrastructure Plan & Estimate	50000.00
		15. Furniture	8700.00
		16. Telephone Bill	3655.00
		17. Electricity Bill	15212.00
		18. Exam. expenses	11000.00
		19. Stationary goods	3659.00
		20. Cleaning works	460.00
Total	Rs. 804655.00	Total	Rs. 911411.00
O/B	Rs. 212465.80	C/B	Rs. 105709.80
Cash in hand = 7504.00		Cash in hand = 6230.00	
Cash at Bank = 204961.00		Cash at Bank = 99479.80	
Grand Total	Rs. 1017120.80	Grand Total	Rs. 1017120.80

President
Governing Body
Silapathar College
Silapathar

Govening Body
Silapathar College
Silapathar

Internal Auditor
Silapathar College, Silapathar
Date : .....

Silapathar College, Silapathar
Date : .....